

One Hundred and Fifth

1978

**ANNUAL REPORT  
OF THE  
TOWN OFFICERS**



**Southborough, Mass.**

*Bring this report to Town Meeting for Reference*

**One Hundred and Fifth**  
**ANNUAL REPORT**  
**Town of**  
**Southborough, Mass.**



**For the year ending December 31, 1978**

# TOWN OF SOUTHBOROUGH, MASSACHUSETTS

**Incorporated July 6, 1727**

Population, January 1, 1978  
Voters

6,326  
3,477

## State and County Officials - 1979

Senators in Congress	Edward M. Kennedy Paul E. Tsongas
Governor	Edward J. King
Lieutenant Governor	Thomas P. O'Neill, III
Attorney General	Francis X. Bellotti
Secretary of State	Michael Joseph Connelly
Treasurer	Robert Q. Crane
Auditor	Thaddeus Buczeko
Representative in Congress, Third District	Joseph D. Early
Councillor, Seventh District	Leo J. Turo
Senator in General Court, First Worcester Middlesex District	Daniel J. Foley
Representative in General Court, Fourth Middlesex District	Joseph M. Navin
District Attorney, Middle District	John J. Conti
Register of Probate and Insolvency, Worcester County	William J. McManus
County Commissioners, Worcester County	Paul X. Tivnan Leonard P. Flynn Lillian M. Kelly
County Treasurer, Worcester County	Michael J. Donoghue
Clerk of Courts, Worcester County	Philip J. Philbin
Register of Deeds, Worcester County	Anthony J. Vigliotti
Sheriff, Worcester County	Francis J. Deignan

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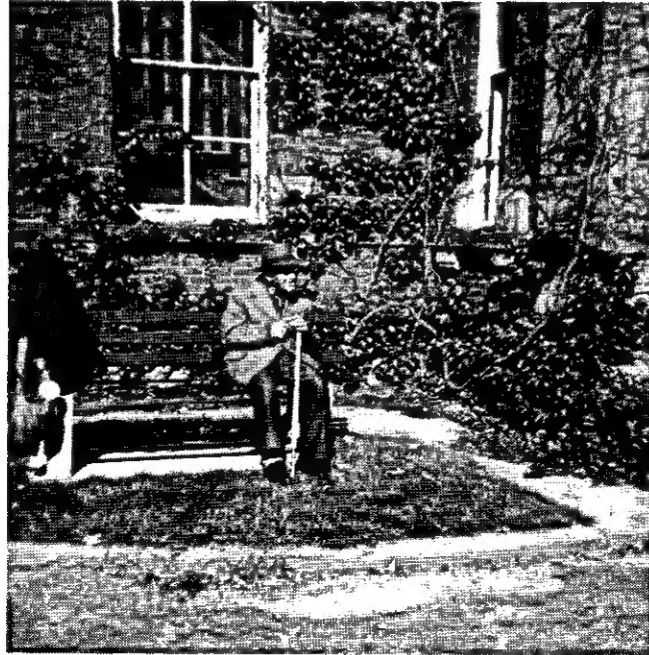
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TOWN DIRECTORY .....	Back Cover
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## Southborough at a Glance - 1978

Settled:	1688
Incorporated:	1727
Population:	6,326
Area:	13.7 Square Miles
Voters:	3,391
Tax Rate:	\$28.00/\$1,000. Valuation
Form of Government:	Open Town Meeting
Hospitals within 10 Miles:	Marlboro Hospital, Framingham Union Hospital, Route 9 Emergency Medical Treatment Center
Houses of Worship:	Catholic (2), Episcopal, Federated, United Church of Christ (Congregational)
Utilities:	Electrical Services provided by Massachusetts Electric Gas Service provided by Commonwealth Gas Company Water Supplied by M.D.C. from Quabbin Reservoir Telephone service provided by New England Telephone Co.
Transportation:	Bus service to Boston and Worcester by Grey Lines
Schools:	One Kindergarten Center, Two Elementary, One Middle, plus Two private Boarding Schools
Public Safety:	Full-Time Police Department, Full-Time Fire Department with two stations, also provides Emergency Ambulance service to Hospitals
Recreation:	Supervised Summer Playgrounds and Tennis instruction, Swimming instruction, Alpine & Cross Country Skiing instruction, Ice Skating instruction, Bus Trips, Road Races, Junior Olympics, Facilities for: Baseball, Basketball, Football, Gymnastics, Hockey, Soccer and Softball

## ***In Memoriam***



George Boutilier

April 17, 1870

February 19, 1979

George Boutilier was well known for his long association with the Southborough Fire Department. He joined in 1913 and in 1950, at the age of 80, was the first Fire-fighter to respond to the St. Matthew's fire. In 1955 the peat bog fires on Route 9 lasted 28 days and George stayed the entire time, sleeping outdoors and returning home when they were out. He retired from the Fire Department in the mid 1950's around the age of 85 and after more than 42 years of service to the Town of Southborough.

# **ADMINISTRATION AND FINANCE**



## Elected Town Officials

\*Term of Office expires in May of Year

\*\*Resigned

MODERATOR - 1 year \*1979  
Nelson H. Goldin

TOWN CLERK - 3 years \*1981  
Paul J. Berry

BOARD OF SELECTMEN - 3 years  
Thomas W. McAuliffe \*1979  
Paul R. O'Connell, Jr. \*1980  
Donna L. McDaniel \*1981

BOARD OF ASSESSORS - 3 years  
Charles W. Johnson \*1979  
Arthur K. Holmes \*1980  
Arthur L. Sisson, Jr. \*1981

SCHOOL COMMITTEE - 3 years  
Catherine G. O'Brien \*1979  
Phyllis Self \*1979  
Anne H. Freeman \*1980  
Norman M. Clement \*1981  
Robert W. Spayne \*1981

BOARD OF HEALTH - 3 years  
Philip G. Mauch \*1979  
John A. Bartolini \*1980  
Timothy P. Stone, M.D. \*1981

WATER COMMISSIONERS - 3 years  
Arthur L. Hosmer \*1979  
Daniel A. Phaneuf \*1980  
Henry C. Valcour, Jr. \*1981

TREE WARDEN - 3 years  
Howard E. Truesdale \*1981

BOARD OF TRUSTEES OF THE SOUTHBOROUGH  
LIBRARY - 3 years  
Henry W. Welch, Jr. \*1979  
Beulah T. Callaghan \*1979  
Fred B. Williams \*1979

(to fill vacancy of Elizabeth B. White)

Barbara H. Clark \*1979  
(to fill vacancy of Helen B. Curtis)

Natalie J. Fantony \*1981  
James A. Higgiston \*1981

CEMETERY COMMISSIONERS - 3 years  
Thomas J. Grady \*1979  
George A. Mooney \*1980  
Charles F. Colcord \*1981

PLANNING BOARD - 5 years

Donald F. Dillman \*1979  
Paul e. Brefka \*1980  
Patricia M. Capone \*1981  
Margit S. Donath \*1982  
James B. Denman \*1983

ASSABET VALLEY REGIONAL VOCATIONAL  
SCHOOL DISTRICT COMMITTEE - 4 years  
Herbert L. Cobb \*1980

SOUTHBOROUGH HOUSING AUTHORITY - 5 years  
Frank R. Aspinwall \*1979  
(to fill vacancy of Ronald P. Daniels)  
Henry W. Welch, Jr. 8-2-80  
(State Apointee)  
David E. Taylor, Sr. \*1982  
Donald R. Banks \*1983  
Barbara A. Murphy \*1980

## Appointive Town Officials

\*Term of Office Expires in May of Year

\*\*Resigned

## Appointments by the Moderator

ADVISORY COMMITTEE - 3 years  
Ann Marie Kelly \*1979  
(to fill vacancy of George D. McClelland)  
Chapin M. Fay \*1979  
(to fill vacancy of Nelson H. Goldin)  
Sherman H. Ball \*1980  
Wendy I. Otavsky \*1979  
(to fill vacancy of Richard H. Bowen)  
William E. Pires \*1981  
Philip A. Jenks \*1980  
Edward V. Chaput \*1980  
Brian J. Donovan \*1981  
Ann G. Dockstader \*1981

CAPITAL BUDGET PLANNING COMMITTEE - 3 years  
F. Grant Waite \*1981  
Jill L. Brennan \*1979  
(to fill unexpired term of Barbara Cappello)  
Robert A. Worters, Jr. \*1980  
Deborah M. Pearse \*1980  
Ralph L. Ellis \*1981  
James B. Denman(Plan. Bd. Rep.)  
Brian J. Donovan (Adv. Bd. Rep.)

**PERSONNEL BOARD - 3 years**

Janice A. Fletcher \*1979  
 Andrew L. Mandell \*1979  
 (to fill unexpired term of Edwin Petrazzolo)  
 Clifford J. Glynn \*1980  
 C. John M. Hofer \*1980  
 Barry D. Silver \*1981

**RECREATION COMMISSION - 3 years**

Richard W. Guzzi \*1979  
 Joseph J. Madison \*1980  
 Margery C. Brown \*1981  
 (to fill vacancy of Sandra J. Delaney)  
 Grace T. Ryan \*1981  
 George E. Holbrook III \*1980  
 (to fill vacancy of Robert C. Nickerson)

**FIRE STATION BUILDING COMMITTEE**

Edward F. Brook  
 Richard H. Bowen  
 Herbert L. Cobb  
 Paul R. O'Connell, Jr.  
 Louis J. Bartolini  
 (to fill vacancy of Earl R. Smiddy)

## Appointments By The Board of Selectmen

**REGISTRARS OF VOTERS - 3 years**

Charles A. Keller, Jr. \*1979  
 Dorothy F. Grady \*1980  
 Sereno W. Johnson \*1981

**BOARD OF APPEALS - 5 years**

Levio J. Cibelli \*1979  
 John Rego \*1980  
 Joseph F. Prior, Jr. \*1981  
 James R. Cappelo \*1982  
 James F. Gunning \*1983  
 Patricia B. Brewin (alter) \*1981  
 Frederick S. Tapper (alter.) \*1981

**TOWN ACCOUNTANT - 3 years**

Elaine M. Hinckley \*1979

**TOWN TREASURER/COLLECTOR - 3 years**

Ruth C. Johnson \*1980

**INDUSTRIAL DEVELOPMENT COMMISSION - 5 years**

Ralph F. DeNorscia \*1979  
 (to fill vacancy of Ronald O. Edgren)  
 Charles P. Aspesi \*1980  
 Edward F. Murphy, Jr. \*1981  
 (to fill vacancy of Carlton Boudreau)  
 George N. Thibeault \*1979  
 Russell B. Millholland \*1982

**ADMINISTRATIVE ASSISTANT TO THE  
BOARD OF SELECTMEN - 3 years**

John A. Lundblad \*1980

**CLERKS TO THE BOARD OF SELECTMEN - 1 year**

Marjorie R. Putnam, Secretary  
 Grace T. Ryan, Clerk (part-time)

**TOWN HOUSE RECEPTIONISTS**

Maureen F. Maguire (mornings)  
 A. Jean McCaw (afternoons)

**TOWN COUNSEL - 1 year**

Frederick A. Busconi

**CHIEF OF THE FIRE DEPT. - 3 years**

Edward F. Brock \*1980

**DEPUTY FIRE CHIEF - 1 year**

John W. Boland, Jr.

**FIRE WARDEN - 1 year**

Edward F. Brock

**HISTORICAL COMMISSION - 3 years**

Frederick J. Quinn, Jr. \*1979  
 Paul P. Henderson \*1979  
 P. Brent Trottier \*1980  
 Vacancy for 1980  
 Vacancy for 1981

**CONSERVATION COMMISSION - 3 years**

Delia A. Mulvaney \*1979  
 Ingeborg E. Tufts \*1979  
 George F. Killam \*1980  
 Charles Self \*1981  
 Brian C. Mauro \*1980  
 Richard V. Upjohn \*1981  
 Fred L. Douglas \*1981  
 Catherine D. Alsterlund (associate)  
 Hamilton Armstrong (associate)

**AD HOC COMMITTEE TO STUDY THE TRANSFER  
STATION AND RECYCLING CENTER**

Donna L. McDaniel  
 Ingeborg E. Tufts  
 John W. Boland, Jr.  
 Chapin M. Fay

**INDUSTRIAL DEVELOPMENT FINANCING  
AUTHORITY DIRECTORS - 5 years**

(term expires April 1 of year)

Donald F. Dillman \*1980  
 Louis J. Bartolini \*1981  
 Herbert F. Ramsdell, Jr. \*1982  
 Vacancy for 1978  
 Vacancy for 1979

ADVISORY BOARD OF THE WESTBOROUGH  
STATE HOSPITAL - REPRESENTATIVE OF THE  
BOARD OF SELECTMEN - 1 year  
Lorranine C. Keller

TOWN HALL CUSTODIAN - 1 year  
Lewis D. Maida

SUPERINTENDENT OF INSECT  
PEST CONTROL - 1 year  
Howard E. Truesdale

INSPECTOR OF ANIMALS - 1 year  
Sereno W. Johnson  
(nominated by the Selectmen,  
Appointed by the State)

FAYVILLE VILLAGE HALL COMM. - 1 year  
John A. Baveri  
Caesar T. Ghiringhelli  
Clarence J. Burton  
Leonard E. Gorman

FAYVILLE VILLAGE HALL CUSTODIAN - 1 year  
Albert Phillippo

PUBLIC WEIGHERS & WEIGHERS OF COAL - 1 year  
Albert L. MacDonald, Jr.  
Dennis MacDonald  
James Mayer  
James Deasy  
William Tommola  
Charles Potter  
Frank Douglas  
John J. Falconi  
Joseph Mauro

FIELD DRIVERS - 1 year  
Gail M. Hoss  
Frank J. Rossi  
Frank J. Rossi, Jr.

POUND KEEPER - 1 year  
Joseph Mauro

DEPUTY POUND KEEPER - 1 year  
Charles Fantony  
Charles F. Hamel

FENCE VIEWERS - 1 year  
Robert E. Hoss  
William G. Turner

SEALER OF WEIGHTS & MEASURERS - 1 year  
Edgar A. Phaneuf, Jr.

BUILDING DEPARTMENT - 1 year  
Edgar A. Phaneuf, Jr.  
Building Inspector  
George A. Labarre, Jr.  
Asst. Building Inspector in charge of  
Plumbing Inspections & Gas Inspector  
Ronald T. Courtmanche  
Assistant Plumbing Inspector  
James A. McCaw  
Wiring Inspector  
Richard G. Trudel  
Assistant Wiring Inspector

SOUTH MIDDLESEX OPPORTUNITY  
COUNCIL - 1 year  
Public Representative of the Board of Selectmen  
to the Board of Directors  
Carole M. Bates

METROPOLITAN AREA PLAN. COUNCIL - 3 years  
John A. Lundblad \*1980

SOUTHBOROUGH COUNCIL ON AGING - 1 year  
Hamilton Armstrong  
Ellen A. Boland  
Edith G. Sinclair  
Catherine E. Gralton  
Eleonora F. Burke  
Frank J. Landry  
John L. Hopkins

TOWN HALL USERS WORK GROUP - 1 year  
Paul e. Brefka  
Louis J. Bartolini  
John W. Boland, Jr. (Highway Supt.)  
William G. Binder, Jr. (Water Supt.)  
William E. Pires (Advisory Board Member)  
George B. Pearse (Former Town Hall Renov. Comm.)  
Judith Swartwood (Former Town Hall Renov. Comm.)

DOG OFFICER - 1 year  
Charles F. Hamel

DIRECTOR, VETERANS' SERVICES AND  
BURIAL AGENT - 1 year  
Irene C. Burkis

VETERANS' GRAVES OFFICER - 1 year  
Thomas J. Grady

HIGHWAY SUPERINTENDENT - 3 years  
John W. Boland, Jr. \*1980

YOUTH COMMISSION - 3 years  
Bruce P. Donath  
(term expiring in July 1980)  
Paula C. Draper  
(term expiring in July 1981)

Sarah J. L'Heureux  
(term expiring in July 1979)  
Marilyn M. Meserve  
(term expiring in July 1980)  
Charles J. Forrester, Jr.  
(term expiring in July 1981)  
Sabra G. Upjohn  
(term expiring in July 1980)

ENERGY CONSERVATION MANAGER FOR THE  
TOWN OF SOUTHBOROUGH - 1 year  
Edward A. Phaneuf, Jr.

COMMITTEE TO STUDY TOWN SEAL & TOWN FLAG  
Leo Bertonazzi  
Leonard E. Gorman  
Paul P. Henderson  
Ann Dando Leavitt  
Walter F. Ehite  
John C. Misener  
Bertha T. Ginga  
Marjorie McAuliffe  
Ann M. Huff  
Paul J. Berry

COMMITTEE TO STUDY ELECTED OFFICIALS  
SALARIES (AD HOC) - 1 year  
Louis J. Bartolini  
George D. McClelland  
David E. Pacocha  
Charles B. Swartwood III

CIVIL DEFENSE DEPT., OPERATIONAL STAFF - 1yr.  
Civil Defense Director:  
Fire Chief Edward F. Brock  
Deputy Directors:  
Sgt. William C. Harpster  
John W. Boland, Jr.

COMMUNICATIONS STAFF TECHNICIANS  
George A. Labarre, Sr.  
Charles E. Wood  
Daniel F. Brock  
John D. Mauro, Jr.

CHIEF ENGINEERING SERVICE  
John W. Boland, Jr.

CHIEF FIRE SERVICE  
Edward F. Brock

MEDICAL OFFICER  
Dr. Timothy P. Stone

TRANSPORTATION OFFICER  
Michael G. Gulbankian

ASST. TRANSPORTATION OFFICER  
Harvey D. Bigelow, Sr.

CHIEF WATER SERVICE  
William G. Binder, Jr.

CHIEF POLICE SERVICE  
Francis J. Mattioli

LEGAL OFFICER  
Frederick A. Busconi

AUXILIARY POLICE OFFICERS  
Darcy F. Hutchinson  
Janice E. Norcross  
Francis J. Fiorvanti  
James H. Gosnell  
Francis J. Mattioli III  
Charles M. LaHaye  
Nelson H. Goldin  
Denson L. Satterfield, Jr.  
Lawrence J. Robinson  
Roland J. Chenard

POLICE DEPARTMENT  
Chief of Police - 3 years  
Francis J. Mattioli (tenure)  
Regular Police Officers - 1 year  
Sergeants:  
William J. Colleary, Jr.  
William C. Harpster  
Philip L. Connors  
Patrolmen 1 year  
William D. Baker  
Danny R. Chermewski  
Ralph M. Evangelous  
Charles A. Keller  
Richard L. Mattioli  
Charles R. O'Connell  
Richard C. Waller  
Reserve Police Officers - 1 year  
Frank W. Moore  
Theodore W. Pietrasiak  
Willard S. Putnam  
William E. Klein  
Thomas J. Boland  
Joseph E. Bennett  
Steven V. Purcell  
Robert J. Laptewicz  
Richard L. Mattioli  
Ronald G. Mattioli  
Robert J. Durran  
Clerk Dispatcher - 1 year  
Willard S. Putnam  
Civilian Dispatchers - 1 year  
Frank W. Moore (part-time)  
Thomas J. Boland  
Veronica J. Cross  
Police Matrons - 1 year  
Anna M. Beliveau  
Mary Jane F. Boland

**Constables - 1 year**

Chief Francis J. Mattioli  
 William J. Colleary, Jr.  
 William C. Harpster  
 Philip L. Connors  
 Charles R. O'Connell  
 Richard L. Mattioli  
 Ralph M. Evangelous  
 Richard C. Waller  
 William D. Baker  
 Charles A. Keller

## **Appointments by the Water Commissioners**

**SUPERINTENDENT OF WATER DEPT. - 3 years**  
 William G. Binder, Jr. \*1980

**CLERK, WATER DEPT. - 3 years**  
 Margaret T. Rossi \*1980

### **FIREMEN APPOINTED AS SPARE POLICE OFFICERS**

(for extra detail work only when assigned by the Chief of  
 Police) - 1 year

Fire Chied Edward F. Brock  
 Frank R. Aspinwall  
 Donald R. Banks, Sr.  
 George F. Killam  
 George A. Mooney  
 Peter Phaneuf

## **Appointments by the Board of Assessors**

**ADMINISTRATIVE SECRETARY  
TO THE ASSESSORS - 1 year**  
 Betty J. Davis

**CLERK TO THE ASSESSORS - 1 year**  
 Ann A. Garavente

**SPECIAL POLICE OFFICERS - 1 year**

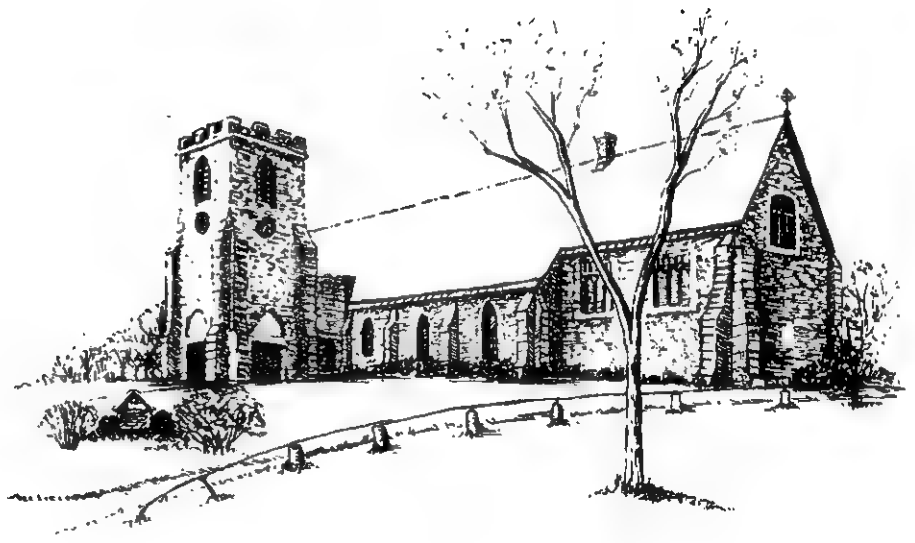
Alvah Bugley (Eastleigh Property)  
 Lewis D. Maida (Town Hall)  
 John W. Boland, Jr. (Highways)  
 Calvin J. Mauro (Highways)  
 George R. Boothby (Highways)  
 Edward F. Brock (Civil Defense)  
 Albert J. Phillipo (Fayville Hall)  
 James A. McCaw (Fay School Property)  
 George A. Hubley, Sr. (St. Matthews Church and  
 St. Union School)

**SPARE POLICE OFFICERS - 1 year**

Donald R. Banks, Jr.  
 Joseph E. Bennett

**JAIL KEEPER - 1 year**

Francis J. Mattioli



ST. MARK'S CHURCH SOUTHBOROUGH, MA

## Board of Selectmen

Nineteen hundred seventy-eight proved to be a year of great activity and accomplishment for the Town of Southborough.

It was the year in which the Route 9 traffic light paid for by Data General Corporation was finally brought to the construction stage. The request for traffic control devices at Crystal Pond Road and Route 9 is a problem that took fully four years to reach contract stage. After numerous frustrating meetings with Commonwealth of Massachusetts Department of Public Works' employees and administrators, after countless meetings in Worcester and Boston, intervention by State Legislators, insistence by Data General Corporation employees and intervention by numerous Town officials, a contract was signed in January for the installation of traffic control devices at this very dangerous intersection. Due to a variety of contract, design, redesign and foundation problems, together with equipment delays, lost equipment, construction problems and inclement weather, at the end of 1978 the traffic lights had yet to be installed and operating at this interchange.

It was the year in which the Metropolitan Area Planning Council unveiled a detailed plan for the long-range sewerage needs for the Town of Southborough and ninety-one other communities in eastern Massachusetts. The first recommendations received from the Metropolitan Area Planning Council's Water Quality Staff, known as the 208 Staff, called for three basic choices to solve Southborough's wastewater problem. Unfortunately many Town officials felt that these three choices could be simplified with the following description: total sewerage, significant sewerage, half sewerage of the Town. Many municipal officials and Selectmen included felt that a fourth alternative should be afforded to the Town residents. That alternative was that there should be no sewers. The initiation of this alternative triggered a series of public hearings, exchanging of correspondence between various State agencies and the Town. However, the final document which was adopted by the Metropolitan Area Planning Council and by the Commonwealth of Massachusetts, Department of Environmental Quality Engineering, and finally by the United States Environmental Protection Agency, contains a fourth option for the Town of Southborough and for many other small municipalities. That option permits Towns to avoid constructing sewerage systems.

Among the recommendations in the Area-wide Wastewater Treatment Plan are a Town-wide drainage study, better maintenance of septic systems, and the exploration of the feasibility of a regional plant to treat septage (the material pumped from septic systems). Should the Town decide to explore the regional alternative or, in keeping with another recommendation, develop a detailed plan for preserving water quality which could well include a combination of partial sewerage,

communal treatment systems and/or the regional septage treatment plant, it would have to apply for a grant for a "208" study.

The Selectmen have also been following closely another long-range planning project which will eventually require serious consideration by the Town. This project calls for a regional resource recovery plant in Worcester. Should a resource recovery plant become a reality for Central Massachusetts Towns, we expect there would be savings in our solid waste disposal costs, but the issue will require a thorough investigation, because of the relatively unproven resource recovery technologies.

Neither project has yet reached the stage where any formal commitment is asked but the Selectmen believe both will require important decisions by the voters in the near future.

The Blizzard of February 1978 was an experience that truly tested the Town's ability to respond to such a severe emergency. Not only were our Highway, Fire, Civil Defense, Police and Water Departments required to respond to the problems of our residents, but also to the motorists stranded on Town roads and on thoroughfares such as Route 495 and State Route 9.

The cost of food and shelter for the nearly fourteen hundred persons stranded in Town exceeded \$9,000.00. The towing and plowing operations on Route Nine exceeded \$28,000.00 for contracted equipment. The total cost of the storm for the activities carried out by the Town exceeded \$80,000.00. Like many other small towns with efficient snow removal functions our reimbursement from the Federal Disaster Assistance Administration totalled \$5,298.00. In addition, due to the hard work of our State Representative Richard Rogers, special legislation was introduced and passed to pay the private contractors who removed over 800 vehicles from Route 9 during the storm.

The continued increase in construction activity in Southborough signified by the opening of a branch bank in the center of Town for the Marlborough Savings Bank, two additions to the L.B. Darling meat packing facility, construction of a warehouse facility for Data General Corporation, construction of an office addition for Carlin Machine Co. and construction of an office and display building on Route 9. In addition, the Town Hall renovation was completed in August and the construction of the new Fire Station continued through the year with occupancy expected in early 1979. This increased construction activity, together with continued increase in the construction of single-family homes, the approval of new subdivisions and the continuation of additional State-mandated inspection functions for the Town's Building Department, resulted in the Selectmen seeking a transfer from the Advisory Committee's Reserve Fund in July to make the Building Inspector a full-time position. Since the

creation of this position on August 1, and together with the increased building fees which were voted at the same time, the Building Department has continued to be virtually self-sufficient while providing a much greater level of service for all residents of the Town.

In addition, 1978 was the year in which the Selectmen first negotiated with the Highway and Water Laborers Union. It was also the start-up year for the hot-meals program for the senior citizens in Town which was sponsored by the Town's Council on Aging through the South Middlesex Opportunity Council. It was also the year which the Supreme Judicial Court ruled that the Town's Zoning By-Law banning abortion clinics was not permissible. Although the Board of Selectmen chose not to appeal this decision in the United States Federal Court system, the Framingham Clinic lost its lease at 304 Turnpike Road, Southborough, and sought other quarters in Framingham.

With the cooperation of the Advisory Committee, the Board of Selectmen has instituted the final changes to the Town's insurance portfolio recommended by a consultant a number of years ago. These recommendations bring the Town's liability and casualty policies up to current acceptable levels.

The Selectmen have revised the format for the Annual Town Report this year. We hope by making these changes the Town Report becomes a more useful informative readable document. We urge you to review each of these reports and the Annual Town Warrant and to attend the Town Meeting to offer your opinion on the many major issues facing Southborough this year.

Respectfully Submitted,

Thomas W. McAuliffe, Chairman  
Paul R. O'Connell, Jr.  
Donna L. McDaniel  
BOARD OF SELECTMEN

## Site Plan Hearings-1978

### DATE:

- |       |  |          |
|-------|--|----------|
| 2-28  | TRENNA GIDLEY, 85 Main Street<br>Professional Office in Home   | Approved |
| 5-9   | WELLESLEY MOTOR COACH, 247 Boston Rd.<br>Parking Lot   | Approved |
| 5-30  | ERNEST KALLANDER, 18 Meadow La., D/B/A<br>Stony Brook Golf Course<br>Storage Building  | Approved |
| 6-6   | RALPH GIOMBETTI, 245 Turnpike Rd.<br>(Hydroheat of N.E.) Addition to<br>Building   | Approved |
| 6-13  | MARLBORO SAVINGS BANK, 6 E. Main St.<br>Eight additional parking spaces  | Approved |
| 6-27  | FAY SCHOOL, 48 Main Street<br>Tennis Courts  | Approved |
| 9-5   | CARLIN MACHINE CO., INC., 12 Southville Rd.<br>Expansion of mfg. business  | Approved |
| 9-5   | ALFRED & ARLYN DECICCO, 117 Northboro Rd.<br>Erecting a Boarding Stable<br>Referred to ZBA   | Denied   |
| 10-10 | LABRI-FELLOWSHIP, 49 Lynbrook Rd.<br>To be used as a religious, non-profit,<br>residential school. The house would include<br>two apartments for staff | Approved |
| 10-31 | AMERICAL OPTICAL, New York Ave.<br>Parking Lot   | Approved |
| 12-5  | L.B. DARLING, Newton Street<br>Replacement of a wooden building approx.<br>50' x 90' with a masonry<br>building on same foundation                     | Approved |



COMMUNITY HOUSE SOUTHBOROUGH, MA.

## Zoning Permits

### Issued for the Year 1978

Geever, David	32 Oregon Road	Lot 5	2-28
Murphy, Jim	11 Bantry Road	Lot 130	2-28
Glick, Allen	55 Latisquama Road	Lot B	3-7
Glick, Allen	57 Latisquama Road	Lot C	3-28
Lamy, Gerald	147 Main Street	Lot 2	4-11
Bartolini, John	51 Deerfoot Rd., (updated)	Lot 29	4-14
Bartolini, John	53 Deerfoot Rd., (updated)	Lot 30	4-14
Olson, Sherman	28 High Street	Lot 2	5-2
Wyner, David	49 Valley Road	Lot 1	5-2
Nelson, Robert	122 Main Street	Lot 4D	5-18
Wyner (Harwyn Co.)	35 Valley Road (updated)	Lot 10	6-13
Capasso, Donato	4 Cross Street	Lot 34	6-13
Wyner, David	112 Main Street	Lot 4E	6-20
Ceramicole, Gene	2 Stow Road	Lot A	7-11
Ceramicole, Bruce	4 Stowe Road	Lot B	7-11
Bare Tracts	21 Fairview Drive	Lot 49	7-11
Bare Tracts	26 Fairview Drive	Lot 38	7-18
Bare Tracts	28 Fairview Drive	Lot 39	7-11
Bare Tracts	30 Fairview Drive	Lot 40	7-11
Bare Tracts	32 Fairview Drive	Lot 41	7-11
Samson, Joseph	25 Valley Road	Lot 109B	7-18
Coldwell	85 Middle Road	Lot 4	8-15
DeCicco, Arlyn	117 Northboro Road	Lot 6	9-5
Bare Tracts	23 Fairview Drive	Lot 50	9-20
Colman & Hallisey	26 Jericho Hill Rd.	Lot 6	9-20
Haley, Stephen	39 Valley Rd.	Lot 8	10-3
Borough Corp.	70 Marlboro Rd.	Lot 20	10-24
Borough Corp.	72 Marlboro Rd.	Lot 19	10-24
Borough Corp.	64 Marlboro Rd.	Lot 23	11-8
Borough Corp.	68 Marlboro Rd.	Lot 21	11-8
Ostrowski, Gilbert	11 Valley Rd.	Lot 102	11-14
Bare Tracts	2 High Ridge Road	Lot 52	11-21
Bare Tracts	1 High Ridge Road	Lot 53	11-21
Bare Tracts	3 High Ridge Road	Lot 54	11-21
Bare Tracts	5 High Ridge Road	Lot 55	11-21
Bare Tracts	7 High Ridge Road	Lot 56	11-21
Bare Tracts	9 High Ridge Road	Lot 57	11-21
Bare Tracts	8 Fairview Drive	Lot 12	11-21
Pond, David	174 Woodland Rd.	Lot 8	11-21
Osol, Robert	41 Valley Road	Lot 7A	12-5



## Board of Assessors

The Board of Assessors submits the following report for the calendar year 1978:

The most difficult task in the annals of the Assessors Office is complete. Revaluation, equalization, whatever connotation you choose was implemented after three long arduous years of listing, discovering and determining values. We have complied with the Supreme Courts mandate. Sixty one communities out of three hundred fifty one have not and face litigation, the outcome of which will be compliance at a much higher cost.

Administratively, our in-house program has created one of the most comprehensive data banks to be found in any assessment jurisdiction. We have carefully measured, photographed, drawn to scale and described the physical structure of every property in the Town of Southborough. In addition to this our deeds, plans and mapping are updated annually. This information has proven very vital to all the other Town Departments. It has saved considerable time and resources for those seeking information to a specific problem.

An equalization program is only as good as the follow on measures to keep it current with changes in the market place. Even though inflation continues to strangle our pocket books, it hasn't impacted the real estate market to any significant degree. Buyers in the year 1978 have paid up to 20% more for property than they did in 1977. There

appears to be no decline in the market during the first two months of 1979. We are monitoring these changes very closely and will have to make adjustments in the assessed values of all property earlier than anticipated. Our goal was to update after five years, this will occur sooner depending on the outcome of classification.

Speaking of classification, remember you cannot classify at a percentage until you determine 100%.

The passage of the classification amendment has only created additional confusion in the Department of Revenue and the Legislature. There are many inconsistencies that have to be resolved before it can be implemented. We are monitoring this issue very closely.

The responsibilities of this office continue to increase annually as a result of State mandated programs and reports as well as continued growth within the Town.

Respectfully Submitted,

Arthur K. Holmes, Chairman  
Charles W. Johnson  
Arthur K. Sisson, Jr.

## ASSESSORS COMPUTATION OF FISCAL YEAR 1979 TAX RATE

Local Expenditures:		
Total Appropriations	\$ 5,789,733.49	
Less to reduce taxes	390,000.00	
		\$5,399,733.49
Offsets from Cherry Sheet		9,847.25
State Assessments		50,084.57
County Assessments		101,475.42
Overlay		256,418.38
		\$5,817,559.11
Gross Amount To Be Raised		
Estimated Receipts and Available Funds:		
Total estimated receipts from State	\$ 610,457.63	
Prior year overestimates State	877.00	
Local estimated receipts	848,562.00	
Available funds voted:		
Free cash	10,000.00	
Other available funds	109,531.70	
Revenue Sharing funds	42,264.38	
To reduce tax rate	390,000.00	
Total Receipts and Available Funds		\$2,011,692.71

**TAX RATE SUMMARY**

Gross Amount to be Raised		\$5,817,559.11
Estimated Receipts and Available Funds		<u>2,011,692.71</u>
Net Amount to be Raised by Taxation		\$3,805,866.40
Real Property Valuation	\$128,582,600.00	
Personal Property Valuation	<u>7,341,200.00</u>	
Total Property Valuation	\$135,923,800.00	
Tax Rate \$28.00 per thousand		
Real Property Tax		\$3,600,312.80
Personal Property Tax		<u>205,553.60</u>
Total Taxes Levied on property		\$3,805,866.40
School Rate	\$17.12	
General Rate	<u>10.88</u>	
Total Tax Rate	\$28.00	

**TOTAL APPROPRIATIONS TO BE RAISED**

Town Meeting Date	Total Appropriations	From Tax Levy	From Free Cash	From other Available Funds	From Revenue Sharing	To Reduce Tax Rate
April 10 1978 (special)	\$ 53,506.11			53,256.72	249.38	
April 10 1978	257,236.87	257,236.87				
April 11 1978	4,954,484.52 104,105.99	4,856,194.55 104,105.99		56,274.97	42,015.00	
April 13 1978	420,400.00	20,400.00	10,000.00			390,000.00
<b>TOTALS</b>	<b>\$5,789,733.49</b>	<b>5,237,937.41</b>	<b>10,000.00</b>	<b>109,531.70</b>	<b>42,264.38</b>	<b>390,000.00</b>

**RECEIPTS**

Motor Vehicle Excise	\$325,000.00	Water Department	200,000.00
Licenses	13,100.00	In Lieu of Taxes	9,000.00
Fines	2,300.00	M.D.C.	9,000.00
Fees; Appeal Board, Conservation	500.00	Miscellaneous	400.00
General Government	400.00	Special Available Funds, Regional	
Protection of Persons & Property	1,400.00	School Assessment Reduction:	
Health and Sanitation	1,900.00	Assabet Valley Regional	28,065.60
Highways	1,000.00	Algonquin Regional	<u>148,446.40</u>
Schools	8,300.00	Total Estimated Receipts	\$848,562.00
Libraries	450.00		
Building DEpartment	8,900.00	Water Liens Added to Taxes	\$ 7,298.11
Cemeteries	2,000.00	1976 Excise Taxes Committed in 1978	428.91
Recreation	3,000.00	1977 Excise Taxes Committed in 1978	33,289.10
Farm Animal Excise	400.00	1978 Excise Taxes Committed in 1978	434,481.83
Interest, charges, liens	85,000.00		

## Exemptions and Abatements:

Motor Vehicle Excise Tax	1973 Levy	\$ 1,027.41
	1974 Levy	972.69
	1975 Levy	3,777.92
	1976 Levy	176.00
	1977 Levy	8,630.86
	1978 Levy	42,846.62

Personal Property Tax	1973-74 Levy	\$ 157.24
	1975 FY levy	423.45
	1976 FY Levy	586.28
	1977 FY Levy	302.24
	1978 FY Levy	126.00
	1979 FY Levy	70.00

## Real Estate Tax

1961	Levy	\$ 66.60
1962	Levy	66.60
1963	Levy	72.00
1964	Levy	81.00
1965	Levy	85.50
1966	Levy	81.00
1967	Levy	41.58
1968	Levy	44.10
1973-74	Levy	20.18
1975 FY	Levy	494.50
1977 FY	Levy	63,000.00
1978 FY	Levy	22,928.50
1979 FY	Levy	67,667.40

## Report of the Personnel Board

During the year 1978 the Personnel Board has had an increase in membership, and for the first time in three years has a full complement of members. This increase has enabled the board to be more productive in handling various types of personnel matters.

During the past year the Highway department, and the Water department have formed their own collective bargaining units. This has decreased the number of town employees who come under the jurisdiction of the Personnel Board.

In other matters the board continued to spend time solving problems and inequities pertaining to the Salary Administration Plan. In this regard, the Personnel Board extends thanks to the Board of Selectmen, Commissioners, Department Heads and the town employees for their cooperation throughout the year.

Respectfully submitted  
Janice Fletcher, Chairman  
Clifford Glynn  
John Hefer  
Andrew Mandell  
Barry Silver

## Committee To Study Elected Officials' Salaries

The ad hoc committee which the Board of Selectmen appointed on August 22, 1978, to study elected officials' salaries has met with each of the elected officials in the Town of Southborough, has reviewed salaries for elected officials in neighboring towns and towns of comparable size throughout the Commonwealth and as a result of this study we submit the following recommendations:

Elected Official	Present Salary	Recommended Salary
Moderator (1)	\$ 25.00	\$ 25.00
Town Clerk (1)	\$1,800.00	\$5,000.00
Selectmen (3)	\$2,100.00	\$3,000.00
Assessors (3)	\$4,000.00	\$6,000.00
Board of Health (3)	\$ 300.00	\$ 450.00
Water Commissioners (3)	\$ 300.00	\$ 450.00
Cemetery Commissioners (3)	\$ 75.00	\$ 150.00
Tree Warden (1)	\$ 25.00	\$ 25.00

You will note from the above recommendations that the School Committee has been deleted as it is our opinion that the Town of Southborough does not belong to a "superintendency union" and therefore, pursuant to Ch. 71, §52, of the General Laws "the school committee shall serve without compensation".

Respectfully submitted,  
Louis J. Bartolini, Chairman  
George D. McClelland  
David E. Pacocha  
Charles B. Swartwood III

# TOWN ACCOUNTANT

Chapter 41, Section 61 of the General Laws states that the Town Accountant submit an annual report. The report includes a classification statement of appropriations, expenditures and balances, receipts for the calendar year 1978, an insurance report, a balance sheet and a statement of debt.

I wish to sincerely thank the Town Boards, Departments and Commissions for their cooperation during this past year.

Very truly yours,  
Elaine M. Hinckley  
Town Accountant

## BALANCE SHEET FISCAL YEAR ENDING JUNE 30, 1978

### ASSETS

### LIABILITIES AND RESERVES

Cash:		Agency:	
General:		Payroll Deductions:	
In Banks	105,818.11	Teachers Annuities	\$ 3,318.00
Invested In:		Employees Health	193.10
Certificates of Dep.	1,150,000.00	Employee Group	199.17
Federal Revenue:		Blue Cross/Blue Shield	9,412.56
In Banks	38,451.11	Ma. Teachers Retirement	13,149.72
Invested In:		Worc. County Retirement	3,965.37
Certificates of Dep.	<u>100,000.00</u>	Federal Tax	<u>.04</u>
	\$1,394,269.22		\$ 30,237.96
Accounts Receivable:		Dog License Collections	21.00
Taxes:		Excess-Sale Land of Low Value	265.12
1968 Real Estate	96.09		
1973-74 Real Estate	90.77 Cr.	State & County Assessments:	
1975 Real Estate	165.05 Cr.	Mosquito Control	723.00
1976 REal Estate	9,702.49	Special Education	<u>2,902.00</u>
1977 Real Estate	30,209.01		3,625.00
1978 Real Estate	131,918.15	Appropriation Balances:	
1973-74 Pers. Prop.	176.25	Revenue:	
1975 Pers. Prop.	215.07	General	326,661.11
1977 Pers. Prop.	1,253.76	Federal Revenue Sharing	<u>114,820.20</u>
1978 Pers. Prop.	<u>3,368.45</u>		441,481.31
	176,683.45		
Motor Excise Taxes:		Tailings:	
1968	14.85 Cr.	Unclaimed checks	1,494.50
1970	121.10 Cr.		
1971	79.32	Gifts:	
1972	189.48	Ambulance Fund	2,712.87
1973	102.30	Police-E.S. Unit	161.76
1974	1,099.84	St. Mark's School	<u>9,000.00</u>
1975	1,107.37		11,874.63
1976	6,492.26	Premium on Loan:	
1977	33,118.76	Pumping Station and	
1978	<u>47,783.94</u>	Fire Station	985.42
	89,837.32		
Special Taxes:		Trust Funds Income Balances	37,064.65
In Litigation	2,421.91		
Tax Titles:		Revenues Reserved Until Collected:	
In Tax Title	66,293.51	M. M. V. Taxes	89,837.32
		Spec. Tax In Litigation	2,421.91
Departmental:		Tax Title	66,293.51
Veterans Services	11,229.03	Departmental	13,127.53
Cemetery-Miscellaneous	823.50	Water	<u>22,103.64</u>
Cemetery-Sale of Lots	<u>1,075.00</u>		193,783.91
	13,127.53		
Water:		Schools:	
Rates and Services	20,281.48	Fed. P.L.874	8,993.63
Liens	<u>1,822.16</u>	Title I-ESEA	628.75
	22,103.64	Lib. Ext.-Title II	3.67
		Ed. Curr. - Title IV	<u>1.74</u>
			9,627.79

## BALANCE SHEET (Cont.)

## ASSETS

Underestimated Appropriations:		
County Tax Assessment	13,337.53	
State Park Assessment	1,082.29	
Met. Air Pollution Assess.	<u>23.45</u>	14,443.27
Prepayments:		
Payroll Deductions:		
Teachers Association Dues	.10	
State Tax	<u>20.01</u>	20.11
Net Bonded Debt:		\$1,810,000.00

## LIABILITIES AND RESERVES

Library:		
State Public Grant		5,804.03
County Grant-Dutch Elm Disease		727.41
Receipts Reserved for Appropriations:		
Federal Reimbursement		
Snow Emergency	5,298.00	
County Dog Lic. Reimb.	<u>1,684.35</u>	6,982.35
Revolving Funds:		
School Lunch	(2,048.15)	
Spec. Det.-Police	48.00	
Spec. Duty-School	<u>(20.00)</u>	(\$2,020.15)
Reserves and Surpluses:		
Overlays Reserved for Abatements	100,354.09	
Overlay Surplus	69,018.53	
Cemetery Reserve	3,920.02	
Revenue Sharing	23,630.91	
Cemetery Perp. Care		
Requests for Invest.	<u>85.00</u>	197,008.55
Surplus Revenue		840,236.48
Outstanding Debt:		
Woodward School	15,000.00	
Finn School	210,000.00	
Neary School	795,000.00	
Pumping Station	205,000.00	
Fire Station	315,000.00	
Town Hall Renovations	<u>270,000.00</u>	1,810,000.00
		<u>\$3,589,199.96</u>

Elaine M. Hinckley  
Town Accountant

## DEBT STATEMENT

For Fiscal Year 7/1/79 - 6/30/80							
	Maturity	Outstanding 7/1/79	Due In Fiscal Year	Rate	Interest Due In Fiscal Year	Interest Payable	Principal Payable
Woodward School Addition Loan	1980	\$ 10,000	\$ 5,000	3.40%	\$ 170.00	12/1/79	12/1/79
					85.00	6/1/80	
Finn School Loan	1984	180,000	30,000	3.20%	2,880.00	7/15/79	7/15/79
					2,400.00	1/15/80	
Neary School Loan	1986	695,000	100,000	5.70%	19,807.50	12/15/79	6/15/80
					19,807.50	6/15/80	
Water Loan	1986	180,000	25,000	5.10%	4,590.00	11/15/79	11/15/79
					3,952.50	5/15/80	
Fire Station Loan	1986	280,000	35,000	5.10%	7,140.00	11/15/79	11/15/79
					6,247.50	5/15/80	
Town Hall Ren. Loan	1987	240,000	30,000	4.45%	5,340.00	12/1/79	6/1/80
					5,340.00	6/1/80	
		<u>\$1,585,000</u>	<u>\$225,000</u>		<u>\$77,760.00</u>		

**SCHEDULE OF RECEIPTS****Calendar Year 1978****Taxes:**

1975 Real Estate	\$ 323.70	
1975 M. M. V.	<u>184.30</u>	\$ 508.00
1976 Real Estate	1,053.08	
1976 Pers. Prop.	1,060.00	
1976 M. M. V.	2,503.26	
Less Refunds	<u>(45.10)</u>	4,571.24
1977 Real Estate	21,438.89	21,438.89
Less Refunds	<u>(63,144.49)</u>	
1977 Pers. Prop.	1,160.00	
1977 M. M. V.	86,184.38	
Less Refunds	<u>(3,141.21)</u>	42,497.57
1978 Real Estate	1,742,216.13	
Less Refunds	<u>(27,034.12)</u>	
1978 Per. Prop.	134,314.57	
1978 M. M. V.	314,505.72	
Less Refunds	<u>(4,828.08)</u>	2,159,174.22
1979 Real Estate	1,663,587.93	
Less Refunds	<u>(1,199.90)</u>	
1979 Pers. Prop.	101,983.90	
Less Refunds	<u>(14.00)</u>	1,764,357.93
1973 M. M. V.		26.40
1974 M. M. V.		140.28
1978 Farm Animal Ex.		702.22
Charges and Interests:		10,630.09
State Tax Exemptions & Abatements:		
Widows-CL 17	1,225.00	
Elderly-CH. 967	<u>7,491.44</u>	8,716.44
MDC in Lieu of Taxes		18,180.00
Schools:		
From State:		
Ch. 71-Pupil Transp. Sec. 7 A	35,257.00	
Ch. 70-School Aid	261,535.16	
Sc. Build. Assistance Fund	78,055.60	
Title I - PL 89-10	12,834.00	
Title IV - Ed. Curr. Serv. Library	2,954.10	
Lunch Program-Revolving Account	32,281.22	
Voc. Educ. - GL78-791	493.00	
Outside Transp.-Voc.CH.74	63.00	
Special Educ. - Title VI	1,595.00	
Tuition-State Ward Reimb.	<u>7700.00</u>	432,768.08
Federal Grant-Chapter 874		12,003.58

Local:			
Lunch Program - Revolving Account	43,224.99		
Tuition	3,380.00		
Off-Duty Janitor-Revolving Account	470.13		
Sale of Books	<u>706.78</u>		47,781.90
Public Safety:			
Police Reports	1,165.00		
Police ID's	152.00		
Special Detail-Revolving Account	6,977.81		
Special Detail-Out-of-Town Revolving	969.00		
Tree Warden	845.08		
Dog Officer	501.00		
Care & Destruction-Revolving	2,380.00		
County Grant for Elm Dutch Disease	446.42		
Court Fines	4,103.14		
	<u>(856.64)</u>		16,682.81
Less Refunds			
Highway:			
From State:			
Highway Fund Distribution	19,317.00		
Inst. Traffic Control Reimbursement	54,724.30		
Highway-Chapter 825	<u>60,029.17</u>		134,070.47
Local:			
Repairs to town department vehicles	1,691.04		
Sale of vehicles	3,833.00		
Recycling	751.77		
Scrap Metal	<u>85.00</u>		6,360.81
Veterans Services:			
State Reimbursements (50%)			4,569.28
Library:			
Use of Xerox Machine	372.85		
Fines	<u>193.19</u>		566.04
Recreation Fees			
Recreation Revolving Fund			6,946.50
			824.00
Water:			
Sale of water, services & misc.	198,700.20		
	<u>(938.60)</u>		
	7,812.98		
	<u>7,812.98</u>		205,574.58
Less Refunds			
Water Liens			
Cemetery:			
Sale of Lots	2,075.00		
Misc., burials, foundations etc.	3,841.00		
Perp. Care Bequests for Investments	<u>2,185.00</u>		8,101.00
Licenses & Permits:			
Liquor, Victualer, amusements etc.	3,436.00		
Firearms	1,145.00		
Health	1,752.00		
Building	7,169.60		
Wiring	2,395.00		
Plumbing	345.50		
Dog Licenses	3,035.80		

Gas	220.00	
Dump Permits	60.00	
Fire	46.00	
Misc.	<u>7.00</u>	19,611.90

## General:

Federal Revenue Sharing PL. 92-512	116,421.00	
Comm. Of Ma. - Welfare	5,866.92	
Comm. of Ma. - Ma. Criminal Justice	37.28	
Comm. of Ma. - Local Aid (Lottery)	40,508.03	
Comm. of Ma. - Local Aid-Ch. 367	16,502.00	
Federal Reimb.-Snow Emergency	5,298.00	
County-Dog Licenses Rembursement	1,684.35	
Tax Title Redemptions	22,603.40	
Tax Title Fees	99.50	
Tax Title Interest	230.93	
Taxes in Litigation	1,873.53	
Cash Turnover on Invested Funds-GEN.	12,330,601.94	
Cash Turnover on Invested Funds-Fed.	1,180,000.00	
Revolv. Anti-Recess. Funds to General	249.38	
Dividend Insurance	4,834.00	
Insurance Rembursements	938.32	
Lien Certificates	1,488.00	
Hatch Act	125.00	
Zoning Board of Appeals	730.60	
Board of Assessors-town by-laws, maps	227.00	
Conservation-Sale of Trees	263.00	
250th Cel. Comm.-Sale of Medallions	4,462.35	
Hall Rentals	778.00	
Sale of Town History Books	66.00	
Restoration of Valley Road	1,040.00	
Transf. fr. Scholarship Fd. to Gen. Cash	400.00	
Refunds to Town Departments	16,406.58	
Misc. Receipts to Est. Receipts	746.88	
Sale of Misc. Items, Fayville Hall	256.99	
Data General-Rt. 9 Traffic Lights Grant	35,766.25	
Data General Grant Interest	1,379.90	
Interest on General Cash	80,744.07	
Interest on Federal Revenue Cash	10,771.61	
Interest on Anti-Recess. Cash	<u>3.95</u>	13,883,404.76

## Trust Fund Incomes:

Buck General	600.02	
Buck Library	552.65	
Buck Charity	743.89	
Waldo B. Fay	3,330.20	
Wilson Charity	132.84	
Bacon Charity	846.00	
Winchester-Charity	116.41	
Clapp Charity	66.13	
Harrington charity	331.65	
Fay Library	110.14	
Mary E. Fay Library	86.88	
Newell Cemetery	7,226.47	
Cemetery perpetual Trust	4,459.12	
Eames Cemetery	81.00	
Billings-Glidden	68.01	
Brigham Cemetery	<u>—0—</u>	
Conservation Trust	<u>801.25</u>	19,552.66



## Agents-Payroll Deductions:

Employees Health	3,449.92	
Teachers Association	12,230.02	
Teachers Annuities	26,487.10	
Teachers Retirement	66,091.26	
Employees Group	968.81	
Blue Cross/Blue Shield	62,844.26	
Worcester Retirement	51,356.90	
State Tax	112,917.38	
Federal Tax	351,122.34	
Credit Union (Town)	56,620.00	
Credit Union (School)	90,211.50	
Laborers' Union (Town)	<u>547.00</u>	834,846.49

## Gifts to Town:

Police E.S. Unit	598.75	
Ambulance Fund	574.73	
St. Mark's School	<u>9,000.00</u>	<u>10,173.48</u>

## TOTAL RECEIPTS

\$19,653,342.73

Elaine M. Hinckley  
Town Accountant

**APPROPRIATIONS-EXPENDITURES-BALANCES**

	Available 7/1/78	Expenditures 12/31/78	Balances 12/31/78
<b>GENERAL GOVERNMENT</b>			
Moderator:			
Elected Officers' Salary	25.00	—0—	25.00
Board of Selectmen:			
Salaries & Wages	41,616.00	17,805.92	23,810.08
Expenses	4,185.00	2,231.45	1,953.55
Elected Officers' Salary	2,100.00	525.00	1,575.00
Accountant:			
Salaries & Wages	22,352.00	10,014.00	12,338.00
Expenses	1,445.00	387.90	1,057.10
Treasurer/Collector:			
Salaries & Wages	39,960.00	18,997.11	20,962.89
Expenses	7,565.00	2,080.18	5,484.82
Board of Assessors:			
Salaries & Wages	16,948.00	8,728.93	8,219.07
Expenses	6,910.00	1,323.86	5,586.14
Elected Officers' Salary	4,000.00	2,000.00	2,000.00
Reserve Fund Transfer for Hiring			
Private Appraisor - 6/22/78 - \$7,500.	5,850.00	5,850.00	—0—
Art. 31 ATM 1978 - Prepare and Print			
Real & Pers. Properties	600.00	—0—	600.00
Advisory Commission:			
Salaries & Wages	530.00	—0—	530.00
Expenses	325.00	174.46	150.54
Town Clerk:			
Salaries & Wages	6,299.00	3,613.24	2,685.76
Expenses	1,330.00	158.95	1,171.05
Elected Officers' Salary	1,800.00	750.00	1,050.00

Legal:			
Retainer	717.00	—0—	717.00
Expenses	17,800.00	10,921.50	6,878.50
Engineering:			
Art. 14 ATM 1976	6,246.71	250.00	5,996.71
Art. 13 ATM 1978	6,500.00	2,228.71	4,271.29
Elections & Registrations:			
Salary & Wages	11,378.00	7,393.97	3,984.03
Expenses	6,855.00	741.93	6,113.07
Planning Board:			
Salaries & Wages	1,145.00	287.79	857.21
Expenses	380.00	95.52	284.48
Zoning Board of Appeals:			
Salaries & Wages	560.00	400.04	159.96
Expenses	340.00	301.94	38.06
*Transfer from Reserve Fund - 12/19	300.00	—0—	300.00
Personnel Board:			
Salaries & Wages	696.00	360.00	336.00
Expenses	275.00	—0—	275.00
MUNICIPAL BUILDINGS:			
Buildings & Grounds:			
Salaries & Wages	6,404.00	2,643.50	3,760.50
Expenses	27,125.00	11,350.01	15,774.99
Central Services:			
Salaries & Wages	10,080.00	4,518.71	5,561.29
Expenses	24,450.00	12,071.17	12,378.83
PUBLIC SAFETY:			
Police Department:			
Salaries & Wages	229,046.00	117,987.78	111,058.22
Expenses	28,885.00	9,418.08	19,466.92
Art. 21 ATM '78 Two New Cruisers	10,000.00	—0—	10,000.00
*Transfer from Reserve Fund Cruisers 11/1	1,778.00	—0—	1,778.00
Police E.S. Unit 161.76			
Donations Received 150.00	311.76	150.02	161.74
Fire Department:			
Salaries & Wages	150,979.00	79,422.10	71,556.90
Expenses	20,585.00	5,523.24	15,061.76
Art. 8 STM '76 New Fire Station	116,312.73	76,047.83	40,264.90
Art. 22 ATM '78 New Town Ambulance	25,000.00	—0—	25,000.00
Art. 35 ATM '74 Fire Station Plans	97.57	—0—	97.57
Tree Warden:			
Salaries & Wages	5,830.00	2,709.35	3,120.65
Expenses	4,390.00	1,765.33	2,624.67
Insect Pest Control:			
Salaries & Wages	4,013.00	1,771.02	2,241.98
Expenses	4,575.00	1,937.00	2,638.00
Building Inspectors:			
Salaries - *Transfer from Reserve Fund			
plus \$2,000.00 retainer	7,186.60	6,074.64	1,111.96
Expenses	11,125.00	2,030.00	9,095.00
Sealer & Weights & Measures:			
Salaries & Wages	310.00	—0—	310.00
Expenses	140.00	12.35	127.65

Dog Officer.			
Salaries & Wages	8,841.00	3,674.65	5,166.35
Expenses	7,625.00	2,849.04	4,775.96
Civil Defense:			
Salaries & Wages	326.00	—0—	326.00
Expenses	1,385.00	244.89	1,140.11
 HEALTH & SANITATION:			
Board of Health:			
Salaries & Wages	6,203.00	2,601.54.	3,601.46
Expenses	26,159.00	12,071.87	14,087.13
Sewers and Drains			
Salaries & Wages		6,902.57*	
Expenses		1,399.35*	
Refuse Collection and Disposal - Total	110,000.00		55,704.34
Salaries & Wages		7,505.27	
Expenses		46,790.39	
Art. 44 ATM '74 - Mosquito Control	3,927.93	—0—	3,927.93
Inspector of Animals			
Salaries & Wages	228.00	—0—	228.00
Expenses	10.00	—0—	10.00
Art. 15 ATM '78 - Mental Health Clinic	12,368.00	5,135.25	7,214.75
*Part of Highway Expenditure			
 HIGHWAYS:			
Total Budget	233,925.00		152,431.56
Administration			
Salaries & Wages		20,745.37	
Expenses		1,296.10	
Highways and Bridges			
Salaries & Wages		23,524.24	
Expenses		11,796.72	
Sidewalks and Curbing			
Salaries & Wages		581.47	
Expenses		41.00	
Snow and Sanding			
Salaries & Wages		3,863.84	
Expenses		11,342.78	
Street Lighting	62,400.00	24,912.27	37,487.73
Art. 47 ATM '73 - Traffic Control	1,578.19	—0—	1,578.19
Art. 29 ATM '75 - Road Machinery	782.20	—0—	782.20
Art. 20 ATM '78 - ¾ Ton Pick-up	8,100.00	6,961.00	1,139.00
Art. 55 ATM '75 - Meadow Lane Drainage	15,000.00	—0—	15,000.00
Art. 1 STM '74 - Transfer Station	4,805.05	—0—	4,805.05
Art. 19 ATM '78 - Cab-Chassis & Aut. Sander	34,000.00	6,945.00	27,055.00
State Grant for Highways	4,755.25	—0—	4,755.25
Art. 19 ATM '76 - Highway Const. & Maint.	1,544.62	—0—	1,544.62
Salaries & Wages			
Expenses		—0—	
Art. 29 ATM '76 - Parkerville Drainage	16,603.54		—0—
Salaries & Wages	—0—		
Expenses		16,603.54	
Art. 16 ATM '78 - Street Maintenance	40,000.00		3,127.98
Salaries & Wages			
Expenses		36,872.02	
Art. 18 ATM '78 - Rebuild & Resurface Roads	52,974.00		52,974.00
Salaries & Wages		—0—	
Expenses		—0—	

Art. 39 ATM '78 - Repairs to Bantry Road	10,000.00		—0—
Salaries & Wages		959.12	
Expenses		9,040.88	
Art. 40 ATM '78 - Repairs to Bantry Road	5,400.00		—0—
Salaries & Wages		399.48	
Expenses		5,000.52	
Restoration to Valley Road	1,040.00		398.99
Salaries & Wages		641.01	
Expenses			
Traffic Control Device - Route 9 and Crystal Pond Rd. - Data General Grant			
36,202.79			
Interest Earn 943.36	37,146.15	4,500.00	32,646.15
Salaries & Wages			
Expenses			
GASOLINE	21,950.00	13,199.03	8,750.97
INSURANCE	118,400.00	57,772.59	60,627.41
PUBLIC ASSISTANCE:			
Council on Aging	2,780.00	133.18	2,646.82
Art. 45 ATM '74 - Council on Aging	424.88	—0—	424.88
VETERANS SERVICES:			
Salaries & Wages	3,835.00	1,753.25	2,081.75
Expenses	17,340.00	8,168.51	9,171.49
*Reimbursements from State \$3,151.84			
SCHOOLS:			
Administration (1000)	51,858.77	24,940.84	26,917.93
Instruction (2000)	1,380,454.76	499,328.85	881,125.91
Health (3000)	15,314.30	6,059.28	9,255.02
Transportation (3000)	87,956.70	36,822.40	51,134.30
Other School Services (3000)	19,270.00	15,076.82	4,193.18
Food Service (Revolving) Receipts	31,937.88		
Balance Forwarded ( 2,048.15)		19,339.48	10,550.25
Operation & Maintenance (4000)	247,036.96	88,197.08	158,839.88
Acquisition of Fixed Assets (7000)	3,763.01	3,079.49	683.52
<u>Special Education</u>			
Administration (1000)	1,552.00	1,164.00	388.00
Instruction (2000)	146,352.86	56,440.78	89,912.08
Health (3000)	15,189.00	5,705.34	9,483.66
Maintenance (4000)	650.00	243.37	406.63
Equipment (7000)	264.95	—0—	264.95
Transportation & Tuition (9000)	80,225.00	39,756.65	40,468.35
Vocational Education	3,575.00	383.90	3,191.10
Fed. Pl. 874	8,993.63 + Rec. 3,009.95	6,111.00	5,892.58
Title I	13,462.75	4,940.16	8,522.59
Regional School Assessments	899,131.52	361,309.74	537,821.78
LIBRARY:			
Salaries & Wages	41,937.00	19,592.43	22,344.57
Expenses	8,150.00	2,742.14	5,007.86
Books	11,928.00	6,571.97	5,756.03
State Grant	5,805.03	—0—	5,805.03
Income to town \$248.00			

## RECREATION:

Salaries & Wages	10,478.00	6,745.28	3,732.72
Expenses	9,860.00	476.54	5,091.46
Art. 2 STM '76 - Maint. & Improve.	3001.72	520.00	2,481.72
Income to town \$5,414.50			

## YOUTH COMMISSION

Art. 29 ATM '77 - Youth Center	581.25	176.74	404.51
Art. 45 ATM '78 - Youth Commission	15,000.00		
Salaries & Wages		5,483.27	6,012.73
Expenses		486.22	2,117.78

## PUBLIC SERVICE ENTERPRISES:

Water Department			
Salaries & Wages	85,971.00	38,727.82	47,243.18
Expenses	81,230.00	30,462.19	50,767.81
Art. 30 ATM '76 - New Pumping Station	21,368.21	1,346.95	20,021.26
Art. 24 ATM '77 - Water Main - Parkerville	9,493.50	1,654.15	7,839.35
Art. 25 ATM '78 - ¾ Ton Truck	5,000.00	4,900.00	100.00
Art. 24 ATM '78 - Water Main - Woodland Rd.	35,000.00	27,921.04	7,078.96
Art. 6 STM '75 - Water Main - Chestnut Hill	1,776.36	—0—	1,776.36
Art. 44 ATM '70 - Water Ext., Park Street	1,228.01	402.79	825.22
Art. 29 ATM '74 - Plans for Pump. Station	631.37	—0—	631.37
Income to town - July to Dec. \$111,312.73			

## CEMETERIES:

Salaries & Wages	35,677.00	16,955.61	18,721.39
Expenses	5,240.00	2,721.55	2,518.45
Art. 3 STM '76 - Water Installation	312.59	—0—	312.59
Income to town - July to Dec. \$6,596.00			

## PUBLIC SERVICE ENTERPRISES:

Conservation Commission			
Salaries & Wages	636.00	138.84	497.16
Expenses	850.00	90.61	759.39
Historical Commission	100.00	—0—	100.00
Industrial Development Commission	850.00	118.06	731.94
Art. 40 ATM '76 - Town History	1,500.00	—0—	1,500.00
Art. 40 ATM '76 - Publish Town History	7,200.00	—0—	7,200.00
Art. 35 ATM '75 - Bike Path Construction	1,514.04	—0—	1,514.04
Art. 51 ATM '72 - Town Housing Study	177.45	—0—	177.45
Art. 13 ATM '77 - Memorial Day Excises	900.00	896.96	3.04
Art. 14 ATM '78 - Memorial Day Excises	900.00	—0—	900.00
Art. 14 ATM '77 - 250th Town Celebration	5,708.01	1,187.51	4,520.50
Art. 17 ATM '69 - Veterans War Memorial	757.28	—0—	757.28
Art. 27 ATM '78 - Citizens' Plan. Comm.	2,500.00	959.31	1,540.69
Art. 28 ATM '78 - Pietrasiak Medical Exp.	405.00	405.00	—0—
Art. 29 ATM '78 - Cannon Hospital & Medical	1,695.99	1,695.99	—0—
Art. 30 ATM '78 - Recreation Bill - Prior Yr.	805.00	805.00	—0—
Art. 3 STM '76 - Tech. Implementation Audit	5,000.00	—0—	5,000.00
Art. 1 STM '77 - Insurance	2,194.29	—0—	2,194.29
Art. 44 ATM '73 - Land Taking	200.00	—0—	200.00
Art. 2 STM '76 - Implementation Systems Rev.	2,112.50	—0—	2,112.50
Art. 9 ATM '76 - Municipal Bond Expense	3,969.23	3,969.23	—0—
Art. 46 ATM '76 - Town Hall Users Group	263.13	263.13	—0—
Art. 1 STM '76 - Town Hall Renovation	18,901.05	18,901.05	—0—

## FEDERAL REVENUE SHARING

Art. 1 STM '76 - Town Hall Renovation	114,108.45	15,732.64	98,375.81
Art. 46 ATM '76 - Town Hall Users Group	711.75	—0—	711.75

## INTEREST ON DEBT

Budget Article - General Cash	76,970.00	39,532.50	37,437.50
Budget Article - Federal Revenue Sharing	12,015.00	6,007.50	6,007.50

## DEBT RETIREMENT

Budget Article - General Cash	195,000.00	95,000.00	100,000.00
Budget Article - Federal Revenue Sharing	30,000.00	—0—	30,000.00

Elaine M. Hinckley  
Town Accountant

## POLICY

## INSURANCE

## COVERAGE

American Insurance Company Automobile Comprehensive, Fire, Theft and Collision	\$100,000.00 300,000.00 50,000.00	Bodily injury each person Bodily injury each accident Property damage each accident Collision, actual cash value \$50.00 deductible Fire, actual cash value \$50.00 deductible	
	5,000.00 10,000.00	Bodily injury uninsured motorist each person Bodily injury uninsured motorist each person	\$15,133.00
Associated Indemnity Corporation Workmen's Compensation		To pay all compensation under Workmen's Compensation Law	15,644.00
Hartford Steam Boiler Inspect. & Ins. Company	250,000.00	Per accident, property damage	1,457.00
Amer Home Assur. Co., Police Professional Policy	100,000.00 300,000.00	Each Person Each Incident. Injury accidentally caused any person by arresting officer in performance of duty. False arrest, false imprisonment, libel, slander, etc. . . .	3,757.50
Aetna Life Insurance Company Police	10,000.00 100.00 10,000.00 500.00	Loss of limb, sight - Medical Expenses Weekly income Specified disease, death Medical Expenses	2,872.00
Aetna Life Insurance Company Fire	Same as police		454.00
American Ins. Co. - Portfolio Policy General Liability, Buildings & Auto. Liab. Fire-Town Buildings & Contents	25,000.00 50,000.00 50,000.00	Each person Each Accident Aggregate-Fire, extended coverage & vandalism. Money and security. \$4,000.00 inside, \$2,000.00 outside, \$1,250.00 safe robbery	18,365.00
International Surplus Lines Ins., Co. - Public Officials Liability	1,000,000.00	Each Loss	2,320.00
Boston Mutual Life Ins. Company Employees Group	2,000.00	Life Insurance. Accidental loss of life Loss of limb and sight	1,020.82
Blue Cross/Blue Shield		Hospital and medical Care	63,475.53
Elaine M. Hinckley Town Accountant			

**TOWN TREASURER'S OFFICE**  
**Receipts and Disbursements - Calendar Year 1978**

	<b>Gen'l Cash</b>	<b>Federal Revenue Sharing Cash</b>	<b>Anti- Recessional Cash</b>	<b>CETA Cash</b>
Cash Balance 12/31/77	\$ 768,589.73	\$ 112,944.92	\$246.33	\$ 127.28
<sup>1</sup> Receipts During 1978	18,447,379.35	1,307,192.61	3.05	22,003.87
	19,215,969.08	1,420,137.53	249.38	22,131.15
<sup>1</sup> Payments During 1978	18,245,313.48	1,298,415.14	249.38	22,126.85
Cash and investments on hand 12/31/78	970,655.60	121,722.39	—	4.30
Short-Term investments made during December 1978 and maturing January 1979.	920,000.00	100,000.00	—	—
Cash in bank 12/31/78	50,655.60	21,722.39	—	4.30
Interest earned during 1978	82,123.97	10,771.61	3.95	—

<sup>1</sup>Receipts and Payments are inflated by periodic investment turnover; \$12,330,602 for General Cash and \$1,180,000 for Revenue Sharing.

**TOWN COLLECTOR'S OFFICE**

	<b>Water Account</b>		
	<b>Rates</b>	<b>Services</b>	<b>Miscellaneous</b>
Balance due 12/31/77	17,982.52	2,148.54	(1,101.58)
Commitments in 1978	184,917.51	8,470.32	18,708.96
Overpayments refunded	138.60	—	400.00
Refund Due	18.70	—	—
	203,057.33	10,618.86	18,007.38
Payments in 1978	174,401.26	8,829.34	16,323.78
Abatements	534.64	—	400.00
Transferred to Water Lien	7,298.11	—	—
Balance due 12/31/78	20,823.32	1,789.52	1,283.60
	203,057.33	10,618.86	18,007.38

**Personal Property Tax**

	<b>1973</b>	<b>1974</b>	<b>1975</b>	<b>1976</b>	<b>1977</b>	<b>1978</b>	<b>1979</b>
Balance due 12/31/77	\$274.24	\$105.25	\$592.50	\$1,646.28	\$1,584.04	—	—
Commitments in 1978	—	—	—	—	—	\$266,535.00	\$205,553.60
Interest	—	—	—	148.50	85.08	337.13	2.40
Refunds	—	—	—	—	—	30.00	14.00
	274.24	105.25	592.50	1,794.68	1,669.12	266,902.13	205,570.00
Payments in 1978	—	—	—	1,208.40	1,245.08	265,867.58	101,986.30
Abatements	53.74	103.50	423.45	586.28	302.24	204.00	70.00
Balance due 12/21/78	220.50	1.75	169.05	—	121.80	830.55	1,336.80
							*102,176.90
	274.24	105.25	592.50	1,794.68	1,669.12	266,902.13	205,570.00

\*This amount is not due until May 1, 1979.

**Farm and Animal Tax**

	<b>1977</b>	<b>1978</b>
Balance due 12/31/77	275.50	—
Commitments in 1978	—	426.72
Interest	6.68	—
	282.18	426.72
Payments in 1978	282.18	426.72
Balance due 12/31/78	—	—
	282.18	426.72

**Motor Vehicle Excise Tax**

	<b>1972</b>	<b>1973</b>	<b>1974</b>	<b>1975</b>	<b>1976</b>	<b>1977</b>	<b>1978</b>
Balance due 12/31/77	\$111.60	\$1,240.10	\$2,217.83	\$3,705.76	\$8,329.53	\$ 69,979.87	—0—
Commitments in 1978	—	—	—	—	428.91	33,289.10	\$434,481.83
Refunds	—	—	—	—	45.10	3,141.21	4,828.08
	111.60	1,240.10	2,217.83	3,705.76	8,803.54	106,410.18	439,309.91
Payments in 1978	—	26.40	140.28	184.30	2,503.26	86,184.38	314,505.72
Abatements	—	1,027.41	972.69	3,777.92	176.00	8,630.86	42,846.62
Balance due 12/31/78	111.60	186.29	1,104.86	(256.46)	6,124.28	11,594.94	81,957.57
	111.60	1,240.10	2,217.83	3,705.76	8,803.54	106,410.18	439,309.91

**Real Estate Tax**

	<b>1974</b>	<b>1975 FY</b>	<b>1976 FY</b>	<b>1977 FY</b>	<b>1978 FY</b>	<b>1979 FY</b>
Balance due 12/31/77	20.18	530.70	10,120.87	44,607.60	—	—
Commitments in 1978	—	296.70	341.85	—	3,591,378.00	3,600,312.80
Water Liens	—	—	—	—	12,743.51	7,298.11
Interest	—	6.42	113.62	2,139.85	6,804.58	505.01
Refunds	—	—	—	63,055.91	8,676.91	1,199.90
	20.18	833.82	10,576.34	109,803.36	3,619,603.00	3,609,315.82
Payments in 1978	—	330.12	1,166.70	23,578.74	3,464,771.70	1,664,092.94
Water Liens Paid	—	—	144.49	211.03	11,537.90	4,934.52
Abatements	20.18	494.50	—	63,000.00	60,366.50	67,667.40
Real Estate To Tax Title	—	—	9,080.22	20,083.11	51,720.00	—
Water Liens To Tax Title	—	—	—	—	793.05	—
Balance due Real Estate	—	9.20	18.82	2,930.48	30,216.62	1,870,257.37*
Balance due Water Liens	—	—	166.11	—	197.23	2,363.59
	20.18	833.82	10,576.34	109,803.36	3,619,603.00	3,609,315.82

\*Represents: \$1,735,232.01 (Taxes not due until May, 1979).

36,161.10 (Taxes for property on which the Town has a lien.)

98,864.26 (Taxes due in December 1978 and not yet paid.)

\$1,870,257.37



## I Earnings Generated Within The Treasurer-Collector's Office

### Excludes Trust Fund Income

Interest earned on investments .....	\$ 92,899.53
Lien certificate Fees .....	\$ 1,488.00
Interest received on delinquent taxes .....	\$ 10,861.02
Total	\$105,248.55

This sum of \$105,249 .....

- (1) almost equals federal revenue sharing grants received from the government this year.
- (2) equals 77¢ on the tax rate, e.g., without these earnings, an owner of property assessed at \$50,000 would have paid \$1,439 in taxes instead of \$1,400.
- (3) is equal to 17% of state aid received this year.

Interest earned on investments is determined by the amount invested, the rate of interest, the time period of the investment, and the prudent management of the town's cash flow. During 1978, revaluation of property caused a 45-day delay in tax billing with a corresponding delay in tax receipts and loss of investment income; phenomenally high interest rates received during latter part of the year (close to 10%) somewhat offset this loss for the town.

## II Activities

In addition to our normal functions, we have launched several new programs this year.

### Cash Flow Analysis —

this system is designed to extract the optimum amount of earnings from our cash flow by predicting how much cash we will have on hand at any future point, and then timing our investments accordingly.

### Microfiche

This is a microfilm system of data pertaining to all licensed Massachusetts drivers. It is one step of many used to collect motor vehicle excise taxes and has proved to be quite successful in Southborough.

### Other

During this past year we have .....

- (1) placed 15 additional pieces of property into Tax Title.
- (2) assisted the Assessor's office in the automation of the billing procedure.
- (3) Updated the town's trust funds. (See special section on trust funds.)
- (4) Worked toward upgrading the town's bond rating from A1 to A A.

## III Trust Funds

An informal committee consisting of the three cemetery commissioners, plus George McLelland, Russ Milholland, Paul Bornstein, Fred Busconi, and your Treasurer - Collector, met in May and appraised the holdings of the town's Cemetery funds. The major changes resulting from that meeting follow;

- (1) A 90-day savings account for \$41,000 @ 5¾% was redeemed for a 6-month deposit certificate @ 9%.
- (2) Our holdings in the Newell Trust Fund are close to \$100,000; at the advice of this committee, the town sold \$58,000 of stock in 13 companies and purchased \$27,000 of stock in 6 companies plus a 6-month treasury bill for \$30,000. The remaining cash was placed into savings. This new portfolio will have a better earnings record and greater growth potential.

## IV Tax Collections - Status as of February 28, 1979

By diligent use of our Microfiche system containing data on all licensed drivers in Massachusetts, and with the cooperation of the Registry of Motor Vehicles with whom we have conducted hearings with delinquent taxpayers, we have been able to reduce our delinquent motor vehicle excise taxes.

	Amount
<b>Motor Vehicle Excise Tax</b>	
Committed for collection: 1976 - 1978 .....	\$1,224,649
Outstanding (in process of collection)	
Current .....	7,896
Delinquent .....	29,948
Delinquent as percent of total commitments .....	2½%

**Real Estate Tax**

Committed for collection: 1977 - 1979.....	
Outstanding (in process of collection)	
Due 12/21/78.....	41,594
Delinquent.....	28,842
Delinquent as percent of total commitments.....	1/3 of 1%

**Personal Property Tax**

Committed for collection: 1977 - 1979.....	597,858
Outstanding (in process of collection)	
Due 12/29/78.....	1,337
Delinquent.....	1,344
Delinquent as percent of total commitments.....	¼ of 1%

We believe the prime factor for getting in the taxes committed to us for collection, is the prompt payment of those taxes by the citizens of Southboro.

**DEBT INFORMATION**

The general debt limit consists of a normal debt limit and a double debt limit.

The normal debt limit is 5% of the valuation of taxable property which had been 100% equalized in 1978. Southborough's present debt limit is \$6,800,000. The town's net debt subject to this limit is \$520,000 (Fire station and Town Hall renovation) as of June 30, 1979, with a remaining borrowing capacity of \$6,280,000; in other words, the town has utilized only 8% of it's borrowing potential within the normal debt limit. In addition, the town can authorize debt up to twice this amount, (double debt limit) with approval of the State Emergency Finance Board.

The town has 3 school bond issues (Woodward, Finn, Neary.) that are exempt from, and do not count against the debt limit, and one issue (Pumping Station) which is subject to special debt limits.

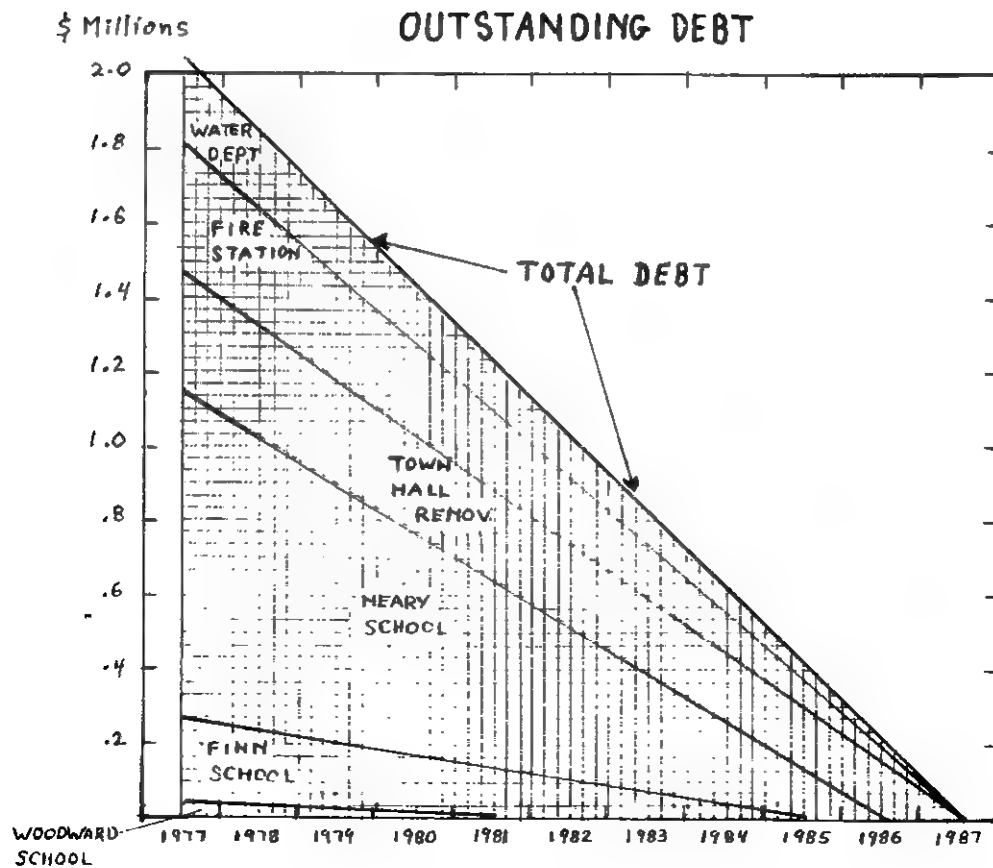
**OVERLAPPING DEBT**

Southborough is part of the Algonquin and Assabet Valley Regional School Districts and thus is responsible for a portion of the bonded debt of these districts; also Southborough is one of the 60 Towns assessed a portion of the bonded debt of Worcester County.

The following table shows the net overlapping debt (net after the Commonwealth has distributed funds to the two school districts) which Southborough can anticipate raising and appropriating over the next several years.

	Algonquin Regional School District		Assabet Valley Reg. Voc. Sch. Dist.		Worcester County	
	Total (2 towns)	South- borough (35.2%)	Total (7 towns)	South- borough (7.5%)	total (60 cities & towns)	South- borough (1.8%)
Original Debt.....	2,290,000	806,080	12,575,000	943,125	—0—	—0—
Outstanding Debt before state reimbursement.....	1,115,000	392,480	3,670,000	275,250	4,240,000	75,896
Outstanding Debt after state reimbursement.....	370,100	130,275	565,000	42,375 <sup>1</sup>	4,240,000	75,896 <sup>1</sup>

<sup>1</sup> These amounts will be gradually retired by Southborough over the next 10 years for Algonquin, 2 years for Assabet and 3 years for Worcester County debt.



### DEBT REMAINING AFTER JUNE 30, 1979

Bond Issue	Original Issue	Dollars	Percent of original	Years Remaining	Expected State Reimbursement
Woodward	\$ 185,000	\$ 10,000	5%	1½	
Finn	620,000	180,000	29%	5	
Neary	1,695,000	695,000	41%	7	
Pumping Station	230,000	180,000	78%	7½	
Fire Station	350,000	280,000	80%	7½	
Town Hall Renovation	307,000	204,000	80%	8	
	<b>\$3,380,000</b>	<b>\$1,585,000</b>	<b>47%</b>		

Interest remaining to be paid on these issues amounts to \$315,085, or about 23% of the original interest costs.

State reimbursement is not applied directly to the debt; that is, the debt remaining is raised and appropriated at Town Meeting each year, and reimbursements from the state are credited to the excess and deficiency fund as new money to be used at the discretion of the Town.

This report from the Treasurer, Collectors Office is respectfully submitted by

Ruth Johnson, Treasurer-Collector

#### Treasurer's Department

Norma Thompson  
Mary Guilford

#### Collector's Department

Lena Baldelli  
Jennifer Bishop

## Principal Municipal Property

The condition and adequacy of the municipal properties are considered good and no future capital expenditures are anticipated. Normal maintenance and expansion are expected to occur but will be paid for from current revenues. The town does not own a sewer system.

**CEMETERY:** A new 4800 square foot Cemetery building, built to replace the one lost to fire in 1975 was completed by Assabet Valley Regional High School students for a total cost of \$38,921. No debt is outstanding.

**FAYVILLE VILLAGE HALL:** A two-story building currently being used for the Hot Meals Program, Youth Commission offices, Youth Club and various on-going Youth Commission programs. The hall is also available for rental to private groups and organizations with the proceeds turned over to the town. No debt is outstanding.

**FIRE STATION:** A two bay fire station is owned by the town. The proceeds of a recent bond issue is being used to construct and originally equip a new fire headquarters. The two story masonry building has four bays, two vehicles deep plus a dispatch office, hose tower, drum storage, work and mechanical rooms on the first floor. The second floor will house three offices, a day room and one classroom as well as a dormitory, kitchen and shower facilities. Occupancy is expected sometime in 1979. Indebtedness totals \$280,000 as of July 1, 1979.

**LIBRARY:** A two-story brick building constructed in 1911. This building was renovated about fifteen years ago with a gallery added. Since then a children's room, rest room facilities and an audio-visual room has been added. No debt is outstanding.

**POLICE STATION:** The town's police force is currently housed in a fifty-year old former elementary school which was renovated in 1969. No debt is outstanding.

**RECREATION:** The town owns and maintains 65 acres of park and conservation land for active and passive recreation purposes. School property accounts of 102 acres of land, much of it used for playgrounds and playing fields.

**SCHOOLS:** Two primary elementary schools have been constructed within the past ten years. The town's middle school has been renovated and expanded during the same time period. In order to relieve overcrowding in grades K-3, a school has been re-opened for kindergarten use. Indebtedness on the town's primary schools total \$875,000 on the middle school, \$10,000. No new debt issuance for schools is anticipated.

**TOWN HOUSE:** A recent bond issue was used for the total renovation of our Town House where fourteen town boards and committees have their offices. Financing was divided between available funds (\$180,000) and a bond issue (\$300,000). As of July 1, 1979 the outstanding indebtedness totals \$240,000.

**WATER SYSTEM:** The town-owned distribution system is supplied on a cost basis by the Metropolitan District Commission. The proceeds of a recent bond issue was used to install water mains and construct a single story, concrete block, water pumping station on land belonging to the MDC. This new pumping station at Shaft No. 3 of the Hultman Aqueduct was turned over to the town in October, 1977.

**OTHER:** Highway department facilities are debt free. The existing structure was completed in 1970. In June 1976 the town constructed a \$292,000 refuse transfer station, all funds coming from available sources. There is no outstanding debt on this property.

## Principal Employers

**ALMAC MOVING AND STORAGE:** Moving Company; employs 125

**CARLIN MACHINE CO., INC.:** Manufactures component parts; employs 35

**COMMONWEALTH GAS CORP.:** Headquarters and major repair facility; employs 325.

**DATA GENERAL CORP.:** Manufacturers of mini-computers; employs 2,000.

**DOUGHERTY TOOL COMPANY:** Job shop, commercial broaching, electrical discharging and general machinery; employs 35.

**FAY SCHOOL:** Private elementary school; employs 72

**HENDRIES REFRIGERATED STORAGE, INC.:** Warehouse facilities for frozen and perishable foods; employs 250.

**HOLMES TRANSPORTATION CO.:** Executive Headquarters; employs 16.

**INGERSOLL RAND CORP.:** Sales, service and rental of construction and water-well drilling equipment, employs 25.

**L.B. DARLING:** Meat Packers; employs 125.

**NEW ENGLAND PRIMATE RESEARCH CENTER:**  
Harvard primate research center, employs 112.

**PILOT FREIGHT CARRIERS, INC.:** Common carriers,  
employs 37.

**R.E. JARVIS:** Small machine manufacturer; employs 35.

**ST. MARK'S SCHOOL:** Private college preparatory high  
school, employs 124.

**TELEPHONICS CORP.:** Headquarters for New England;  
employs 20.

**WELLESLEY CRANE CO.:** Crane rental; employs 19.

**WESTERN ELECTRIC:** Central Massachusetts ware-  
house facility; employs 100.

## **Ad Hoc Committee**

### **To Study Transfer Station and Recycling Center**

The ad hoc Committee to Study the Transfer Station and Recycling Center.

The committee, formed in June 1978, studied the increase in volume and examined ways to reduce costs through a revitalized and expanded recycling program.

We concluded:

- 1) The increase in volume is still within the national average of one ton of refuse per year per person and does not reflect significant, if any, use of the transfer station by non-residents.
- 2) Adding cardboard recycling, changing to a "pure" newsprint operation and/or resuming tin can collection would not, at this time, pay for themselves, even when the \$18.32 per ton (up from \$17.50 in this second year of the contract) savings in deferred transportation costs are included.
- 3) The most reasonable course at this time is to concentrate on increasing participation in existing collection of paper, glass and metals. We believe we can realistically expect to easily double and possibly triple participation and bring total savings to at least the \$10,000 range (almost 10% of the current budget).
- 4) The instability of markets and prices for recyclables, not just locally, but nationally, is the major factor working against us and all recycling operations at this time.

We recommended:

- 1) Establishing areas for tires and brush and an improved collection area for heavy metals.

- 2) Launching a campaign to increase participation. Particular attention is to be given to asking those who have private pick-up to set aside newspapers and make an occasional trip to the facility. The trust of the campaign is to save tax dollars — almost a penny a pound — and save energy by recycling.

The entire recycling picture at this time is cloudy because of marketing problems. Until there are steady, reliable markets, all recycling efforts walk the border between economic success and failure. The fact is that our own program is economically justifiable because of the deferred transportation costs, not because of the income per se.

The only solution to the long-range market problem lies in removal of tax advantages (through depletion allowances, for example) given industries using new materials and removal of differential freight rates which make it more expensive to transport recyclables than new materials.

Steps to increase and stabilize markets are important aspects of the Federal Resource Recovery Act. For example, one section requires the federal government to include specifications for recycled materials in its own purchasing program. Once specs have been adopted federally, states can be encouraged to follow suit.

In Fiscal 1978, a total of 5,500 tons of trash was transported from the station. of that, about 2,000 tons, or 37%, was brought by individual residents. Another 29% was bought by Campbell Rubbish, the principal for other residents.

The recycling totals were:

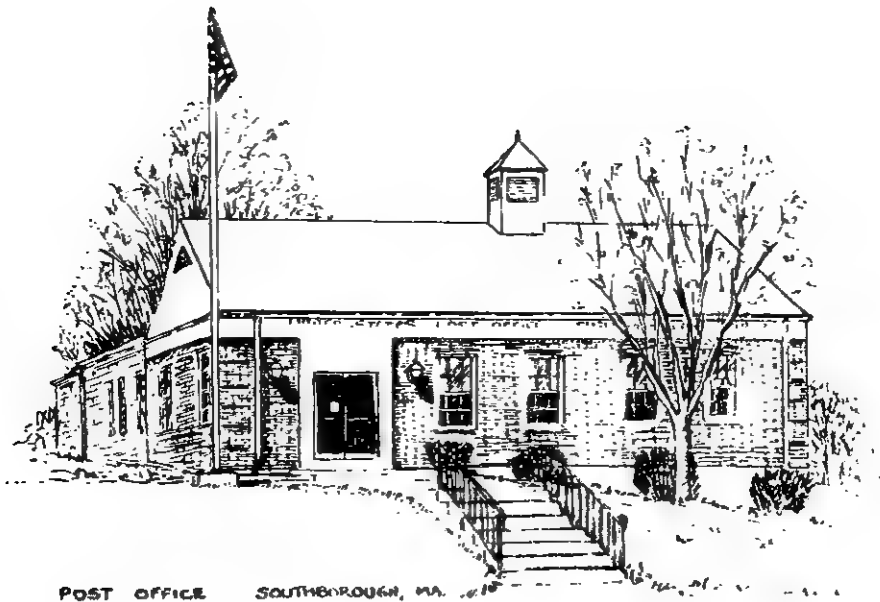
Paper	95 tons
glass	4 tons
Metals	26 tons
Total	166 tons

The income was \$1,788. Expenses (trans. and container rental) were \$1,605. Actual profit: under \$200. Deferred transportation costs: 166 tons x \$17.50 plus income equals \$3,089 in savings. Participation estimated at 10% of those using the station for paper, below that for glass and metal. We believe we can expect to double, even triple, that.

The Committee

Chairman, Donna L. McDaniel, Selectman  
John Boland, Highway Supt.  
Inge Tuft, Conservation Commission  
Chapin Fay, Advisory Committee

# TOWN SERVICES



POST OFFICE SOUTHBOROUGH, MA.

## Cemetery Department

Due to increasing costs for labor and materials, the charges for INTERMENT RIGHTS have increased starting January 1, 1979.

GRAVE SITE	\$ 60.00
PERPETUAL CARE	110.00
(Note: \$1.00 for each deed registration)	
OPENING AND CLOSING:	
Weekdays	110.00
Sat. and some holidays	170.00
CREMATION:	
Three burials per grave site	35.00
	each
CHILDREN UP TO 8 YEARS OF AGE:	
Weekdays	55.00
Sat. & Some Holidays	85.00
TOMB STORAGE - per month	10.00
	minimum
FOUNDATIONS for headstones and foot markers or any additional cement work	
grave site	20.00
	per linear foot
BURIAL VAULTS are required and can be purchased through the Cemetery Dept.	140.00
It should be noted that Southborough's rates are still low:	
<u>1978-1979 Average Massachusetts Rates</u>	
Massachusetts Average	\$420.60
Town of Southborough	\$340.00
	\$ 80.60
	Less

### General

#### TRUST FUNDS:

The most significant accomplishment in 1978 was the up-grading of our Trust Funds. This was done through the many hours of hard work by Mr. Fred Busconi, Town Council; Mrs. Ruth Johnson, Town Treasurer; and Mr. Russell M. Millholland along with Mr. George McClelland.

#### BUDGET

Our 1979-80 budget has been reduced through the employment of tighter management control.

#### ASSABET VALLEY VOCATIONAL SCHOOL

Again, we were able to obtain the services of Assabet. Their one major project was the re-roofing of the old "water tower". It should be noted that Channel 5 T.V. carried this story on two of their evening news programs, illustrating how towns such as Southborough are saving tax dollars through the use of vocational school students who are also learning valuable experience in their future trades.

#### ROADS

A long-range project has been started in the up-grading of the roads within the Cemetery grounds. We hope to have most of this work complete early in 1979.

#### TREES

A professional tree service company has been hired to maintain, trim, and remove dead trees within the Cemetery grounds each Fall.

We believe much still has to be done and that it can be done at low cost to the taxpayers.

Respectfully submitted,

George A. Mooney, Chariman  
Thomas J. Grady  
Charles F. Colcord  
Leo Bertonazzi, Superintendent  
William Elder, Foreman

## Conservation Commission

The Conservation Commission is charged with enforcement of General Laws Chapter 131, Section 40, the Wetlands Protection Act, colloquially known as the Hatch Act. The jurisdiction is limited to land or water areas bordering on or under water bodies and land subject to flooding. The Commission must consider if an activity affects any of these statutory interests: water supply, ground water, flood control, storm damage prevention, pollution prevention, shellfish and fisheries (if applicable). The commission is required to hold a public hearing if the activity will affect any of these statutory interests.

The land owner files a Notice of Intent with the Commission and the State detailing the work involved and how it will affect the area. At the public hearing he explains the project to the Commission, abutters, and any interested citizens. The commission may then decide that the proposed activity is not significant to the Act or it may issue an Order of Conditions. The order imposes conditions on the work allowed, requires work to correct damage, or rarely certain work is prohibited. Any decision by the Conservation Commission may be appealed to the state by any interested party.

An individual may start a project in a knowing or unknowing violation of the Wetlands Protection Act. In such cases the Commission may issue a Cease and Desist Order, requiring the individual to stop work and file for a hearing. Failure to obey the cease and desist order can result in court action (either civil or criminal) taken by the Town and the Conservation Commission.

In 1978 the Commission issued 6 cease and desist orders, filed one court action, and held four hearings:

March 2, 1978 Pine Hill Subdivision  
 June 1, 1978 Cross Street  
 June 22, 1978 Lovers Lane  
 September 26, 1978 Rt. 30 American Optical

In addition, the Commission reviewed all zoning permits and site plans filed with the Town as well as assisting landowners with future plans.

The Conservation Commission purchased and sold at cost 2,000 tree seedlings this Spring. In the Fall, 35 of our trees in the tree nursery were planted by Mr. Truesdale at various locations around town. The community garden at Neary School was continued for a second year with plots available to all townspeople. The Commission donated 60 booklets on wetlands to Woodward school and provided all schools with Audubon publications.

The Conservation Commission sponsored two articles at Town Meeting; Article 26 added \$15,000 to our conservation land fund and was passed unanimously and Article 41 made the rest of the applicable town roads "Scenic Roads". This article also passed.

Our application for Self Help funding on the 20.8 acre land purchase between Woodland Road and the Walnut Drive Conservation Land was approved. This will bring \$14,175 back to the town. The Recreation Commission has marked cross country ski trails on the Conservation Land and both Commissions hope the residents of the Town of Southborough will continue to use the area.

The Commission regrets the resignation of Hamilton Armstrong and Cay Alsterlund from the Commission but hopes they will continue to serve as Associate Members. We welcomed Fred Douglas and Richard Upjohn as new members of the commission. The Commission thanks all Town officials and townspeople who have been of assistance to us during the past year and invites the participation of all residents in our future work.

Delia A. Mulvaney, Chairman  
 Fred Douglas  
 George Killam  
 Brian Mauro  
 Charles Self  
 Inge Tufts  
 Richard Upjohn

## Council on Aging

The Southborough Council on Aging meets on the third Thursday of each month at 7:30 P.M. at the Fayville Hall, 42 Central St., Fayville.

In a sincere effort to meet the needs of our senior citizens, we are continuing the weekly shopping bus, which covers the entire Town for pick-up each Thursday and visits either the West Meadow Shopping Center, Westborough, or the Indian Head Shopping Center, Marlborough. Special trips are provided at Thanksgiving and Christmas to Shoppers World, Framingham, and the Natick Mall.

We are also continuing the Vial-of-Life project and the Senior Citizens Identification Card Program.

In July of 1978 the Title VII Elderly Nutrition Program opened at St. Anne's Hall, 20 Boston Rd., Southborough. This program, now at the Fayville Hall, continues to provide healthful meals and sociability in a pleasant setting for our senior citizens. Lunch is provided 5 days a week to any senior citizen regardless of income. A contribution of fifty cents per meal is asked.

The Flu Immunization and Blood Pressure Programs which the Council originated are still being carried on by other agencies.

May we take this opportunity to thank: The Board of Selectmen, the Board of Health, the Southborough Library, St. Anne's Church and Father Philip Santonoceto, who generously allowed us to use their hall for our Nutrition Program until the Fayville Hall was available, also Michael G. Gulbankian and his extremely courteous bus drivers, Albert J. Phillip for his tireless help, the South Middlesex Opportunity Council for their valuable assistance, the Knights of Columbus and St. Bernard's Lodge for their donation to the Hot Lunch Program, and very special thanks to our Volunteers, who serve so well.

Respectfully submitted,  
 Southborough Council on Aging

Hamilton Armstrong, Chairman  
 Ellen A. Boland  
 Eleanora F. Burke  
 Catherine E. Gralton  
 John L. Hopkins  
 Frank J. Landry, Jr.  
 Edith G. Sinclair, Secretary



## South Middlesex Opportunity Council

During 1978 South Middlesex Opportunity Council (SMOC) celebrated its thirteenth year of existence by continuing to operate a variety of programs and services designed to assist the children, youth, adult, and elderly residents of this area who are economically disadvantaged. As the area's anti-poverty agency, SMOC continued to provide the overall planning, coordination, financial administration, technical assistance, and management for the programs operated by its components. In addition, Board and staff of the agency worked cooperatively with a number of other organizations and groups in efforts designed to upgrade the quality of life for low income people.

In 1978 the annual budget for the agency stood at \$2.9 million, with a staff of two hundred persons. Its Board of Directors comprised of one-third public officials, one-third low-income persons and one-third interested private groups continued to develop and set policy for the entire agency. To this end, the Selectmen of the Town of Southboro have designated Carol Bates as their representative to the Board.

Cited below are the specific programs which SMOC has designed and operated during the year.

A. Preschool Day Care, After School Day Care, and Family Day Care Programs:

for children of working parents, operating centers Framingham and Marlboro, in order to provide child care, educational, social, health and nutritional services for children 2½ to 11 years of age.

In 1978 a total of 294 children were served by this program.

B. Regional Headstart Program:

which provides per-school age children and their families with an educational experience, medical assistance, and supportive services in both a center-based and Homestart model.

A total of 342 children were served by this Program in 1978.

C. Headstart Child Care Clinic:

which in conjunction with Framingham Union Hospital, operates a Pediatric Clinic for low income children. The Clinic provides preventive and diagnostic treatment, screening, audio visual, and Denver Development testing, as well as follow-up care and referrals. During 1978 over 2,300 Clinic visits were made.

D. An Energy and Weatherization Program:

which worked to lessen the impact of the high cost of fuel on low income families through installation on insulation, caulking, weatherstripping, and other home repairs in 126 units in 1978. The program also provided emergency assistance to 13 Southboro residents who faced fuel and/or utility shutoffs.

E. A Community Food and Nutrition Project:

which initiated food and agricultural self sufficiency, including several community gardens, a farmer's market, and canning and nutrition workshops. In addition the project provided information to local residents regarding the federal food stamp program.

Over 250 residents participated in the community garden, crisis relief, and food stamp programs, and over 500 persons purchased produce through the farmer's market.

F. An Alcohol Detoxification Center:

which operates an inpatient facility designed to provide alcohol detoxification services to male and female clients in the Greater Framingham, Greater Marlboro, and Greater Newton areas. Intake, medical screening, detoxification, clinical evaluation, and referral services are provided seven days per week on a twenty-four hour basis. During 1978 over 2,100 admissions occurred through this program.

G. An Alcohol Rehabilitation Center:

which offers comprehensive services for the drinker and his/her family including an Outpatient Program; a Drinking Driving Program (DIAL) operated in conjunction with the Districts Courts; an Alcohol Education Program; a Young Peoples Program; Alcoholic Anonymous (A.A.) information and meeting; and a Drop-In-Center. During 1978 a total of 640 persons were assisted by ARC.

H. An Elderly Nutrition Program:

which provides senior citizens, particularly those of low income with low cost nutritionally sound meals served in strategically located centers where they can obtain other social and rehabilitative services. SMOC has to date established six congregate meal sites: in Natick at the Senior Center; in Framingham at the Callahan Center, and the Comer (46 Concord St.); in Marlboro at the Senior Center; in Southboro at the Fayville Town Hall (serving Southboro, Ashland, Holliston, and Hopkington residents); and in Hudson at the Senior Drop-In Center. In addition we provide home delivered meals to persons who are home-bound. During 1978 a total of 43,156 congregate site meals, and a total of 19,160 home delivered meals were served.

I. A Research and Advocacy Program:

which assists low income residents in addressing issues which concern them. During 1978 the program explored a number of health issues and initiated a Health Care Coalition. The program also educated residents regarding the Classification referendum question, and worked with several housing and tenant groups in the area.

J. SMOC Manpower Services:

which operates a number of programs for youth and adults including the Neighborhood Youth Corps, serving CETA eligible low income teenagers through job placement, educational and supportive services through an In-School, Out-of-School, Summer Program, and Project Horizon; an Adult Work Experience Program providing eligible residents twenty-two years of age or older with transitional work experience employment. Enrollees are placed in work sites designed to meet their individual occupational and counseling needs. Skills and interests are identified and permanent employment is secured; an Adult Basic Education Program providing tutoring toward improvement of verbal, reading, and math skills with the objective of improving client employability. During 1978 a total of 840 youth, and a total of 108 adults were served through Manpower Services.

K. South Middlesex Legal Services:

established as an affiliate agency of SMOC, this program under the auspices of its own Board of Directors provides legal assistance in civil matters to eligible low income residents in such areas as housing law, administrative law, and domestic relations. In 1978 the program also initiated the Senior Citizen Legal Services Project which is specifically designed to assist eligible elderly residents with legal representation in civil matters. In 1978 Legal Services opened a total of 247 cases; closed a total of 464 cases; with a total of 179 cases pending.

In addition to these programs which SMOC operated directly during 1978 the agency also provided technical assistance, financial and administrative management assistance to several other organizations including Pearl Street House, The Framingham Office for Children, the Statewide Emergency Food Assistance Program, and the Massachusetts Association of Older Americans.

During 1979 SMOC will continue its commitment to effectively serve low income residents of the South Middlesex area.

Report submitted By:

Paul Houlihan  
Executive Director  
South Middlesex  
Opportunity Council, Inc.

## Highway Department

The Highway Department herewith submits its annual report for the year ending December 31, 1978.

The Highway Department serves under the immediate direction of the Board of Selectmen and ultimately the citizens, voters and taxpayers of the town. However, 1978 proved beyond any doubt that we are under a higher authority — Mother Nature. The records established in 1978 speak for themselves:

Second heaviest snowfall this century

Heaviest snowstorm of all time

Greatest 24 hour snowfall of all time

Greatest snow depth of all time

Second highest tide of the twentieth century

Although these records were recorded at Logan Airport, the statistics for Southborough remain equally impressive. The 10 year mean snowfall for our area is 60 inches, while 1978 recorded approximately 95 inches. These 95 inches were the result of 16 separate storms 10 of which required snow removal operations. The department responded to 44 off hour emergency calls for sanding, salting, and snow removal. Although several of the storms which required snow removal were of significant consequence, the most severe was the infamous "Blizzard of 78". The most memorable day of the year for this department is without a doubt Monday, February 6. By midday snow had begun to fall and forecasts predicated a major storm. By mid afternoon the storm had intensified with snowfalls of up to 4 inches per hour and winds of hurricane force. This situation continued through the night and into early Tuesday morning leaving approximately 31 inches of snow and drifts up to 15 feet in some areas. The severity of the storm was cause to have the Board of Selectmen declare a state of emergency and the Governor declare Eastern Massachusetts a disaster area and ban all travel on public ways. Employees of the department worked all day Monday, Monday night, Tuesday and well into Tuesday night without rest in an effort to keep local roads open to emergency vehicles. We are quite proud of this effort and its success. Throughout this disaster there were only two isolated sections of local roads closed. These roads were closed for a relatively short period of time and never affected the safety of citizens in the area. The clean-up operation which followed this storm continued for three weeks with a total of 1977 man hours expended. We wish to thank the employees of the Water Department for their dedicated assistance during this storm and the citizens of the town for their understanding and cooperation through this very trying time.

In conjunction with the Town Hall Users Group this department completed all curbing and sidewalks in the area of the Town Hall and placed loam and seed in areas to be landscaped, thus completing this departments work in that area.

In conjunction with the Fire Department and the Fire Station Building Committee this department excavated, graveled and paved both the front approach to the new fire headquarters and the new parking area to the rear of the building and adjacent to the Police Station.

As part of our annual sidewalk reconstruction program, approximately 2500 feet of sidewalk along Southville Road was rebuilt with a bituminous concrete berm, a new gravel base and 3 inches of bituminous concrete paved surface. This section completes the sidewalk reconstruction along Southville Road.

Our annual surface maintenance program continued this year with surface treatments being applied to Parker-ville Road, Acre Bridge Road, Edgewood Road, Oregon Road, Deerfoot Road, Northboro Road and some minimal work on Ward Road and Framingham Road. With the ever increasing oil prices and limited funds this operation has been seriously affected and must be dealt with in the years ahead, if we are to maintain our streets in a safe condition.

Under special articles passed at the 1978 Annual Town Meeting this department completed the "Fiddlers Green" subdivision. Because of the funds available this work was limited to some minimal drainage work, resurfacing with 2 inches of bituminous concrete cold mix pavement and the installation of "cape cod" berms.

In 1978 two major drainage projects were completed thereby alleviating two serious problem areas. The Parker-ville Road project consisted of the installation of 267 feet of 12 inch concrete pipe, 590 feet of 15 inch concrete pipe, 610 feet of 24 inch pipe, 11 catch basins and 7 manholes between the Neary School driveway and John Matthews Road. The Flagg Road project was the completion of a drainage project begun several years ago and involved the installation of 148 feet of 30 inch concrete pipe, 372 feet of 24 inch concrete pipe and two manholes. There were also several minor repairs and additions to the towns existing drainage system. All catch basins were cleaned and inspected as part of our annual program.

As part of our 10 year capital budget equipment replacement program the 1978 Annual Town Meeting authorized the purchase of a new  $\frac{3}{4}$  ton pick-up truck and a new cab, chassis and sander body. Bids for both vehicles were opened on June 20, 1978 and were awarded to Hudson truck Center for a  $\frac{3}{4}$  ton GMC pick-up truck, Worcester Mack Sales and Service for a Mack cab and chassis and J. J. Gregory & Son, Inc. for a Torwel Sander body. The sander body was delivered and accepted on November 22 and the pick up truck was delivered and accepted on December 5. At the close of the year we are awaiting delivery of the cab and chassis. routine maintenance of all the departments equipment was carried out on a regular basis.

The Transfer Station operation continued throughout the year as a safe, efficient and effective method of disposing of our solid wastes. The volume of refuse deposited in the Transfer Station is, however, continuing to rise. During 1978 the volume increased by approximately 8% and this increase must be projected into 1979 and the years ahead. We also note however, that the voluntary recycle operation accounts for approximately 3 percent of our total volume. We encourage each and every person

using the Transfer Station to take advantage of the recycling center in an effort to further reduce the total volume. In an effort to maintain the Transfer Station at peak efficiency the Transfer Station Operator, Mr. Brian C. Mauro, attended a one week school in Galion, Ohio sponsored by Peabody Galion, the manufacturer of the equipment used in the Transfer Station. Routine maintenance of the Transfer Station was carried out on a regular basis.

The "Blizzard of 78" served to point out, once again, the responsibility and dedication of our employees. During this severe situation the employees of the department worked without rest and without complaint in an effort to keep our streets open. When clean up operations began, the department worked 24 hours a day until completed. Shift assignments were accepted by the employees without question. I wish to thank each and every employee for their dedicated effort not only during this crisis but throughout the year.

We wish also to thank the various Boards and departments of the town for their cooperation throughout the year.

Respectfully submitted,  
John W. Boland  
Superintendent of Streets

## Library Trustees

The Board of Trustees of the Southborough Library submits the following report for the year 1978:

Volumes in Main Library	23,039
Volumes in Children's Library	8,029
Total Volumes	31,068
Volumes Purchased:	
Adult	1,145
Children	309
Total	1,454
Volumes received as gifts and added to collection:	
Adult	240
Children	317
Total	557
Materials circulated:	
Adult	35,429
Children	15,375
Total	50,804
Worcester Film Library films used & circulated	297
Interlibrary loans	527
Books & materials on loan from Regional	1,574
Fines collected	\$233.19
Copy machine collections	416.85
Total monies turned in to Town	650.04

James Higgiston and Natalie Fantony were reelected to the Board of Library Trustees at the Annual Town Election in May.

The Board accepted the resignations of Elizabeth White and Helen Curtis with deep regret. Barbara Clark and Fred B. Williams were appointed to fill these vacancies.

The library has had a busy year with circulation up seven per cent. Due to overcrowded stacks, the non-fiction, 100-600, is now being housed in the basement level.

Library programming was expanded to include a seven week baby-sitting course for teenagers and was run by the library staff in conjunction with the Worcester County Extension Service. Graduates of the course received a certificate and are on file at the library for townspeople seeking babysitters.

During the summer a "Tuesday Night at the Movies" was held for townspeople interested in seeing some of the old film classics.

Childrens programming last summer included a weekly movies and special crafts programs. Story Hours continue during the rest of the year on Monday and Tuesday.

The staff and towns children thoroughly enjoyed the special Halloween program and Christmas decorating workshops.

The library staff has attended Regional Library meetings, N.E.L.A. and M.L.A. conferences and participated in workshops dealing in Book Selection, Policy Making and Programming.

The very active Friends of the Library continue to sponsor Art Exhibits, the Boston Museum of Fine Arts membership, Strawberry Festival, Apple Festival, Christmas Open House, excellent programs open to the public and Adult Extension courses. The Friends have presented the Library with a lovely glass and oak Display Case to be used for various exhibits.

We wish to thank all the very generous people who have donated so many lovely books and records to the Library this year. A special thanks to Mrs. Cameron Bradley for continuing to donate the lovely Christmas wreaths that decorate the building every year. Our thanks also to our capable and competent staff who continue to keep the library such a genial and effective place.

Respectfully submitted,

James A. Higgiston, Chairman  
Henry W. Welch, Jr., Vice Chariman  
Beulah T. Callaghan, Secretary  
Natalie J. Fantony  
Barbara H. Clark  
Fred B. Williams



SOUTHBOROUGH LIBRARY SOUTHBOROUGH, MA.

## Southborough Library

Report of the Library Trustees

The Board of Trustees of the Southborough Library submits the following report for the year 1978:

Volumes in Main Library	23,039
Volumes in Children's Library	8,029
Total volumes	31,068
Volumes purchased	
Adult	1,145
Children	309
Total	1,454
Volumes received as gifts and added to collection	
Adult	240
Children	317
Total	557
Materials circulated	
Adult	35,429
Children	15,375
Total	50,804
Worcester Film Library films used and circulated	297
Interlibrary loans	527
Books and materials on loan from Regional	1,574
Fines Collected	\$233.29
Copy machine collections	416.85
Total monies turned into Town	650.04

## Veterans' Services

To the Board of Selectmen  
Southborough, Massachusetts

Dear Members of the Board:

I hereby submit my Annual Report for the year 1978. Monies spent under Chapter 115 were \$15,000, and of this amount 50% will be reimbursed by the State.

I'd like to extend my appreciation to the members of the Board, John Lundblad and the other departments for their assistance to me during the past year.

Respectfully submitted,

Irene C. Burkis, Director  
Veterans Services

## Sealer of Weights and Measures

I hereby submit my annual report for the year ending December 31, 1978.

### INVENTORY OF STATE STANDARDS

One Office Balance  
One Brass Yard Measure  
One Set of Standard Weights  
One Set of Dry Measures  
One Set of Liquid Measures

### INVENTORY OF WORKING EQUIPMENT

Two Seraphin Test Measures  
One Set of Sealer's Portable Weights  
One Set of Apothecary Weights  
Twelve Fifty Pound Weights  
One Hand Drill  
Two Seals  
One Glass Graduate  
25 Metallic Seals  
175 Standard Seals

### WORK COMPLETED IN 1978

Sealed	Number
Scales and Balances	9
Gasoline Pumps	39
Sealing Fees Collected	\$186.00
Sealing Fees Turned Over to Town Treasurer	186.00

Respectfully submitted,

Edgar A. Phaneuf, Jr.  
Sealer of Weights and Measures

## Recreation Commission

1978 has been an exciting and very active year for recreation. Our goals have been to improve our present programs, create new ones, fit everyone in where possible, and reach more townspeople.

This past spring we coordinated the scheduling of our playing fields to fit the needs of thirteen sports leagues, serving well over a thousand children and adults. In the spring it is impossible to meet the needs of everyone for practice time and games. We are extremely thankful to our two private schools, Fay and St. Mark's for allowing us to use their fields. Without their help many teams would have suffered from a lack of space to play.

Representatives came to us from the "Kinder Group", a grass roots organization of mothers of pre-school children looking for outdoor facilities geared for the three to five age group. We were able to donate the money for lumber and equipment and their volunteers constructed the "Tot Lot" facility across from the Water Department. The Tot Lot is now available to anyone in town; but we ask that children be supervised at all times. We think this shows a perfect example of the willingness on the part of Southborough residents to offer their time and skills to our town.

Summer saw us through our Annual Road Race, Junior Olympics, Playground, Bus Trips, Swimming and Tennis lessons. Again, there were over a thousand participants. To Mr. Paul McCarthy and the various pool owners in town, we say thank you. Without you we would not have a swimming program.

This fall we were asked to help with a New Games Festival sponsored by the Youth Commission. An eight hour training session for the volunteer "supervisors" brought us a day to remember in October. Never before did parents and children of all ages join together to play non-threatening, non-competitive games and have so much fun. Look for this festival again next fall.

Ray Anastas, our Program Director for the past seven years resigned in October. Ray brought with him a bright enthusiasm and a genuine fondness for the children of Southborough. He was responsible for expanding our swimming program, adding tennis to playground, the Annual Road Race and Junior Olympics. He will be missed by all. Ellie Rizun has been selected to replace Ray and already she is deeply involved in continuing our present programs and planning new ones.

We invited the School Committee to meet with us and hear a presentation on Project Adventure. This is an offshoot of the Outward Bound program and is an outdoor adventure course aimed at inspiring self-confidence, team work, agility, a willingness to try new things. With the consent and financial support of the School Committee, this program will become a part of the eight grade physical education curriculum and during the summer months will be used by Recreation and the Youth Commission.

This winter in addition to our traditional skating and skiing lessons, we have added cross-country skiing, A winter carnival (in cooperation with the Youth Commission) and a trip to the symphony.

The Recreation Commission is always looking for new ideas. If you have some to offer or would like to volunteer in a special or limited capacity, call any member.

Joseph Madison, Chairman  
Richard Guzzi  
Grace Ryan  
George Holbrook III  
Margery Brown



## Water Department

Honorable Board of Selectmen  
Southborough, Massachusetts

Gentlemen:

Herewith is submitted our Forty-eighth annual report for the year ending December 31, 1978.

During the year, Twenty-eight (28) regular meetings and three (3) special meetings were held.

At a meeting of the Board of Water Commissioners held on May 16, 1978, "on a motion made and seconded, to appoint Mr. Daniel A. Phaneuf, Chairmanship of the board for the next twelve (12) months".

At the Annual Town Election held on May 8, 1978, Mr. Henry C. Valcour, Jr., was elected to the Board of Water Commissioners for a term of three (3) years.

At a regular meeting of the Board of Water Commissioners held on August 22, 1978, "on a motion made by Mr. Valcour, seconded by Mr. Phaneuf, that the new Southborough Water Department Pumping Station located at Shaft No. 3 on the Hultman Aqueduct be named the Arthur L. Hosmer Station". Majority vote.

The 1978 Annual Town Meeting approved the following articles:

To extend an 8" water main from existing main, northerly from Woodbury Road on Woodland Road to Richards Road and southerly from Woodbury Road on Woodland Road to Cordaville Road, a distance of 1,800 feet. This project was undertaken in August of 1978, and is now completed and in service.

The Town Meeting voted to accept a parcel of land on Fairview Hill for the purpose of erecting a water tank. This land was given to the Town by Dr. Hudson Hoagland. The Board of Water Commissioners would like to take this opportunity to thank Dr. Hoagland for his most generous gift to the town.

The article to purchase a new truck was voted at Town Meeting. The bid was awarded to the Hudson Truck Center. The new truck was delivered in October, 1978, and is now in use.

The acceptance of the easement of Foley Drive has made it possible to complete the Park Street Extension. This work has been completed and is now in service.

The "Blizzard of 1978" caused a lot of damage to the hydrants. Many were broken, due to snow plowing. All were repaired as soon as possible and as parts were available.

All hydrants were scraped, cleaned, serviced and checked out under the regular maintenance program.

The Parkerville Road extension was completed, main tested, disinfected and also landscaped. A sidewalk was replaced along the Margaret Neary School Drive.

Fairview Drive Extension was completed and High Ridge Road water main was installed. This work was executed by the Developer with water department inspection, testing and disinfection.

American Water Works held a two (2) day seminar on water disinfection and regulations of the Safe Drinking Water Act. Four members of the water department personnel attended these meetings.

All of the regular maintenance work has been carried out and the department has met all Environmental Requirements.

#### WATER DISTRIBUTION

Amount of water pumped in - 1978

January	10,347,300 gals.
February	8,212,300 gals.
March	8,819,800 gals.
April	8,045,200 gals.
May	10,010,200 gals.

June	13,662,500 gals.
July	15,373,400 gals.
August	7,509,400 gals.
September	7,696,800 gals.
October	7,223,700 gals.
November	6,641,000 gals.
December	6,381,400 gals.
Total for year	109,923,000 gals.
Highest Day - 7-6-78	1,272,000 gals.
Highest Week - 7-2 - 7-8-78	5,813,000 gals.
Longest period of operation:	
7-11 - 7-13-78 — 64 Hours	

#### GASOLINE CONSUMPTION

SW1	759.5 gals.
SW2	1835.2 gals.
SW3	839.1 gals.
SW4	101.0 gals.
Tractor	675.3 gals.
Diesel	420.5 gals.
Cans	8.0 gals.
SERVICES ADDED - 1978	28
Total now in use	1760
Partial Services	23

HYDRANTS ADDED - 1978	8
Total now in use	420
Hydrants broken	37
Hydrants repaired	37
Hydrants replaced	0
Hydrants extended	0
Gate valves replaced	0
Gate valves repaired	1
Gate valves added in - 1978:	
6"	9
8"	6
10"	2
12"	3
Total now in use	1127
Main pipe added in - 1978:	
8"	4083 feet
10"	660 feet
12"	676 feet

Total now in use - 52 miles - 52 feet	
Services relocated - renewed - replaced:	
Services repaired	3
Services replaced	5
Curb boxes & stops repaired	7
Valve boxes extended	4
Valve boxes raised	20
Breaks in mains	5
Houses checked for leaks	32
Frozen services	3
Call backs	272
Final readings	112
Emergency call-outs	62



The Board of Water Commissioners wishes at this time to extend their appreciation to the Board of Selectmen, Town Officers, and Department Heads for their cooperation during the year.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS  
SOUTHBOROUGH WATER DEPT.

Daniel A. Phaneuf, Chariman

Henry C. Valcour, Jr.

Arthur L. Hosmer

William G. Binder, Supt.

## Youth Commission

The first goal of Southborough's newly established Youth Commission is "to design programs to meet the opportunities, challenges and problems of youth" (as mandated by Chapter 40 of the Mass. General Laws governing Youth Commissions).

Working toward the fulfillment of this goal has been a major undertaking of the Youth Commission in 1978-79.

In the middle of July, 1978 we hired Richard Hochman, who came to us from Brookline, Mass. with a background in drug and alcohol abuse prevention and education, and counseling.

As Youth Director for Southborough, Mr. Hochman's responsibilities include establishing and maintaining contact with police, schools, churches and other youth-related agencies, presenting himself, in effect, as a youth advocate and referral resource.

Under the direction of the Youth Commission, he is responsible for creating programs through which young people may discover a sense of accomplishment, self-confidence and self-expression, with emphasis on those youth who are not currently served by other town programs. To this end, a number of "skills" workshops have been started two afternoons the three evenings each week in Fayville Hall, including such activities as crafts, boxing, ping-pong, woodworking, rap groups and music.

Since another major goal of the Youth Commission is "to bring young people together with caring adults in a warm, friendly atmosphere to teach skills and provide role models," the recruitment and training of volunteers for this purpose is an on-going and vital part of the program.

Individual, group and family counseling takes up much of the director's time. Between November, 1978 and January, 1979, the director, either alone or in conjunction with the Tri-Town-Counselor or a staff person from the Marlborough/Westborough Community Mental Health Clinic, held weekly counseling sessions with eleven families (34 family members), four groups (32 Junior and Senior High School students), and seven individual young people. The number of referrals received by the director grows each week and testifies to the tremendous need for counseling services for young people and families in this community.

The Youth Commission is also engaged in several co-operative projects with neighboring towns, including a Substance Use & Abuse Prevention Program which is a joint effort between the Southborough Youth Commission, the Northborough Youth Commission, the Northborough/Southborough School Departments and the Marlborough/Westborough Community Mental Health Clinic, to develop an educational program within the Northborough/Southborough school systems in alcohol and drug abuse prevention; and a collaborative effort between the Southborough Youth Commission, the Northborough Youth Commission and the Westborough Y.M.C.A., which has resulted in the funding by the Dept. of Mental Health of a full-time counselor position to provide services within the three towns for 1978-79 (Tri-Town-Counselor). A proposal for the funding of two counselor positions for fiscal '79-80 has been submitted to the Dept. of Mental Health for consideration.

We are making every effort to communicate and cooperate with other town departments in providing services to young people.

This policy has resulted in the joint sponsorship, with the Recreation Commission, of a New Games Festival, Winter Carnival and Cross Country Skiing Program. We expect to continue this policy with other departments also whenever desirable and feasible.

These are confusing times for the young people of this community as they are for young people everywhere. Parents as well as children are finding it more and more difficult to cope with the tensions and pressures of a society which seems bent on self-destruction. Perhaps the greatest service the Youth Commission can offer through its programs, is to help young people develop some positive values, some internal controls and self-discipline, which will enable them to become responsible and sane participants in an irrational world. To this end, at least, we are dedicated.

We are indeed grateful to the many people and organizations who have donated their time, services and equipment to the work of the Youth Commission. Without those caring, selfless people, our task would be nearly impossible.

Respectfully submitted,

Carolyn L. Connors

Bruce R. Donath

Paula C. Draper

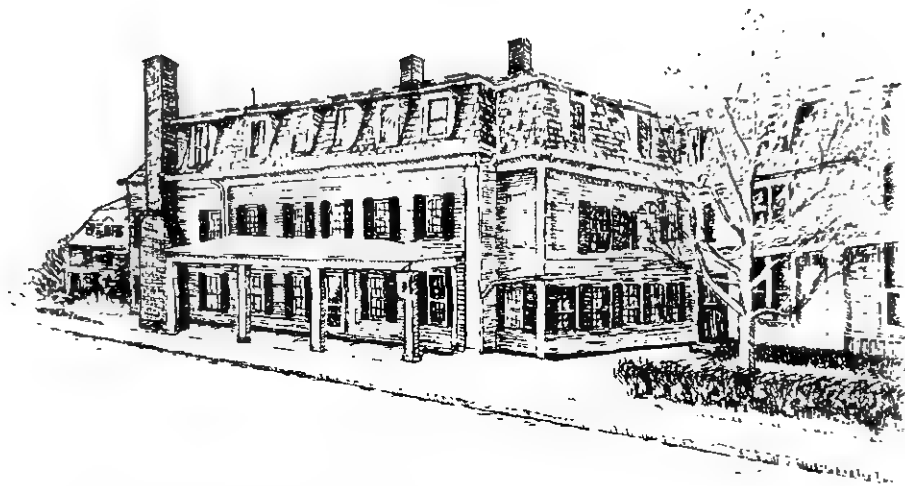
Charles J. Forrester, Jr.

Sarah J. L'Heureux, Chariman

Marilyn M. Meserve

Sabra G. Upjohn, Secretary





FAY SCHOOL      SOUTHBOROUGH, MA

# PLANNING



ST. MARK'S SCHOOL      SOUTHBOROUGH, MA.

# Report of the Planning Board 1978

## SUBDIVISIONS

After frequent meetings and discussions with the developer, the Planning Board approved and signed the updated and revised plans for 33 house lots in the *Wolfpen/Hilltop Subdivision* off Marlboro Road.

*Woodbury at Southborough* (off Woodbury Road) is a 52 lot subdivision originally submitted in 1969. The plans were revised in 1978 in accordance with a 1973 court decision and the Planning Board approved and signed them in December.

*Grasslands Subdivision* (off Flagg Road) was submitted by Barbara and George Clark in 1960 and again discussed in 1978. The Planning Board and Town Counsel confirmed that this parcel would be governed by the 1960 Subdivision rules and regulations because intervening law suits had extended the protection of the grandfather clause beyond the seven year period as stated in Chapter 40A.

*Southborough Farms* (off Parkerville Road) began construction in Section II with the release of an additional 14 lots. The road network in Sections I and II have been completed.

*Pinehill Subdivision* is currently pending while drainage problems are being discussed.

## SITE PLAN HEARINGS

Representatives attended the Selectmen's site plan hearings on the DeCiccio property, American Optical Company, L'Abri Fellowship Foundation for new quarters, Carlin Machinery for a 4,000 sq. ft. addition, Fitzgeralds' Store, Tennis courts at Fay School, additional parking at Marlborough Savings Bank, a warehouse addition at Data General, a storage building at Stony Brook Golf Course, and a refrigerator/storage increase at Muleys' Spirits.

## GENERAL

Representatives attended Zoning Board of Appeals hearings throughout the year. The Planning Board sent a liaison to the Southborough Citizens Planning Committee and the Capital Budget Planning Committee.

The Planning Board met bi-weekly during the year signing 40 zoning permit applications, reviewing site plans and subdivision plans and meeting with property owners, developers and other town boards.

We held public hearings on increasing the minimum lot size to one acre, the elimination of Rhode Island Avenue (a paper road in the Framingham Industrial Park), amending the Zoning By-Law to conform the Chapter 808, and Scenic roads.

The Planning Board and Conservation Committee met to discuss ways of opening up lines of communication and future community projects.

## ANNUAL TOWN MEETING

At the 1979 annual town meeting the Planning Board will present articles on Open Space Residential Development, Home Use and Occupations, Accessory Apartments, and resubmit an article on Chapter 808.

Respectfully submitted,

Paul E. Brefka  
Patricia M. Capone  
James Denman  
Margit S. Donath  
Donald F. Dillman, Chairperson

## Board of Appeals

During 1978, the Board of Appeals considered ten cases. The Board's actions thereon are listed below. The asterik indicates that the variance of special permit was granted with certain limiting restrictions safe guarding the public interest. Actions of the Board are a matter of public record and are on file with the Town Clerk.

Marshall D. Krashin, DBA, Maaco Auto Painting,  
33 Turnpike Road.

Special permit for the installation and operating of a franchise for the purpose of painting and drying automobiles. Granted\*

Earl Tucker, 28 High Street

Variance to allow construction of a single family residence on a lot that is less than the required acreage for Residence A. Granted

Mitchell J. Sthika, Muley's Food and Spirits,  
1 Southville Road.

Variance to build a walk-in refrigerator. Granted  
Variance to build a patio. Denied

John J. Cassella, 146 Boston Road.

Variance to permit a garage facility for the restoration of antique and classic cars. Denied

Arlyn & Alfred DeCicco, 117 Northborough Rd.

Special Permit to allow a boarding and riding stable. Granted\*

American Optical Corp., New York and Rte. 30.

Special Permit to allow temporary placement of two trailers and three signs. Granted\*

John A. Bartolini, Off Deerfoot Rd., South of Rte. 9.

Variance to divide 15 acres into three buildable lots for three single residences with insufficient frontage on a public way. Granted\*

Dr. Dominic Merloni, 11A Bigelow Road.

Variance to permit the construction of two single family dwellings on lots that do not have the necessary frontage on a public way. Granted\*

Williams Trailer, 21 Turnpike Road.

Special permit to expand present product line of recreational trailers to include recreational motor homes. Granted

Edward F. and Barbara A. Murphy, 202 Cordaville Rd.

Variance to attach a two car garage having insufficient side yard setback Granted

## Industrial Development Commission

This was a year of significant change for the IDC, a year of REVITALIZATION. A year that saw three new members appointed to the board, they are Mr. Ralph DeNorscia, Mr. Russell Millholland and Mr. Edward Murphy.

Your IDC is committed to a basic philosophy of promoting expansion of Industrial and Business activity. We will work with new and existing businesses as their liaison with local and state boards in order to broaden our tax base and create new employment in our town.

We have attended special board meetings, including site hearings, ZBA and Board of Health reviews, in addition to holding regular meetings every three weeks. We held a meeting with the State Department of Commerce and Development and have attended an Economic Development Workshop.

Close co-ordination by the IDC resulted in three significant expansions.

CARLIN MACHINE — 4000 sq. foot addition of manufacturing space

LB DARLING — 4800 sq. foot addition for freezer-storage building

WILLIAMS TRAILER SALES — 16,400 sq. foot showroom and service facility.

We have also had discussions with nine other businesses which lead us to expect a growing interest in expansion and development for the town.

The IDC liaison to the Southborough Citizens Planning Committee was Mr. Ralph DeNorscia, who assisted with the development of the Business Survey. Questions and issues that the IDC thought beneficial for future planning were incorporated into this survey.

Your IDC will continue to enhance the business and industrial climate of Southborough in the effort to create orderly growth.

Respectfully submitted,  
Russell B. Millholland, Chairman  
Edward F. Murphy Jr., Secretary  
Charles P. Aspesi  
Ralph F. DeNorscia

## Report of the Town Hall Users Group

With the Town Hall 99% complete and expectations of 100% completion in 1979, it is appropriate for the "THUGS" Committee to give a final report on the status of its progress.

After a period of over three years the project is arriving at its successful conclusion and we hope that you are as satisfied with the results as is your committee. It is a tribute to the residents of Southborough that once again they have given their support to save and preserve a fragment of their past such that the continuity of history can be enjoyed by future generations as well as the present. It is with pride that the committee serves you in this respect and we thank you for allowing us to do so.

Amount voted for project	\$480,000.00
(\$300,000.00 to be funded by bonding	
\$180,000.00 to be funded through	
revenue sharing.)	

The following is a summary of the expenditures to date:

Architectural & Design Fee	\$ 55,000.00
Construction Costs	271,334.00
Exterior Building Work,	
Landscaping, Cellar,	
Furnishings,	
Miscellaneous Equipment	100,718.00
<hr/> Total Anticipated Expenditure	<hr/> \$427,052.00

The fact that the project will be completed within the budget can, in many ways, be attributed to the co-operation of the Town Departments and Boards which assisted in the project, particularly the Highway and Water Departments. Had it been necessary to use outside labor forces the total cost would inevitably have been higher.

In any future project of this type it would be a serious fault to neglect the skills available in our Town Departments, in an effort to reduce the project's costs. We would like to take this opportunity to express our appreciation for their assistance and cooperation.

Respectfully submitted,  
the Town Hall Users Group (THUGS)

Louis Bartolini

William Binder

John Boland

George Pearse

Edgar Phaneuf

William Pires

Judy Swartwood

Paul Brefka - Chairman

## Report of the Southborough Citizens' Planning Committee

To the Board of Selectmen and the Citizens of the Town of Southborough:

The Southborough Citizens' Planning Committee (SCPC) was created in the spring of 1978. Town Meeting appropriated \$2,500 to help the SCPC undertake (1) the preparation of a FACTBOOK containing basic information about past and present development trends in Southborough; (2) a survey of citizen attitudes and priorities regarding future growth and development; (3) a survey of businesses regarding their attitudes toward the local business climate; and (4) a report to the Town Meeting summarizing the findings of the surveys.

Individuals, private institutions, and firms in Southborough donated an additional \$2,500, mostly in contributed services, to help the SCPC prepare, print, and distribute newsletters, the FACTBOOK, and the surveys.

A seventeen member Steering Committee representing the eight sections of town was elected from among the more than eighty residents who attended an organizational meeting in May. Steering Committee members included: Mary Jane Boland, Larry Capodilupo, Bonnie Colman, Sandy Ekberg, Nancy Fay, Mary Jane Forte, Margaret Harding, Doug Henson, Richard Johnson, Lorraine Keller, William Linnell, Sue Marker, Mike Mulvaney, Gayle Nittler, Cyd Ostrovsky, Stan Radler, and Barbara Richardson. Three residents agreed to serve as staff to the Committee: Jacquie McClelland, Shari Sanford, and Larry Susskind. Several other residents including Charlotte Canellakis, Roger Capone, Jeanne Duggan, Brenda Gaffney, and Robert Ross attended meetings and served as Associate Steering Committee members.

Each town Board and Committee was invited to designate a liaison to the SCPC. These Ex Officio members included: Donna McDaniel (for the Selectmen), Peggy Donath (for the Planning Board), Inge Tufts (for the Conservation Commission), Sherman Ball (for the Advisory Committee), Ralph deNorscia (for the Industrial Development Commission), Bob Spayne (for the School Committee), Sabra Upjohn (for the Youth Commission), and Betty Davis (for the Board of Assessors).

SCPC Newsletters were distributed to every household in July and November. During the month of November, the SCPC held thirty coffees throughout Southborough to give residents an opportunity to review the plans for the surveys and the FACTBOOK. More than 350 residents attended.

In January, 1979, final drafts of the survey questionnaires and the FACTBOOK were distributed to town boards and departments for their review and comment. The FACTBOOK was published and distributed to every household and business in February, 1979. The surveys were also distributed in February. The SCPC will present the survey results to town meeting in April, 1979.

The SCPC is not a decision-making body; its goal is to give every resident enough information to make informed recommendations about how the town should grow and change as well as an opportunity to register opinions in a fashion that can be easily tallied. Once the survey results have been presented, it will be up to Town Meeting, the Board of Selectmen, and the other key boards and departments to determine the best means of responding to the concerns of Southborough residents.



PILGRIM CHURCH      SOUTHBOROUGH, MA.



ST ANNE'S SOUTHBOROUGH, MASS.

# PROTECTION OF PERSONS AND PROPERTY



## Police Department

Honorable Board of Selectmen  
Thomas W. McAuliffe, Chairman  
Town Hall  
Southborough, Mass. 01772

Honorable Board:

The following in the annual report of Police Activities for the period January 1 through December 31, 1978:

Although Burglaries decreased during 1978, the rate remains high and this is of prime concern to the department. Inadequate alarm protection or no protection for some businesses in the community could be part of the problem. A good alarm system for most businesses is an additional business profit at the end of the year. For some residents alarm systems are a financial burden and for this reason we urge citizens to make it as difficult as possible for breaking and entering. Also we suggest, if possible, to secure small items of value by placing them in a bank safe deposit box. The cost is minimal compared with losing them forever.

The increase in Larceny is discouraging to the department after reporting a definite downward trend in the previous year. There are cases where Larceny takes on a different mode of operation and the methods currently in use to combat this have to be changed. However Police are accustomed to changes and fit well into any situation.

The Massachusetts Court Reform Bill, effective in January of 1979, together with the increase in Larceny, Public Disturbances, Arrests, Motor Vehicle Accidents and Violations, will increase Court costs to the community in the form of increased court appearances by the police.

Vandalism decreased considerably but cannot be discounted as still being a problem for businesses and private property owners. There are times when property owners are at the mercy of whoever takes it into his drunken head to reign destruction over lawns, mailboxes, and other property. Police are on patrol but not always in a position to prevent these incidents.

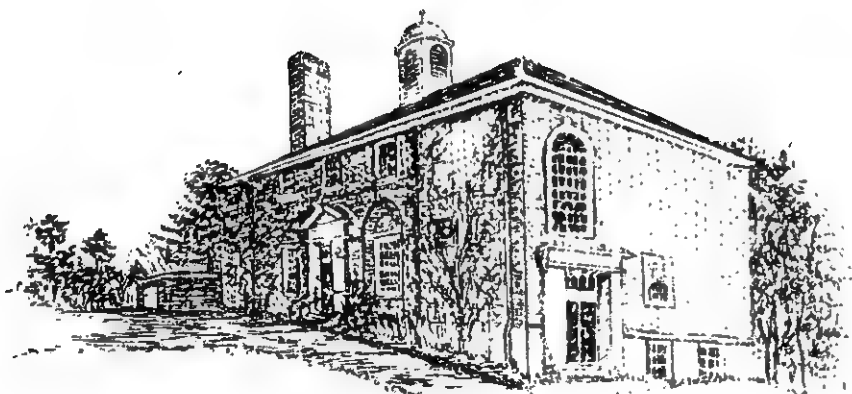
During the past year the department has been fortunate in solving crimes of burglary, larceny, arson, and rape. This was made possible because of the splendid cooperation between citizens and police. The attitude of the citizen directly or indirectly involved has changed for the better and for this the department can only heap praise upon a responsible community. At the present time the department has four officers attending Law Enforcement colleges, working for Associate or Bachelor Degrees.

Our Emergency Service Unit is continuing active training and is currently engaged in a Management-level Hostage Program with the business community.

I would like to state that as my career in law enforcement winds down, without the cooperation of all the residents of Southborough, their support at Town Meetings, their constructive criticism, their Taxes, I would not have the best working police department in the State of Massachusetts. Many Thanks.

Respectfully submitted,

Francis J. Mattioli,  
Chief of Police



POLICE STATION  
(PETERS HIGH SCHOOL ANNEX)  
SOUTHBOROUGH, MASSACHUSETTS



## Southborough Police Department Annual Incident Report

Nature of incident	1977	1978	Incr. By.	Decr. By.
Burglary	88	85	—	3
Larceny	101	135	34	—
Motor Vehicle Thefts	28	15	—	13
Recovered Stolen Mtr. Vehicles	33	17	—	16
Assaults	20	18	—	2
Vandalism	144	96	—	48
Drug Law Violations	36	42	6	—
Disturbances	213	309	96	—
Arrests	123	139	16	—
Protective Custody	27	35	8	—
Missings Persons/Juv. Runaways	56	49	—	7
Civil Complaints	17	25	8	—
Animal Complaints	83	100	17	—
Suspicious Activity	743	673	—	70
Mtr. Vehicle Accidents	230	283	53	—
Mtr. Vehicle Violations	348	406	58	—
Burglar Alarms Unfounded	276	320	44	—
Assist Other Agencies	257	280	23	—
Robbery	2	1	—	1
Rape	0	7	7	—

Approved By: Francis J. Mattioli  
Chief of Police

## Fire Department

In accordance with Article XII, Section 7 of the By-laws of the Town of Southborough, I hereby submit the Annual Report of the Fire Chief and Forest Warden for the year 1978.

During the year the Fire Department responded to 630 calls as follows:

Buildings	37	
Motor Vehicles		
Fire	31	
Accident	15	
Brush and Grass	80	
False	9	
Needless	34	
Emergency	1	
Ambulance	284	
Assistance	80	
Miscellaneous	59	
Mutual Aid Received		
Hopkinton		1
Westborough		2
Marlborough	3	
Framingham	1	
Dept. of Natural Resources	2	

### Mutual Aid Rendered

Ashland	1	
Hopkinton		2
Westborough		6
Marlborough	3	
Framingham	1	

During the year the Hurst Rescue tool, known as the "Jaws of Life" was used five times to extricate people trapped in motor vehicles as the result of accidents. This has proven to be one of the best tools we have ever purchased.

On September 5, 1978 at 3:44 AM a call was received for a house fire at 230 Perkerville Road. The investigation following the fire proved that it had been deliberately set. After further investigation three men were arrested and charged with arson. Their cases will be heard in Superior Court in the first part of 1979.

During the year EMT Training continued with fire-fighters attending training sessions at the Marlborough and Framingham Union Hospitals in addition to the 21 hour Refresher Course given at Fire Headquarters. lecturers for this course included Dr. Edwin C. Meserve, Dr. James E. Dalen, Dr. Melvin H. Sher, Dr. Ganson

Purcell, Dr. Leo T. McCallum, Dr. Jerome D. Anderson and Rhonda Mauro, Emergency Room Nurse.

During the snow emergency period in February, the department handled 16 ambulance calls as follows: 1 motor vehicle accident, 3 heart attacks, 1 epileptic seizure, 1 exposure (man in car on Route 9 all night), 2 broken wrist, 1 dialysis machine patient, 1 victim of the flu, 1 hand cut by snowblower, 1 chest pain, 2 victims of frostbite, 1 eye injury and 1 bleeding ulcers. Three of these people were removed from their homes by snowmobile and one patient was transported to a hospital in a four-wheel drive vehicle.

During this period the Fire Department Rescue truck worked continuously taking people from the pick up points, where they were brought by snowmobiles, to Fay School and St. Mark's School where they were housed.

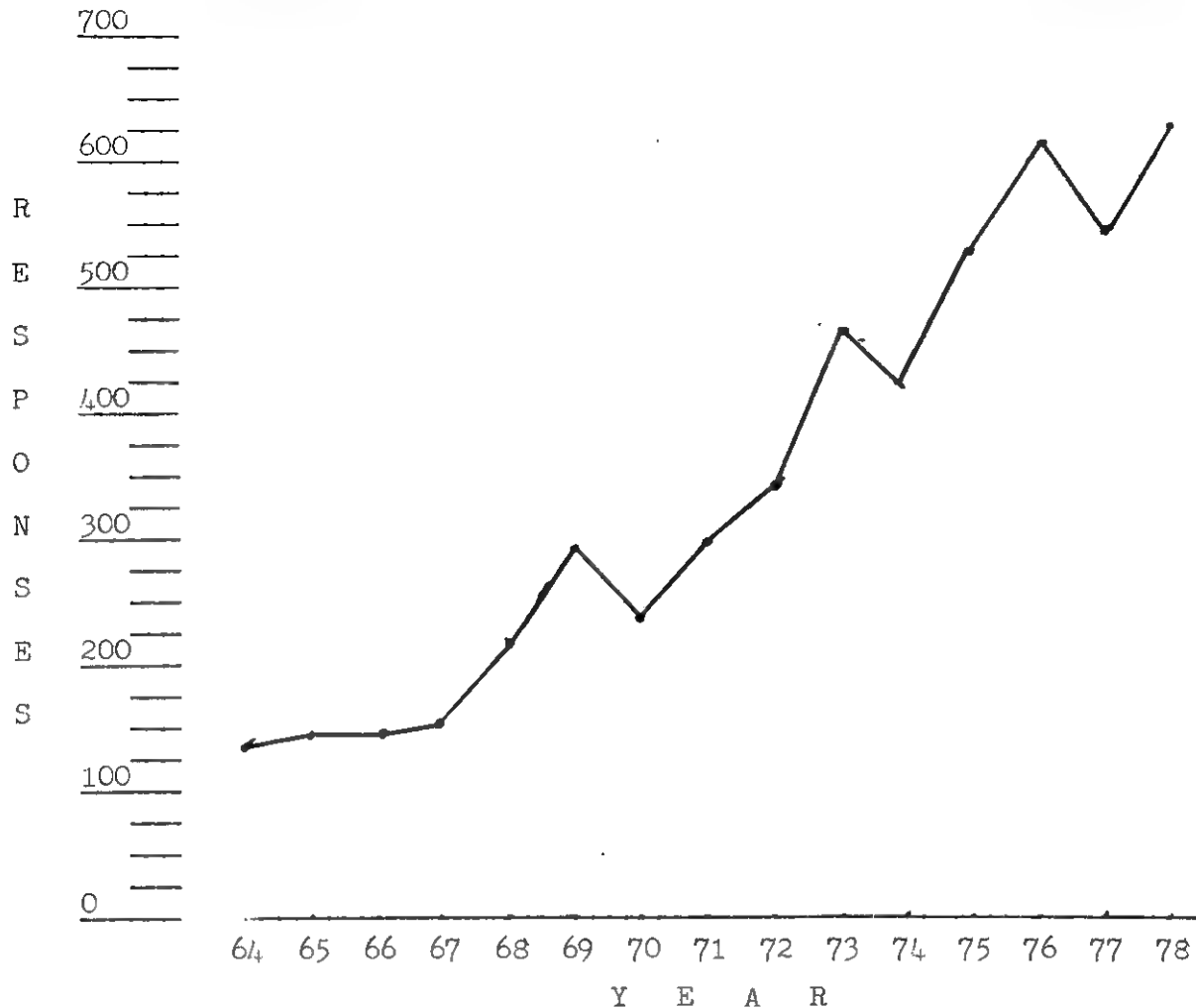
During 1978, members of the Fire Department, volunteers and students from Assabet Regional Vocational High School have worked on completing the new fire station. It is planned to move into the new facility in early 1979.

The Southborough Firefighter's Association held their Annual Children's Field Day in September. As in the past the Fire Department sponsored Bloodmobiles and held CPR instruction for Police Department members.

I would like to take this opportunity to express my appreciation for the assistance and cooperation of all Town Boards and Departments.

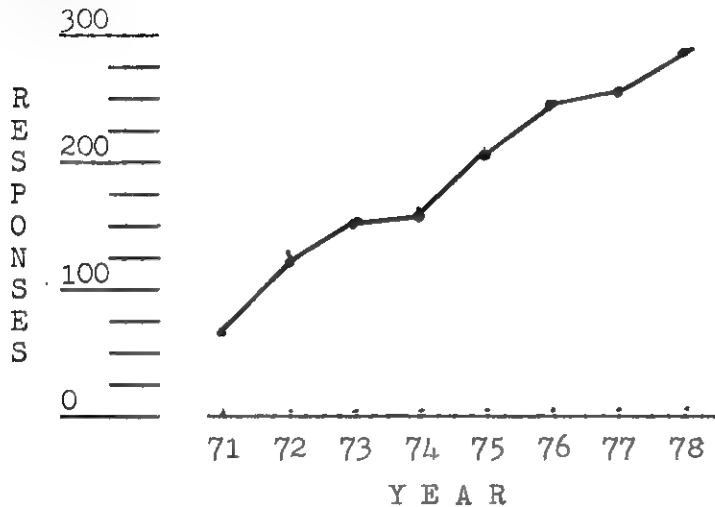
Edward F. Brock      Respectfully submitted,  
Fire Chief and Forest Warden

The following graph showing the responses for the past fifteen years reflects the trend of increasing service by the Fire Department to the community.



1964	133	1967	155	1970	239	1973	463	1976	613
1965	149	1968	216	1971	293	1974	427	1977	549
1966	149	1969	293	1972	346	1975	528	1978	630

The following graph reflects the yearly increase of responses for the department ambulance.



1971	66
1972	123
1973	153
1974	155
1975	205
1976	244
1977	253
1978	284

In 1978 306 people were cared for in the 284 Ambulance Responses and are recapped as follows:

	Resident			Non-Resident Visiting			Non-Resident Working			Non-Resident			Total
	A	B	C	A	B	C	A	B	C	A	B	C	
Accident													
Motor Vehicle	10									93	4		107
Industrial	5						9			2			16
At Home	28	2		2						4	1		37
At Play	17	1		4						3			25
Pedestrian													
From Fire		1											1
Drowning			1										1
Sudden Illness													
Heart	29		1	1			1	1		9			42
Diabetic										1			1
Drugs	5									1			6
Alcoholic			1										1
Epileptic	2			1			2			3	1		9
Internal	31		1	2			1			6			41
Respiratory	8			1			1			3			13
Needless													
Miscellaneous	3	1								2			6
Sub Total	138	5	4	11			14	1		127	2	4	
Total		147		11			15			133			306

(A) Transported to Hospital      (B) Treated on Scene      (C) No Action

# REPORT ON THE SNOW EMERGENCY OF FEBRUARY 6 - 12, 1978

The storm of the Century, which established new meteorological standards by which all subsequent storms will be judged, was a major test of the Town's departments, officials and citizens. The efforts of all of the citizens and employees of Southborough also established new standards of cooperation, patience and sacrifice. Although most departments have cited their experience during the storm, this summary report offers an overview of the scope of the storm.

## CHART I

TOWN COSTS (Labor, materials and equipment) which were not reimbursable.

### SALARY

Highway	\$ 6,688.72	
Police	228.17	
Fire	2,467.34	
Civil Defense	237.35	
Housing Authority	627.38	
Water	171.68	
Cemetery	326.31	
Admin. Depts.	353.41	
Building Dept.	130.00	
	<hr/>	
	\$11,230.36	\$11,230.36

### EXPENDABLE SUPPLIES

Salt	\$ 559.08	
Sand	813.51	
Fuel - Highway Tanks	1,950.43	
Fire Tanks	58.34	
Housing Authority	28.63	
Chains	943.40	
Flares	58.50	
Cleaning Blankets (CD)	286.50	
	<hr/>	
	\$ 4,698.39	\$ 4,698.39

### VEHICLE AND EQUIPMENT REPAIRS:

Fire Equipment	\$ 113.89	
Housing Authority Tractor	169.84	
Water Department Hydrants	3,079.85	
Plow Blades	1,452.00	
Civil Defense - Volunteers Snowmobile	323.68 (1/3 cost)	
Cemetery Pick-up	364.03	
Police Cruiser #71	323.81 (Insurance payment)	
Police Cruiser #71	461.34 (Insurance payment)	
Police Cruiser #71	637.59 (town cost)	
Police Cruiser #62	533.50 Warranty	
Highway - Nelson front end loader SH-10	1,190.42	
Highway Grader	53.50	
Highway Sander (International) SH5	171.70	
Highway Sander (Ford) SH 4	158.30	
	<hr/>	
ACTUAL COSTS	\$ 9,033.45	\$ 9,033.45

### PROJECTED REPLACEMENT COSTS

Highway Sander (International SH 3)	\$34,000.00	
Highway Pick-up (Chevrolet SH2)	8,000.00	
	<hr/>	
	\$42,000.00	\$42,000.00

Total Town Costs

\$66,962.20

**CHART II**

## Costs for Stranded Motorists

Meals:	Non-Reimbursable	
Town Costs	\$ 1,828.61	
Private Schools	6,466.98	
Data General (est.)	700.00	
Total	\$ 8,995.59	\$ 8,995.59
Towing	\$26,600.00* 690 Vehicle Hours 1,332 Man Hours	
Plowing	1,400	
Total	\$36,995.59	\$36,995.59

\* Special legislation filed by Representative Richard Rogers (R-Westborough) was passed authorizing the Massachusetts Department of Public Works to pay for the towing costs incurred on Route 9. A supplemental appropriation did appropriate the funds for this expense. This bill was paid directly to the towing service in June, 1978.

**CHART III**

CATEGORY	TOTAL COST	TOWN PAYMENTS	OTHER PAYMENTS	OUTSTANDING BILLS
<b>MEALS</b>				
Route 9 Motorists	8,694.31	1,527.33	700.00	6,466.98 <sup>(1)</sup>
Town Departments	730.59	730.59	0	0
	9,424.90	2,257.92	700.00	6,466.98
<b>TOWING</b>	26,600.00	0	20,780.00 <sup>(2)</sup>	0
<b>PLOWING RENTALS</b>				
Route 9	1,425.30	1,425.30	0	0
Town Roads	10,435.56	10,435.56	(5,297.50) <sup>(3)</sup>	0
Cemetery	150.00	150.00	0	0
Veterans/Library	51.20	51.20	0	0
	12,062.06	12,062.06		0
<b>SALARIES</b>	11,230.36	11,230.36	0	0
<b>EXPENDABLE SUPPLIES</b>	4,698.39	4,698.39	0	0
<b>ACTUAL REPAIRS</b>	9,033.45	7,499.02	1,534.43	0
<b>VEHICLE REPLACEMENT</b>	42,000.00	42,000.00	0	0
<b>GRAND TOTAL</b>	115,049.16	79,747.75	23,014.43	6,466.98

1. This request was denied by FDAA, but it is still pending with National Red Cross.

2. These requests were paid by the MDPW and accepted as payment in full.

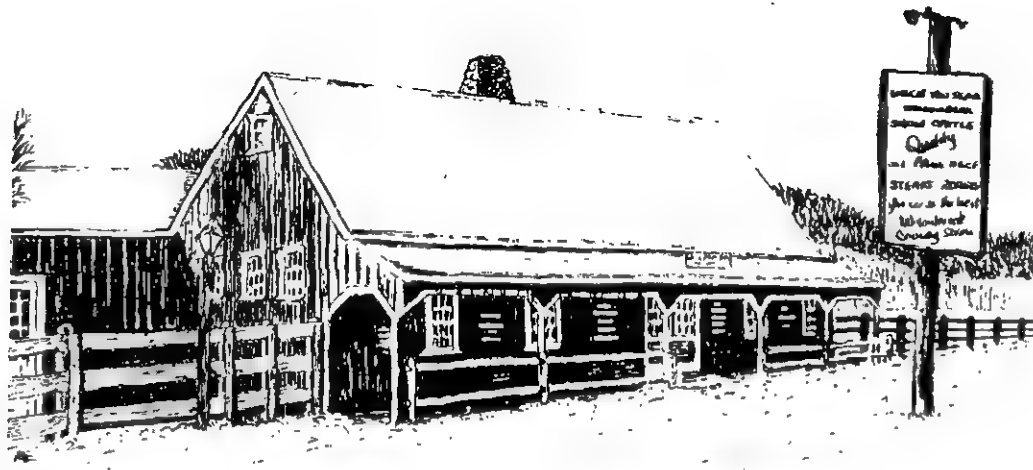
3. This request has been approved by FDAA., and represents a reimbursement for rental expenses.

4. Funds were approved at the April 1978 Annual Town Meeting.

5. The acceptance of the reduced payment for Towing Services accounts for the \$5,820 discrepancy in the total.

**CHART IV**  
EXPENDITURE BY DEPARTMENT

DEPARTMENT	SALARY	SUPPLIES	REPAIRS	MEALS	PLOWING	TOTAL
Highway	6,688.72	2,315.99	3,025.92	388.70	11,835.56	24,254.89
Water	171.68	0	3,079.85	0	0	3,251.53
Fire	2,467.34	0	113.89	40.97	0	2,622.20
Gasoline	2,034.07	0	0	0	0	2,034.07
Civil Defense	237.35	286.50	107.90	925.38	0	1,557.13
Police	228.17	58.50	637.59	40.61	0	964.87
Cemetery	326.31	0	364.03	32.52	150.00	872.86
School	0	0	0	829.74	0	829.74
Housing Authority	627.38	28.63	169.84	0	0	825.85
Admin. Depts.	353.41	0	0	0	0	353.41
Building	130.00	0	0	0	0	130.00
Veteran's	0	0	0	0	30.00	30.00
Library	0	0	0	0	21.20	21.20
<b>TOTAL</b>	<b>11,230.36</b>	<b>4,723.69</b>	<b>7,499.02</b>	<b>2,557.92</b>	<b>12,036.76</b>	<b>37,747.75</b>



COUNTRY STORE

SOUTHBOROUGH, MASS.

## Board of Health

It was an active and eventful year for the Board of Health. It marked the move back to the renovated Town Hall and into a beautiful office with room for all the equipment and the members. The Board held 23 regular scheduled meetings on the second and fourth Tuesdays of each month as well as several special meetings to catch up on the influx of applications for permits.

Sanitary Inspections and testing took up the most time for the Board. The members felt a deep loss when Joseph Kales, the part-time Sanitary Inspector was forced to retire after a serious car accident. Joe is missed not only by the Board but by numerous others who appreciated his manner and devotion to his job. Fortunately, the Board was able to hire Peter M. Savello as a part-time Sanitary Inspector. Percolation tests, inspections and complaints are now handled six days a week. This has made it easier for residents who require the services of the inspector.

In the septic system area, the Board is working on two projects. The first project is the revision of the local rules and regulations for installation of septic systems. The second project is the preparation of a septic system management guide which, hopefully, will be sent to each residence. The Board hopes that this guide will not only explain how a septic system works but also, how to maintain a system.

In 1978, 32 permits were issued for new homes, 2 permits for repairs to existing homes and 3 permits for repairs to businesses. Twenty-Four (24) final inspections were made on new homes. Forty-Three (43) addition permits were issued, as well as 19 swimming pool permits, 19 installers permits, 7 pumping permits and 4 pool installer permits.

One again, Mr. Robert Rimbach served as the Board of Health sanitarian and conducted monthly inspections of all establishments in Southborough which prepare, serve or sell food. Mr. Rimbach's annual report is contained in this Annual report. Nineteen (19) food service establishment permits were issued as well as 25 milk licenses and 8 retail food establishment permits.

The Board's appreciation is once again extended to Dr. Ovid Fraser and John Boland for their efforts at the Annual Rabies Clinic. Seventy-One (71) dogs were vaccinated at the Clinic which was held at the highway garage on April 29 and 30, 1978.

Annual immunization clinics were also held during 1978. On October 14, 1978 the first Health Fair was held at the Pilgrim Church. Despite the inclement weather, many residents attended. Measles, mumps, rubella, tetanus-diphtheria, polio and pneumococcus shots were administered at this clinic. Lead paint screening, diabetes screening, tuberculosis testing, blood pressure screening and eye screening tests were also available. Educational displays and literature were also on display at the Fair.

The Board considers this type of Fair a valuable service to the Community and looks forward to making this an annual Fair. Sincere appreciation is extended to the Community Health Service of Framingham and Community Health service representatives, Elaine Beals, Lee Crawford and LaVerne Ferris for their efforts at making this Fair the success that it was.

On November 16, 1978, a flu and pneumococcus immunization clinic was held at the Fayville Community Building, the Colonial Garden Community Room and the Community Building. Senior citizens and high risk persons were vaccinated at this clinic. In addition, the Community Health Service continues to hold blood pressure clinics at the Housing for the Elderly, similarly, through the efforts of the Community Health Service, the Board of Health continues to make physical therapy, occupational therapy, social service and home health aide available to those residents who are in need of these services.

### Communicable Diseases Reported to the Board During 1978 are as follows:

Dog Bites	7
Salmonella	3
Chicken Pox	3
Streptococcal Pharyngitis	20
Gonorrhea	2
Measles	3
Syphilis	1

Finally, the Board wishes to extend its thanks to Paul Starret for his excellent work at picking up your garbage. The Board is in the process of preparing a guide concerning garbage that will explain garbage collection procedures.

Philip G. Mauch, Chairman  
John A. Bartolini  
Dr. Timothy P. Stone  
Southborough Board of Health

## Building Department

The Building Department submits herewith its annual report for the year ending December 31, 1978.

Building Permits issued	210
Plumbing Permits issued	58
Gas Permits issued	58
Wiring Permits issued	151

Breakdown of Building Permits issued and estimated value of construction.

35 New Homes	\$1,878,830.00
94 Additions & Alterations	255,972.00
18 Swimming Pools	45,265.00
11 Residential Accessory Bldgs.	66,680.00
19 Woodburning Stoves/Fireplaces	8,890.00
2 Commercial Buildings	254,000.00
10 Commercial Additions & Alterations	92,700.00
16 Signs	3,005.00
<b>TOTAL</b>	<b>\$2,605,297.00</b>
5 Structures Demolished	

Due to the high cost of energy, the State Building Code Commission has established a new section of the code pertaining to energy conservation. This applies to the installation of solid fuel (wood or coal) heating appliances. Any questions regarding these sections can be answered by calling the Building Department.

Respectfully submitted,  
Edgar A. Phaneuf, Jr.  
Building Inspector

## Office of Civil Defense

In accordance with Article XII, Section 7 of the By-laws of the Town of Southborough, I hereby submit the Annual Report of the Director of Civil Defense for the year 1978.

On February 6, 1978, a snow storm occurred that paralyzed the northeast section of the country. At approximately 7:30 PM the Board of Selectmen declared that a state of emergency existed for the Town of Southborough.

Traffic on Routes 9 and 495 was at a standstill with people trapped in cars, busses and trucks. The Snowburrows Club, a group of snowmobilers who are affiliated with Civil Defense, were called in to assist in moving the trapped motorists from their vehicles to side roads where the Fire Department Rescue truck picked them up and transported them to either Fay School or St. Mark's School where they housed and fed them for up to four days.

Members of the Snowburrows Club who responded and helped, deserve a big thank you and they are: Edward Bartlett, Harvey Bigelow, William Binder, Douglas Bugley, Larry Cooper, Mike Hobb, Carl Jenness, Roy Johnson, Ed and Carol Lamson, Dale Mathes, Dick MacDonald, Jerry McMillan, Edward Newton, Stan and Jan Norcross, David Rocheford and Bill Turner.

In addition to the volunteers from the Snowburrows Club, people donated their four-wheel drive vehicles for our use during the emergency, which was invaluable and I would like to thank them at this time and they are:

Stanley Belcinski, Philip Gaudette, Jim Gosnell, Henry Large, Ronald MacKenzie, Alan Marshall, Ted Priest and Francis Ramelli.

The Auxiliary Police donated many hours of their time and were placed in numerous strategic locations throughout the Town for traffic control. The Civil Defense communications center was under the control of Radio Officer Charles E. Wood who put in over fifty hours. Mr. Wood did an outstanding job and is hereby commended for it.

I would also like to thank Mr. Haseotes of Cumberland Farms for donating many loaves of bread and pastries during the emergency. Thank you to all the many other people who aided during the emergency in numerous ways.

Sincere thanks are extended to all Town departments for their cooperation during the storm of '78.

Respectfully yours,  
Edward F. Brock  
Civil Defense Director

## Dog Officer

To the Honorable Board of Selectmen,  
Southborough, Mass.

I hereby submit my annual report for the year 1978.

Dogs to H.R.C.	93
Dogs to Pine Hill Kennels	74
Dogs sold privately	8
Dogs destroyed by Dog Officer	32
Dogs killed on roads	32
Cats killed on roads	29
Other animals killed on roads	91
Cats destroyed by Dog Officer	71
Complaint Calls	252
Lost Dog Calls	172
Lost Cat Calls	47
Court Tickets	18
Warnings Issued	36
Complaints issued for non-license	17
Complaints investigated	252

### Miscellaneous:

Rescued one dog fallen thru the ice  
Removed one dog from under a Cruiser  
Took in one stray horse  
Disposed of 14 gerbils  
Removed several skunks from pools,  
garbage cans and traps  
Took in one stray goat  
Removed one dead squirrel from lawn  
Destroyed two sick raccoons  
Removed and buried one dead calf

Respectfully submitted,

Charles F. Hamel  
Dog Officer



## Report of the Animal Health Inspector

### Dairy Herds:

Cows age two and over - Grade	214
heifers one to two - Grade	45
Calves under one year - Grade	29
Bulls	1
Cows from out of state released	4

### Beef Herds:

Cows age two and over - Grade	24
Heifers one to two	12
Calves under one year	10
Bulls	2
Steers	2
Number of Goats	6
Number of Sheep	58
Number of Horses	47
Number of Ponies	16
Number of Long Horn Cows	12
Number of Long Horn Calves	5
Number of Buffaloes	7
Number of Donkeys	1
Number of German Deer	2

Number of Dog Bites 10

Respectfully submitted,  
Serenio W. Johnson

## Central Massachusetts Mosquito Control Project

The Central Massachusetts Mosquito Control Project which currently serves thirty-three communities in Middlesex and Worcester counties was established by a Legislative Act in late 1973. The regional approach to mosquito control is much more beneficial to the communities since an area wide problem is dealt with in a uniform manner.

The three major control measures which the CMMCP practices are; Water Management, larviciding and Adult mosquito spraying. Of the three, Water Management, although often times very costly and time consuming, is the most permanent and usually the most effective means of control. Mosquitoes must have standing water in order to reproduce therefore by eliminating the standing and often times stagnant water we have reduced the mosquitoes most important habitat.

This coming year we look forward to increasing our water management or source reduction program, which will aid the communities by improving the water quality through the maintenance of the neglected drainage systems. This phase of our operation will be beneficial in reducing some of the drainage water problems throughout your community as well as reducing the mosquito populations.

We are very appreciative of the co-operation which we have received from many of your officials and citizens, and we are anxious for this support to continue.

David W. Scott

## Marlborough-Westborough Community Mental Health Clinic

During FY 1978 the clinic continued to offer a wide variety of mental health services to the citizens of Southborough and the remainder of its catchment area which includes Northborough, Westborough, Marlborough and Hudson.

These services include:

- clinical psychological assessment and treatment for children, adults, couples and families.
- expanded outpatient alcoholism assessment and treatment for alcoholics and their families, plus the Alcoholic Drop-In Center, and the Alcohol Information for Drivers Program.
- aftercare treatment to previously hospitalized patients to facilitate their reintegration into and maintenance within the community.
- early intervention and infant stimulation to high risk and disabled children and their mothers to help minimize the effects of physical/mental handicaps.
- speech and hearing assessment and treatment for infants, children and adults.

The last quarter of FY 1978 heralded the beginning of expanded preventive and outreach services in addition to the clinic based services noted above.

Preventive services have been designed to prevent and minimize individual, social and financial costs of severe psychological dysfunction. Outreach efforts were planned to provide services to people where they are located, i.e., in their homes, community organizations, schools, and work places. Programs implemented in these areas were:

- assessment, treatment referral to home bound elderly.
- community education in the form of courses and presentations to organized community groups such as a group presentation on raising adolescents.
- training of Algonquin School personnel in issues of alcohol use and abuse for instruction with adolescents.
- supervision of Southborough Youth Commission Director.
- currently a Clinic clinician-is conducting individual, family and group therapy sessions on site in Southborough.

Other prevention and outreach programs were still in the planning stage at the close of FY 1978 and their implementation will be reported at the next opportunity.

In Fiscal 1978 services were rendered, at the clinic, to 130 Southborough citizens from 90 families in 794 face-to-face interviews.

The major reasons for referral to all clinic programs were: marital problems (9 couples); parent child conflict (14 families); problems of children in school (9 individuals); severe anxiety (20 individuals); obsessions and compulsion (2 individuals); speech and hearing (16 individuals); alcoholism (4 individuals); other child problems at home (11 families). Other people were seen because of suicide threats, problems in social relationships, drug abuse, severe mental illness, personality disorders, eating problems, problems related to aging, and many other types of difficulties.

Southborough drivers charged by police with driving while intoxicated had the opportunity to enroll in the Clinic's Alcohol Information for Drivers program, a ten session course of education and counseling. Eleven Southborough citizens with drinking problems went through that course. Other citizens with drinking problems visited the Clinic's Alcoholism Rehabilitation Center at 527 Lincoln Street in Marlborough; there 11 individuals from 10 families (8 of whom were new to the center).

Southborough residents were most commonly referred to the clinic by physicians (27 individuals); by school personnel (23 families); other agencies (17 individuals); hospitals (5 individuals); 27 families heard about the clinic and decided to come without any outside advice; 31 others were referred by police, courts, clergy and a variety of other sources.

Since Fiscal 1975, the number of interviews delivered to the Town's child population has increased from 174 to 223 or 23.16%. During the same period, the number of adult interviews delivered to the Town's citizens has shown a similar increase - 320 to 573 or 79.06%. Based upon this trend, we anticipate that the number of interviews delivered will increase to approximately 239 for children and 686 for adults in Fiscal 1979. Also, in addition to the time spent in the face-to-face interview process, time must also be allotted for such support functions as consulting family physicians, report and letter writing, preparing individual treatment plans, etc.

In arriving at the requested amount several factors were taken into consideration. The first of which is the anticipated increases in interviews for Fiscal 1979 which amounts to 7.04% for children and 19.77% for adults over those for Fiscal 1978. Secondly, our trend analysis indicates that there has been a steady increase in the number of interviews delivered to both children and adults of Southborough since Fiscal 1975. Thirdly, the recently established Federal guideline of allowing a 7% increase for inflation which was announced by the President in a recent news conference. Fourth, the previous budget support appropriated by the Town of Southborough. In this regard, the Town of Southborough has shown that it recognizes the value of the services that are available to its citizens when they find it necessary to avail themselves of the services offered by the clinic.

It should also be remembered that the clinic's total budget request for Fiscal 1979 was less than that requested for Fiscal 1978. It should be noted also, that the reduction was made in spite of the double-digit inflation factor that has been experienced by all of us over the past several years. The clinic has been fortunate in that it has been able to absorb the inflationary pressures and, in turn, has been able to pass those savings on to the citizens and communities who have supported our programs the past several years.

We are continuing our efforts in keeping our budget request at the lowest possible level through vigorous attention to cost control, pursuit of third-party payments, state contracts and private paying clients. However, in spite of these efforts, we have, out of necessity, used up our meager cash reserves in support of the added expenses incurred as a result of the increased utilization of our services and the continual erosion of our purchasing power by inflationary pressures during Fiscal 1977 and 1978.

We anticipate that our continuing efforts will allow us to absorb a portion of the additional expenses associated with the anticipated 15%, overall, increase in service delivery and the allowable 7% increase due to inflation. However, we would be financially unrealistic and be doing a disservice to the communities if we were to attempt to continue delivering the level of services the community has come to rely on without asking the communities to assist us by shouldering their fair share of the financial burden of providing those services.

Residents representing Southborough are:

Dr. Marilyn Meserve, Chairman, Clinic Committee  
 Marjory Talor, Mental Health Association  
 Treasurer and Clinic Committee Member  
 Maria Duca and Mary Helen Lane

Sincerely,  
 Simon Wittes, Ph.D.  
 Clinic Director

# **TOWN CLERK**

PRECINCT I  
ELECTION OFFICERS 1978-1979  
(Appt.)

Hamilton Armstrong, Warden  
Helen L. Toomey, Dept. Warden  
Janet M.E. Mattioli, Clerk  
Mary A. McCann, Dept. Clerk  
Colleen A. McAuliffe, Asst. Clerk  
Sheila C. Wilson, Asst. Clerk  
Ethel N. Armstrong, Insp.  
Judith G. Knorr, Insp.  
Marjorie N. Spurr, Insp.  
Alphonsina Torcoletti, Insp.  
Joan L. Weir, Insp.  
Dorothy J. Craig, Insp.  
Eileen L. Salmon, Insp.  
Carol A. Welch, Insp.  
Catherine E. Gralton, Insp.  
Lorraine C. Gasparoni, Insp.  
Lols W. Denman, Insp.  
Julia I. Fitzgerald, Insp.  
Ruth M. Anketell, Insp.  
Jacqueline G. Aspesi, Teller  
Gail V. Rowe, Teller  
Elizabeth C. Bigelow, Teller  
Patricia E. Brewin, Teller  
Lena A. Carloni, Teller  
Lorraine C. Keller, Teller  
Marjorie A. McAuliffe, Teller  
Angeline Pessini, Teller  
Joan M. Misener, Teller  
Jean M. O'Brien, Teller  
Claire D. Gaudette, Teller  
Ruth Berry, Teller  
Ethel B. Wright, Teller  
Inez T. Busconi, Teller  
Jean N. Melcher, Teller  
Agnes F. Pietrasiak, Teller  
Germaine I. St.Maurice, Teller  
Sondra L. Rynning, Teller  
Susanne S. Dumont, Teller  
Gladys R. Binder, Teller  
Paula S. Martin, Teller  
Helen F. Rego, Teller  
Barbara J. Lamy, Teller  
Catherine D. Alsterlund, Teller  
Marilyn M. Aspesi, Teller  
Cherine N. Pond, Teller  
Eleanor W. Watkins, Teller  
Lois H. McCarthy, Teller  
Helen M. Thibeault, Teller  
A. Jean McCaw, Teller  
Jean A. Maley, Teller  
Marion R. Carloni, Teller  
Cyd C. Ostrovsky, Teller  
Sylvia A. Lansberg, Teller  
Patricia A. Aspinwall, Teller

PRECINCT II  
ELECTION OFFICERS 1978-1979  
(Appt.)

Walter F. White, Warden  
John L. Hopkins, Dept. Warden  
Gloria M. Aspesi, Clerk  
Marguerite R. Aspesi, Dept. Clerk  
Lena Baldelli, Asst. Clerk  
Irene L. Maguire, Asst. Clerk  
Gertrude M. Phaneuf, Insp.  
Lidia A. Kiley, Insp.  
Mary E. White, Insp.  
Helen W. Varney, Insp.  
Esther M. Harrington, Insp.  
Jean E. Dezarn, Insp.  
Beulah T. Callaghan, Insp.  
Maxine Juliano, Insp.

Martha L. Templeman, Insp.  
Fred J. Quinn, Insp.  
Anne Sarkis, Insp.  
Kathleen B. Bartolini, Insp.  
Florence B. Slack, Insp.  
Rita A. Quinn, Insp.  
Jeannette Grillo, Insp.  
Elizabeth Hagopian, Insp.  
Mary K. Aghjayan, Insp.  
Joan H. Ferri, Insp.  
Benita M. Hubley, Teller  
Helen Meleones, Teller  
Eleanor E. MacLauchlan, Teller  
Ronetta J. Munroe, Teller  
Caroline Pessini, Teller  
Dorothy E. Manning, Teller  
Alice J. Tomasetti, Teller  
Margaret A. Benson, Teller  
Marie A. Kensinger, Teller  
Mary E. Mooney, Teller  
Joan I. Ellsworth, Teller  
Barbara H. Dorr, Teller  
Rita J. Bertonassi, Teller  
Carole A. Walsh, Teller  
Madeline L. Garcia, Teller  
Gail M. Hoss, Teller  
Rae T. Kay, Teller  
Majorie R. Putnam, Teller  
Judith A. Kallander, Teller  
Janice E. Norcross, Teller  
Deborah F. Hatch, Teller  
Janice M. Munroe, Teller  
Marguerite J. Clifford, Teller  
Alice D. Gulbankian, Teller  
Jennifer A. Bishop, Teller  
Dorothy M. Phaneuf, Teller  
Joan E. Young, Teller

# ANNUAL TOWN ELECTION

MAY 8, 1978

## MODERATOR, One Year

Nelson H. Goldin	1448
Robert Ross	1
Charles B. Swartwood	1
Donald Banks	1
Bonnie Phaneuf	1
Blanks	554
Total	2006

## TOWN CLERK, Three Years

Paul J. Berry	1706
Donald Banks	1
Blanks	299
Total	2006

## SELECTMAN, Three Years

Louis J. Bartolini	859
Donna L. McDaniel	1135
Blanks	12
Total	2006

## ASSESSOR, Three Years

Arthur L. Sisson, Jr.	1273
Charles R. Hinckley	547
Blanks	186
Total	2006

## SCHOOL COMMITTEE, Three Years Vote For Not More Than Two (2)

James F. Brousseau	753
Norman M. Clement	1059
William N. Davis, III	689
Robert W. Spayne	980
Eva Nicholas	2
Blanks	529
Total	4012

## BOARD OF HEALTH, Three Years

Timothy P. Stone	1688
Blanks	318
Total	2006

## WATER COMMISSIONER, Three Years

Henry C. Valcour, Jr.	1136
Richard C. Rock	725
Blanks	145
Total	2006

## TREE WARDEN, Three Years

Howard E. Truesdale	1729
Blanks	277
Total	2006

## TRUSTEES OF LIBRARY, Three Years

Vote For Not More Than Two (2)	
Natalie J. Fantony	1614
James A. Higgiston	1556
Blanks	842
Total	4012

## CEMETERY COMMISSIONER, Three Years

Charles F. Colcord	1512
Judith M. Williams	1
Robert B. Swift	1
Blanks	492
Total	2006

## PLANNING BOARD, Five Years

James P. Denman	1540
Raymond R. Allen	1
Blanks	465
Total	2006

## SOUTHBOROUGH HOUSING AUTHORITY, Five Years

Donald R. Banks	1641
Louis Bartolini	1
Blanks	364
Total	2006

## SOUTHBOROUGH HOUSING AUTHORITY, Two Years

Barbara A. Murphy	1529
Blanks	477
Total	2006

A True Copy:

Attest:

Paul J. Berry, Town Clerk

# STATE PRIMARY AMERICAN PARTY

## SEPTEMBER 19, 1978

### SENATOR IN CONGRESS

Vote for one  
Blanks  
Total

### REPRESENTATIVE IN GENERAL COURT

Vote for one  
Blanks  
Total

### GOVERNOR

Vote for one  
Blanks  
Total

### DISTRICT ATTORNEY

Vote for one  
Blanks  
Total

### LIEUTENANT GOVERNOR

Vote for one  
Blanks  
Total

### REGISTER OF PROBATE & INSOLVENCY

Vote for one  
Blanks  
Total

### ATTORNEY GENERAL

Vote for one  
Blanks  
Total

### COUNTY COMMISSIONER

Vote for one  
Blanks  
Total

### SECRETARY

Vote for one  
Blanks  
Total

### COUNTY TREASURER

Vote for one  
Blanks  
Total

### TREASURER

Vote for one  
Blanks  
Total

### SHERIFF

Vote for one  
Blanks  
Total

### AUDITOR

Vote for one  
Blanks  
Total

A true copy:  
Attest:

Paul J. Berry, Town Clerk

### REPRESENTATIVE IN CONGRESS

Vote for one  
Blanks  
Total

### COUNCILLOR

Vote for one  
Blanks  
Total

### SENATOR IN GENERAL COURT

Vote for one  
Blanks  
Total

# STATE PRIMARY DEMOCRATIC PARTY SEPTEMBER 19, 1978

**SENATOR IN CONGRESS**

Vote For One

Kathleen Sullivan Alioto	64
Paul Guzzi	206
Elaine Noble	44
Howard Phillips	66
Paul E. Tsongas	190
Edward Brook	2
Blanks	11
Total	583

**GOVERNOR**

Vote For One

Michael S. Dukakis	247
Barbara Ackermann	27
Edward J. King	305
Blanks	4
Total	583

**LIEUTENANT GOVERNOR**

Vote For One

Thomas P. O'Neill, III	444
Blanks	139
Total	583

**ATTORNEY GENERAL**

Vote For One

Francis X. Bellotti	426
Blanks	157
Total	583

**SECRETARY**

Vote For One

Michael Joseph Connolly	68
David E. Crosby	25
John Fulham	22
William James Galvin, Jr.	33
James W. Hennigan, Jr.	87
Lois G. Pines	188
Anthony J. Vigliotti	100
Blanks	60
Total	583

**TREASURER**

Vote For One

Robert Q. Crane	290
Lawrence E. Blacke	12
Paul R. Cacchiotti	9
Lawrence S. DiCara	174
Thomas D. Lopes	12
Dayce Phillip Moore	29
Lewis Crampton	1
Blanks	56
Total	583

**AUDITOR**

Vote For One

Thaddeus Buczko	299
Peter G. Meade	223
Blanks	61
Total	583

**REPRESENTATIVE IN CONGRESS, Third District**

Vote For One

Joseph D. Early	425
Paul J. Berry	1
Blanks	157
Total	583

**COUNCILLOR, Seventh District**

Vote For One

Leo J. Turo	293
Joseph P. Genduso	120
Blanks	170
Total	583

**SENATOR IN GENERAL COURT**

First Worcester &amp; Middlesex District

Vote For One

Daniel J. Foley	396
Blanks	187
Total	583

**REPRESENTATIVE IN GENERAL COURT**

Fourth Middlesex District

Vote For One

Joseph N. Navin	328
Kenneth Edward DePaul	200
Blanks	55
Total	583

**DISTRICT ATTORNEY, Middle District**

Vote For One

John J. Conte	392
Blanks	191
Total	583

**REGISTER OF PROBATE & INSOLVENCY**

Worcester County

Vote For One

William J. McManus	377
Blanks	206
Total	583

## State Primary Democratic Party (Cont.)

## COUNTY COMMISSIONER, Worcester County

Vote For One

Leonard P. Flynn	255
Ciro Barone, Jr.	19
John P. Carrigan	93
Leonard S. Gabrila	23
Francis J. Turo	55
Blanks	138
Total	583

## SHERIFF, Worcester County

Vote For One

Francis J. Deignan, Jr.	377
Blanks	206
Total	583

A true copy:

Attest:

Paul J. Berry, Town Clerk

## COUNTY TREASURER, Worcester County

Vote For One

Andrew A. Athy	68
Michael J. Donoghue	165
Rudolph J. Forge	62
Paul F. Masterson	50
Jane D. O'Brien	107
Blanks	131
Total	583

# STATE PRIMARY REPUBLICAN PARTY SEPTEMBER 19, 1978

## SENATOR IN CONGRESS

Vote For One

Edward W. Brooke	226
Avi Nelson	231
Robert Dumont	1
Blanks	4
Total	462

## SECRETARY

Vote For One

John W. Sears	339
Blanks	123
Total	462

## GOVERNOR

Vote For One

Francis W. Hatch, Jr.	290
Edward F. King	154
Blanks	18
Total	462

## TREASURER

Vote For One

Lewis S.W. Crampton	323
Blanks	139
Total	462

## AUDITOR

Vote For One

William A. Casey	314
Blanks	148
Total	462

## LIEUTENANT GOVERNOR

Vote For One

William I. Cowin	242
Peter L. McDowell	146
Blanks	74
Total	462

## REPRESENTATIVE IN CONGRESS, Third District

Vote For One

Sara A. Hawks	133
Charles Kevin MacLeod	246
Kenneth Edward DePaul	9
Blanks	74
Total	462

## ATTORNEY GENERAL

Vote For One

William F. Weld	316
Blanks	146
Total	462



## State Primary - Republican Party (Cont.)

## COUNCILLOR, Seventh District

Vote For One

Kenneth Edward DePaul	1
Charles Swarthwood	1
John L. Harris	1
William N. Davis, III	1
David Holland	1
Blanks	457
Total	462

## SENATOR IN GENERAL COURT

First Worcester &amp; Middlesex District

Vote For One

Kenneth Edward DePaul	6
Charles Wood	1
Timothy P. Stone	1
Thomas O'Keefe	1
Bonnie J. Phaneuf	1
Blanks	452
Total	462

## REPRESENTATIVE IN GENERAL COURT

Fourth Middlesex District

Vote For One

Kenneth Edward DePaul	77
Peter Phaneuf	1
Hamilton Armstrong	1
John R. Driscoll	1
Blanks	382
Total	462

## DISTRICT ATTORNEY, Middle District

Vote For One

Hamilton Armstrong	1
Blanks	461
Total	462

## REGISTER OF PROBATE &amp; INSOLVENCY

Worcester County

Vote For One

Blanks	462
Total	462

## COUNTY COMMISSIONER, Worcester County

Vote For One

Athy	1
Blanks	461
Total	462

## COUNTY TREASURER, Worcester County

Vote For One

Blanks	462
Total	462

## SHERIFF, Worcester County

Vote For One

Paul Berry	1
Silas H. Allen	1
James Gaudette	1
Frank McCue	1
Blanks	458
Total	462

A true copy:

Attest:

Paul J. Berry, Town Clerk

# STATE ELECTION

## NOVEMBER 7, 1978

## SENATOR IN CONGRESS

Vote For One

Edward W. Brooke	1248
Paul E. Tsongas	1246
Avi Nelson	7
Howard Phillips	1
Blanks	23
Total	2525

## GOVERNOR-LIEUTENANT GOVERNOR

Vote For One

Hatch & Cowin	1487
King & O'Neill	965
Blomen & Hogseth	1
Dukakis & O'Neill	12
Blanks	60
Total	2525

## State Election (Cont.)

## ATTORNEY GENERAL

Vote For One

Francis X. Bellotti	1568
William F. Weld	920
Blanks	37
Total	2525

## SECRETARY

Vote For One

Michael Joseph Connolly	1037
John W. Sears	1355
Blanks	133
Total	2525

## TREASURER

Vote For One

Robert Q. Crane	1014
Lewis S.W. Crampton	1414
Blanks	97
Total	2525

## AUDITOR

Vote For One

Thaddeus Buczko	1187
Timothy F. O'Brien	1182
Blanks	156
Total	2525

## REPRESENTATIVE IN CONGRESS, Third District

Vote For One

Joseph D. Early	1361
Charles Kevin MacLeod	1048
Blanks	116
Total	2525

## COUNCILLOR, Seventh District

Vote For One

Leo J. Turo	1194
Les Harvey	924
Blanks	407
Total	2525

## SENATOR IN GENERAL COURT

First Worcester &amp; Middlesex District

Vote For One

Daniel J. Foley	1765
Richard Rogers	1
Silas Allen	1
Blanks	758
Total	2525

## REPRESENTATIVE IN GENERAL COURT

Fourth Middlesex District

Vote For One

Joseph M. Navin	1806
Louis J. Bartolini	1
Robert Ross	1
Richard Rogers	1
Kenneth DePaul	1
Timothy Stone	1
Henry J. Welch	1
Blanks	713
Total	2525

## DISTRICT ATTORNEY, Middle District

Vote For One

John J. Conte	1708
Blanks	817
Total	2525

## REGISTER OF PROBATE &amp; INSOLVENCY

Worcester County

Vote For One

William J. McManus	1652
Blanks	873
Total	2525

## COUNTY COMMISSIONER, Worcester County

Vote For One

Leonard P. Flynn	1657
Paul Berry	1
Blanks	867
Total	2525

## COUNTY TREASURER, Worcester County

Vote For One

Michael J. Donoghue	1650
William Davis, III	1
Leu Crampton	1
Blanks	873
Total	2525

## SHERIFF, Worcester County

Vote For One

Francis J. Deignan, Jr.	1658
Blanks	867
Total	2525

## State Election (Cont.)

**QUESTION 1****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 220-53, and on September 7, 1977, by a vote of 243-20?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

**SUMMARY**

The proposed constitutional amendment would permit the legislature to establish as many as four different classes of real property for tax purposes. Property in any one class would be required to be assessed, rated and taxed proportionately but property in different classes could be assessed, rated and taxed differently. The legislature could grant reasonable exemptions. The constitution presently requires all property (other than wild lands, forest lands, and certain agricultural and horticultural lands) to be assessed and rated equally at full value for tax purposes.

Yes	1099
No	1376
Blanks	50
Total	2525

**QUESTION 2****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 267-3, and on August 10, 1977, by a vote of 250-1?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

**SUMMARY**

The proposed constitutional amendment would allow a governor who had not served in the preceeding year as governor to submit a proposed budget to the legislature within eight weeks of the beginning of the legislative session. A governor who had served in the preceeding year would still be required to submit a proposed budget within three weeks of the beginning of a legislative session.

Yes	1715
No	598
Blanks	212
Total	2525

**QUESTION 3****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 26, 1976, by a vote of 244-6, and on August 10, 1977, by a vote of 253-1?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

**SUMMARY**

The proposed constitutional amendment would require the Secretary of the Commonwealth to send information about questions that will appear on the state election ballot to each person eligible to vote in the Commonwealth, or to every residence in the Commonwealth where one or more eligible voters live. Presently, the Constitution requires the Secretary to send this information to each registered voter in the Commonwealth.

Yes	1589
No	742
Blanks	194
Total	2525

**QUESTION 4****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 266-0, and on August 10, 1977, by a vote of 258-0?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

**SUMMARY**

The proposed constitutional amendment would require that in the taking of the state census, residence be determined in accordance with the standards used by the United States when taking the federal census. Under the federal standards, residence is based upon where a person spends most of his or her time whereas under present state standards residence is based upon legal domicile. The standards would be subject to any exceptions which the legislature might enact.

Yes	1597
No	669
Blanks	259
Total	2525

# 1978 JURY LIST MALE

NAME	OCCUPATION:	EMPLOYER:	AGE	SPOUSE'S NAME:	SPOUSE'S OCCUP.:	SPOUSE'S EMPLOYER:
AUDET, Norman F. 5 Pinecone Lane	Mechanical Eng.	U.S. Navy Clothing & Tex. Resh. Facil. 21 Strathmore Rd. Natick, Mass.	43	Barbara A.	Housewife	
BALDELLI, Fernando A. 182 Cordaville Rd.	Garage Service Mgr.	Richard & Gannon 32 Blake Street Westborough, Mass.	59	Irene R.	Assembler	Fenwal Electronics Framingham, Mass.
CAIN, Frank W. 141 Southville Rd.	Mgr. Machine Shop	Specialty Equip. Corp. 25 Brigham Street Westborough, Mass.	47	Carolee	Admin. Asst.	Dennison Mfg. Co. Wyman Street Waltham, Mass.
CAMPBELL, Donald M. 74 Oak Hill Road	Machinist	Anderson Power Product 145 Newton Street Boston, Mass.	63	Rose M.	Saleslady	Jordan Marsh Co. Framingham, Mass.
CARLSON, Lee Allen 8 Richards Road	Chemist	Dennison Mfg. Co. Framingham, Mass.	41	Carol Ann	Registered Nurse	Bethany Hospital Framingham, Mass. Newton Wells. Hosp., & Newton, Mass.
CHAMBERS, Clarence E. 6 Wood Street	Superintendent	Natick Paperboard Corp. North Main Street Natick, Mass.	57	Irene	Cashier	Julio's Mkt. Northborough, Mass.
CLIFFORD, Paul R. 195 Parkerville Road	Asst. Manager	Stop & Shop 19 Temple Street Framingham, Mass.	42	Marguerite	Cash Clerk	Shawmut Community Bank
CREDIT, James M. 14 Parkerville Road	Laborer	N.P.S. Const. Denver, Colo.	24	Single		
DANDY, Ronald J. 29 Pinehill Road	Public Trainer (Thoroughbred Horses)	29 Pinehill Rd. Framingham, Mass.	29	Kathleen	Groom	Joan Fine 1234 Concord, Mass.
DICENZO, Joseph A., Jr. 28 Framingham Road	Shoe Cutter	Frye Shoe Co., Inc. Chestnut Street Marlborough, Mass.	64	Virginia	Office Clerk	Raytheon Co. Wayland, Mass.
DRUGAN, Joseph P. 11 Foley Drive	Salesman: Sales Manager	Lee Imported Cars Wellsley, Mass.	41	Paula	Housewife	

## State Election (Cont.)

**QUESTION 5****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 260-1, and on August 10, 1977, by a vote of 155-0?

YES ☐

NO ☐

**SUMMARY**

The proposed constitutional amendment would allow a local charter commission 18 months after its election to prepare a charter or charter revision for submission to the voters of a city or town. Presently, the constitution provides that the charter or charter revision be prepared within 10 months of the election of the charter commission.

Yes	1181
No	1011
Blanks	333
Total	2525

**QUESTION 6****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 11, 1975, by a vote of 175-73, and on September 7, 1977, by a vote of 173-90?

YES ☐

NO ☐

**SUMMARY**

The proposed constitutional amendment would provide that a student could neither be assigned to nor denied admittance to a public school on the basis of race, color, national origin or creed.

Yes	1712
No	614
Blanks	199
Total	2525

**QUESTION 7****PROPOSED AMENDMENT TO THE CONSTITUTION**

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 11, 1976, by a vote of 248-5, and on May 24, 1978, by a vote of 257-0?

YES ☐

NO ☐

**SUMMARY**

The proposed constitutional amendment would give the legislature the power to establish a different method of property taxation for land which is used for recreational purposes and for land preserved in its natural state. It would add these two categories to the existing constitutional provision which allows the legislature to tax wild and forest land differently. The amendment's stated purpose is to develop and conserve natural resources and the environmental benefits of recreational land.

Yes	1388
No	912
Blanks	225
Total	2525

**QUESTION 8****THIS QUESTION IS NON BINDING**

"Shall the Senator from this District be instructed to vote to approve the passage of a bill requiring the reduction and limitation of local property taxes by substituting revenue from state taxes, and providing that all state and local taxes combined shall not take a larger percentage of the total personal income in Massachusetts than the average percentage taken in the three year period immediately preceding approval?"

YES ☐

NO ☐

Yes	1670
No	404
Blanks	451
Total	2525

A true copy:  
Attest:

Paul J. Berry, Town Clerk

EKBERG, David C. 5 Chestnut Hill Road	Corporate Loan Officer	Worc. County Natl. Bank 446 Main Street Worcester, Mass.	35	Sandra N.	At Home	
FERRI, Richard P. 18 Atwood Street	Self Employed Sales Rep.	P.O. Box 545 Norwood, Mass.	44	Joan	Clerk	Framingham Mtr. Inn Framingham, Mass.
GAY, George H., Jr. 25 Jericho Hill Road	President N.E. Plastics	N.E. Plastics Kane Indus. Park Hudson, Mass.	42	Carol	Teacher	Town of Belmont
GIGNAC, John D. 6 High Street	Manager	Polaroid Corp. Cambridge, Mass.	44	Joanne	Teacher	Southborough School System
HARTER, Russell G. 12 Parkerville Road	Investment Officer	State Mutual Life Insurance Company Worcester, Mass.	43	Betsy, W.	Professor	Framingham State College Framingham, Mass.
HOLLAND, WILLIAM D. 3 Meadow Lane	Manager	The Whipple Co. 58 North Main Street Natick, Mass.	59	Edith N.	Secretary	C.E. Williams Ins. Agency Inc. Marlborough, Mass.
JONES, Donald R. 7 Wood Street	Manager	Electronics for Medicine 56 Union Ave. Sudbury, Mass.	34	Anne G.	Free Lance Editor	7 Wood Street Southborough, Mass.
JOHNSTONE, Maurice L. 124 Woodland Road	Caretaker	Cameron Bradley Ashville, Maine	69	Elva	Shipping Clerk	Fenwal Ashland, Mass.
KAMP, Carl H. 165 Parkerville Rd.	Pres., Manager	Union Music Co. 556 Main Street Worcester, Mass.	32	Marjorie	Phys. Education Teacher	Wellesley Public Schools
KAPTEYN, Peter 18 Latisquama Road	Electrical Design Engineer	The Indikan Co. 76 Collidge Hill Rd. Watertown, Mass.	50	Maria P.	Housewife	
KELLY, Brian 39 Flagg Road	Treasurer	Deerfield Spec. Papers Inc. 45 William Street Wellesley, Mass.	35	Moir	Housewife	

# **Male Jury List (Cont.)**

<b>NAME:</b>	<b>OCCUPATION:</b>	<b>EMPLOYER:</b>	<b>AGE</b>	<b>SPOUSE'S NAME</b>	<b>SPOUSE'S OCCUP.:</b>	<b>SPOUSE'S EMPLOYER</b>
KIDD, W. Kenneth 9 Oak Hill Road	Asst. Vice President	Worc. County Natl. Bank 446 Main Street Worcester, Mass.	30	Single		
LEFEVRE, Donald O. 39 Atwood Road	General Manager	Carlin Machine Co.	36	Kathleen	Housewife	
LORING, Richard D. 5 School Street	Admin. Manager	Digital Equip. Corp. 200 Forest Street Marlborough, Mass.	30	Joan	Housewife	
MACDONALD, John F. 6 Ted Lane	Systems Analyst	Lechmere 88 First Street Cambridge, Mass.	37	Jean M.	Housewife	
MADISON, Joseph J. 22 Maplecrest Drive	Manager	Transitron Electronic Corp. 168 Albion Street Wakefield, Mass.	45	BetteLou	Housewife	
MCCARTHY, John R. 23 High Street	Accountant	Mutual Ins. Co. 175 Berkeley Street Boston, Mass.	55	Lois H.	Housewife	
MCLELLAN, Arnold, N. 24 Breakneck Hill Rd.	Sales Rep.	3M Company 3M Center St. Paul, Minn.	43	Jane	Floral Designer	Seaver's Flowers Framingham, Mass.
OAKES, David T. 31 Woodbury Road	Oil Burner Service	Thompson Oil Co. Upton, Mass.	49	Thelma	Housewife	
PERRY, Michael C. 16 Maplecrest Drive	Sales Manager	Specialty Brands 850 Montgomery Ave. San Francisco, Calif.	32	Cathy	Housewife	
RIZUN, Ronald 34 Walnut Drive	Repairman	Crest Electronics 12 Main Street Hudson, Mass.	39	Eleanor	Secretary	Town of Southborough Recreation Dept.

SANCHIONI, Fred J. 49 Boston Road Apt. 4A	Retired (Form) Manager	Itek Corp. Hartwell Ave. Lexington, Mass.	69	Widower		
SANOCKI, Richard F. 4 Waterview Terrace	Field Engineer	Honeywell Info. Systems 141 Needham Street Newton, Mass.	37	Sharon	Home	
SCAGNETTI, P. Robert 7 Crestview Drive	President	The Clapper Co. 1121 Washington Street West Newton, Mass.	43	Mary A.	Housewife	
SLUSNYS, Richard 15 Newton Street	Supervisor	Mason Research Inst. 57 Union Street Worcester, Mass.	51	Jenina	L.B. Darling Meat Prod.	Newton Street Southborough, Mass.
STEWART, Charles C. 4 Tara Road	Realtor	R.T. Warren, Inc. Route 9 Framingham, Mass.	57	Doris	Housewife	
SWIFT, Robert B. 48 Deerfoot Road	Owner	Sunshine Coin-Op White City Shopping Center & Mr. Clean, 326 Pleasant St. Worcester, Mass.	52	Phyllis M.	Housewife	
WELCH, Paul R. 10 Hickory Road	Director	New England Elec. 20 Turnpike Road Westborough, Mass.	57	Marjorie	Housewife	



# 1978 JURY LIST

# FEMALE

NAME	OCCUPATION	EMPLOYER	AGE	SPOUSE'S NAME	SPOUSE'S OCCUPAT.	SPOUSE'S EMPLOYER
ALLEN, Lorraine 45 Deerfoot Road	Secretary	Digital Equipment 200 Forest Street Marlborough, Mass.	24	Single		
BERRY, Nancy R. 220 Boston Road	Service Rep.	B.K. Inventory Mgt. Co., Inc. 162 Second Ave. Needham, Mass.	28	Scott H.	Sales Rep.	Anchor Hocking Corp. P.O. Box 120 Cambridge, Mass.
BEZOKAS, Mary D. 75 Turnpike Road	Cook	Southborough School Dept.	57	Brone H.	Assembler	General Motors Weston Ave. Framingham, Mass.
BOGARDUS, Carol F. 8 Atwood Street	Secretary	Enterprise-Sun, Inc. 250 Maple Street Marlborough, Mass,	48	Ruthven E.	Field Engineer	Raytheon Co. Route 20 Wayland, Mass.
CHALMERS, Gail 45 Turnpike Rd.	Freezer Operator	Sealtest 290 Old Conn. Path Framingham, Mass.	42	Single		
CHILDS, Betty J.M. 18 Middle Road	Editor	_____	51	James H.F.	Unemployed	
CONTI, Jean Scott 6 Blackthorn Dr.	Homemaker	_____	48	Paul J.	Engineer	Rexnord Inc. 10 Crawford Street Needham, Mass.
DANDO, Dorothy M. 157 Parkerville Rd.	Domestic Engineer	_____	44	Thomas J.	Partner	Northeast Forest Serv. P.O. Box 316 Southborough, Mass.
DEWEY, Jean C. 57 Southville Rd.	Cafeteria Data General Southborough, Mass.	Servomation Corp. Stoneham, Mass.	52	John J.	Machinist	Micro Corp. Otis Street Westborough, Mass.

FOOTE, Laura M. 61 Newton Street	Student	_____	25	Ronald A.	Student	_____
GORMAN, Martha E. 14 Mitchell Street	Assembler	Data General Route 9 Southborough, Mass.	21	Single		
GRAY, Gertrude B. 3 Stub Toe Lane	Clerk	Commonwealth Gas 157 Cordaville Rd. Southborough, Mass.	55	Single		
HIPSON, Jane D. 6 Stowe Rd.	Housewife Form. Credit Dept.	Security Acceptance Corp. Worcester, Mass.	36	Herman A.	President	Multibank Computer Corporation Auburn, Mass.
INGOLD, Lillian 18 Maplecrest Drive	Housewife	_____	59	William	Sales Manager	Delux Check Printers 125 Newbury Street Framingham, Mass.
KRATZER, Agnes E. 4 Redgate Lane	Credit Grantor	Dennison Mfg. Co. 300 Howard Street Framingham, Mass.	63	Widow		
LILLEY, Elsie J. 2 Spring Meadow Dr.	Parts Clerk	R.E. Jarvis Route 9 Southborough, Mass.	42	Single		
MCCUE, Kathryn 108 Marlboro Rd.	Sales Rep.	Acumeter Labs., Inc. 27 Mica Lane Wellesley, Mass.	42	Frank E., Jr.	Manager	Barry Controls Pleasant Street Watertown, Mass.
MCGOWAN, Linda S. 12 Carolyn Terrace	Asst. Mgr.	KCN Realty Trust 20 Woodbine Rd. Natick, Mass.	25	Single		
MULLIGAN, Virginia M. 9 Clemmons Street	Bursar	Walnut Hill School 12 Highland Street Natick, Mass.	48	Kenneth E.	District Mgr.	Coca Cola Co. 295 Reservoir St. Needham, Mass.

### Female Jury List (Cont.)

NAME:	OCCUPATION:	EMPLOYER:	AGE	SPOUSE'S NAME	SPOUSE'S OCCUP.	SPOUSE'S EMPLOYER
OWEN, Hilary 6 Strawberry Hill Road	Housewife Form. Clerk	British Broadcasting Corp. London, England	41	Brian T.	Controller Secretary	Sonesta Hotels 390 Commwlth. Ave. Boston, Mass.
PASCIUTI, Pamela J. 14 Atwood Street	Clerk	Data General Corp. 235 Old Conn. Path Framingham, Mass.	20	Single		
SATTERFIELD, Judith A. 9 Bryden Road	Clerk	Incoterm Corp. 40 Bearfoot Road Northborough, Mass.	29	Donald R.	Manager	R.E. Jarvis Southborough, Mass.
STOCKWELL, Anita E. 243 Parkerville Rd.	Housewife	_____	53	Frank P.	Manager	Fenwal Inc. 400 Main Street Ashland, Mass.
TOMASETTI, Alice J. 193 Woodland Road	Homemaker	_____	48	Raymond J.	Foreman	Conrail 271 Franklin Street Worcester, Mass.
TRETHEWEY, M. Lorraine 15 Leonard Drive	Manager	Sheraton-Lincoln Inn 500 Lincoln Street Worcester, Mass.	43	Ralph S.	Manager	Hudson Natl. Bank West Concord, Mass.
VANNI, Rina 231 Boston Road	Retired Form. Stitcher	Puritan Moody Street Waltham, Mass.	68	Luciano	Retired	
WARD, Edna E. 2 Leonard Drive	Computer Operator	Crandall Hicks Co. Tumpike Road Southborough, Mass.	43	Bobby R.	Disabled	

# TOWN OF SOUTHBOROUGH REPORT OF THE TOWN CLERK ANNUAL TOWN MEETING

**APRIL 10, 1978**

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 10, 1978 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present. (150 voters = quorum, (226) voters were present).

Checkers: Janet M.E. Mattioli  
Gladys R. Binder

Lidia A. Kiley  
Benita M. Hubley

The meeting was called to order at (7:33) P.M. by Town Moderator, Charles B. Swartwood, III.  
The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Jaul J. Berry:

Judith G. Knorr, 7 Tara Road  
Robert E. Hoss, 184 Middle Road  
Jennifer A. Bishop, 9 Breakneck Hill Road  
Roger W. Capone, 21 Richards Road

Moderator Swartwood had requests from the following non-voters to attend the Annual Town Meeting:

Danny Caruso, Marlboro Enterprise  
Kenny Alden, Marlboro Enterprise  
Pat Hyde, South Middlesex News  
Ruth C. Johnson, Treasurer/Collector, Town of Southborough  
Rob Weisman, South Middlesex News  
John Lempesis, Boston Globe

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (Non-Voting) public.

Moderator Swartwood noted the receipt of the return on the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

At (7:35) P.M. it was voted unanimously to Temporarily Adjourn the Annual Town Meeting until the completion of the Special Town Meeting.

# TOWN OF SOUTHBOROUGH REPORT OF THE TOWN CLERK SPECIAL TOWN MEETING

**APRIL 10, 1978**

At the Special Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 10, 1978 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters - quorum, (226) voters were present).

Checkers: Janet M.E. Mattioli  
Gladys R. Binder

Lidia A. Kiley  
Benita M. Hubley

The Meeting was called to order at (7:35) P.M. by Town Moderator, Charles B. Swartwood III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:

Judith G. Knorr, 7 Tara Road  
Robert E. Hoss, 184 Middle Road  
Jennifer A. Bishop, 9 Breakneck Hill Road  
Roger W. Capone, 21 Richards Road

Moderator Swartwood had requests from the following non-voters to attend the Special Town Meeting:

Danny Caruso, Marlboro Enterprise  
 Kenny Alden, Marlboro Enterprise  
 Pay Hyde, South Middlesex News  
 Ruth C. Johnson, Treasurer/Collector, Town of Southborough  
 Rob Weisman, South Middlesex News  
 John Lempesis, Boston Globe

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for the Special Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

#### **ARTICLE 1:**

To see if the Town will vote to authorize the Housing Authority to request additional funding from the Department of Community Affairs for the purpose of providing additional housing for the elderly persons of low income under Chapter 667, or do or act anything in relation thereto.

#### **MOTION MADE:**

That the Town vote to authorize the Southborough Housing Authority to request additional funding from the Department of Community Affairs for the purpose of providing additional housing for the elderly persons of low income under Massachusetts General Laws Chapter 121B, Section 39.

#### **VOTED UNANIMOUSLY: (Motion)**

That the Town vote to authorize the Southborough Housing Authority to request additional funding from the Department of Community Affairs for the purpose of providing additional housing for the elderly persons of low income under Massachusetts General Laws Chapter 121B, Section 39.

#### **ARTICLE 2:**

To see if the Town will vote to transfer from surplus revenue and appropriate the sum of Twenty-four Thousand Dollars (\$24,000.00) to be used for the Highway Department (Transfer Station) during the balance of the fiscal year 1977/1978, or do or act anything in relation thereto.

#### **MOTION MADE:**

That the Town transfer from overlay reserve the sum of Twenty Thousand Nine Hundred Fifty and 62/100 (\$20,950.62) Dollars and transfer from the counter-cyclical, anti-recessional Revenue Sharing fund the sum of Two Hundred Forty-Nine and 38/100 (\$249.38) Dollars for a total of Twenty-One Thousand Two Hundred Dollars (\$21,200.00) to be appropriated for use by the Highway Department (Transfer Station) during the balance of the fiscal year 1977/1978.

#### **VOTED UNANIMOUSLY: (Motion)**

That the Town transfer from overlay reserve the sum of Twenty Thousand Nine Hundred Fifty and 62/100 (\$20,950.62) Dollars and transfer from the counter-cyclical, anti-recessional Revenue Sharing fund the sum of Two Hundred Forty-Nine and 38/100 (\$249.38) Dollars for a total of Twenty-One Thousand Two Hundred Dollars (\$21,200.00) to be appropriated for use by the Highway Department (Transfer Station) during the balance of the fiscal year 1977/1978.

#### **ARTICLE 3:**

To see if the Town will vote to transfer from surplus revenue and appropriate the sum of Thirty-Two Thousand Three Hundred Six 02/100 Dollars (\$32,306.02) to be used for the following purposes during the balance of the fiscal year 1977/1978:

Highway	\$24,254.98	Civil Defense	\$1,557.13
Fire	2,622.20	Police	964.87
Gasoline	2,034.07	Cemetery	872.86

Under provisions of Chapter 44, Section 31 of the General Laws of the Commonwealth of Massachusetts as concerns payment for expenses incurred during snow emergency of February 1978, or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote to transfer from overlay reserve the sum of Thirty-Two Thousand Three Hundred Six 11/100 Dollars (\$32,306.11) to be used for the following purposes during the balance of the fiscal year 1977/1978:

Highway	\$24,254.98	Fire	2,622.20
Gasoline	2,034.07	Civil Defense	1,557.13
Police	964.87	Cemetery	872.86

Under provisions of Chapter 44, Section 31 of the General Laws of the Commonwealth of Massachusetts, as concerns payment for expenses incurred during the snow emergency of February 1978.

**VOTED UNANIMOUSLY: (Motion)**

That the Town vote to transfer from overlay reserve the sum of Thirty-Two Thousand Three Hundred Six 11/100 Dollard (\$32,306.11) to be used for the following purposes during the balance of the fiscal year 1977/1978:

Highway	\$24,254.98	Fire	2,622.20
Gasoline	2,034.07	Civil Defense	1,557.13
Police	964.87	Cemetery	872.86

Under provisions of Chapter 44, Section 31 of the General Laws of the Commonwealth of Massachusetts as concerns payment for expenses incurred during the snow emergency of February 1978.

The Special Town Meeting of April 10, 1978 DISSOLVED at (7:55) P.M., on April 10, 1978.

A true copy:  
Attest:

Paul J. Berry, Town Clerk

## **ANNUAL TOWN MEETING: April 10, 1978**

The TEMPORARILY ADJOURNED Annual Town Meeting of Monday April 10, 1978 RESUMED at (7:55) P.M.  
There was a quorum present. (150 voters = quorum, (282) voters were present).

**ARTICLE 1:**

To hear the reports of the various Town Officers and Committees and to take such action thereon as the town may vote.

There were no reports read.

**ARTICLE 2:**

To see if the Town will vote to fix for the fiscal year beginning July 1, 1978 and ending June 30, 1979, the annual salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

Moderator	\$ 25.00	Board of Health (3)	\$300.00
Town Clerk	1,800.00	Water Commissioners (3)	300.00
Selectmen (3)	2,100.00	Cemetery Commissioners (3)	75.00
Assessors	4,000.00	Tree Warden	25.00
School Committee (5)	500.00		

**MOTION MADE:**

That the salaries of the elected Town Officers for the fiscal year beginning July 1, 1978 and ending June 30, 1979 be established as set forth in the Article.

**MOTION TO AMEND ARTICLE 2:**

that the Town vote to increase the annual salary of the Assessors (3) from \$4,000.00 to \$9,000.

**SECOND MOTION TO AMEND ARTICLE 2:**

To read under Town Clerk \$5,000.00.

**THIRD MOTION TO AMEND ARTICLE 2:**

that the pay matrix under Article 2 be amended to read as follows:

Moderator	\$ 22.50	Board of Health (3)	\$270.00
Town Clerk	1,620.00	Water Commissioners (3)	270.00
Selectmen (3)	1,890.00	Cemetery Commissioners (3)	67.50
Assessors (3)	3,600.00	Tree Warden	22.50
School Committee (5)	450.00		

**THIRD MOTION TO AMEND ARTICLE 2: (as stated above) DEFEATED UNANIMOUSLY.**

**SECOND MOTION TO AMEND ARTICLE 2: (as stated above) DEFEATED BY MAJORITY VOTE.**

**MOTION TO AMEND ARTICLE 2: (as stated above) DEFEATED BY MAJORITY VOTE.**

**VOTED UNANIMOUSLY: (Motion)**

That the salaries of the elected Town Officers for the fiscal year beginning July 1, 1978 and ending June 30, 1979 be established as set forth in the Article.

**ARTICLE 3:**

To see if the Town will vote to increase the annual salaries of the Assessors (3) from Four Thousand Dollars (\$4,000.00) to Nine Thousand Dollars (\$9,000.00), or do or act anything in relation thereto.

**VOTED UNANIMOUSLY: that Article 3 (as stated above) be WITHDRAWN.**

**ARTICLE 4:**

To see if the Town will vote to increase the annual salary of the Town Clerk from One Thousand Eight Hundred Dollars (\$1,800.00) to Five Thousand Dollars (\$5,000.00), or do or act anything in relation thereto.

**VOTED UNANIMOUSLY: that Article 4 (as stated above) be WITHDRAWN.**

**ARTICLE 5:**

To see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elective Town Officers, for the fiscal year beginning July 1, 1978 and ending June 30, 1979, or do or act anything in relation thereto.

**VOTED UNANIMOUSLY: That the sum of Nine Thousand One Hundred Twenty-Five Dollars (\$9,125.00) be raised and appropriated to pay the salaries of the elective Town Officials for the fiscal year 1979.**

**ARTICLE 6:**

To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

**VOTED UNANIMOUSLY: That the sum of One Thousand Six Hundred Eighty-Four and 35/100 (\$1,684.35) Dollars as received from the licensing of dogs be used as part of the appropriation for the Southborough Public Library.**

**ARTICLE 7:**

To see if the Town will vote to accept any sum of money from St. Mark's School and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

**VOTED UNANIMOUSLY: That the Town vote to accept any sum of money from St. Mark's School and deposit the same amount in the Estimated Receipts Account.**

**ARTICLE 8:**

To see if the Town will vote to authorize the Town Treasurer with the approval of the selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

**VOTED UNANIMOUSLY: That the Town vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.**

**ARTICLE 9:**

To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefore the following sections as the "Salary Administration Plan of the Town of Southborough":

**"SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH"****PREAMBLE:**

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishing salary schedules; establishes so-called "fringe benefits", or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as herinafter provided, and to represent the interest of both tax-payers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, temporary seasonal, special, casual, Civil Service or any other, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates thereof effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

**SECTION 1. DEFINITIONS**

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

'Administrative Authority', the elected or appointed official of board having jurisdiction over a function or activity.

'Base Pay', for the purpose of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day, except in the case of full-time firepersons. No contributions will be made for hours worked in excess of 40 hours per week, except for full-time firepersons.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.
3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay.
5. Holiday pay.

Contributions shall be made by the Town only for those hours worked and wages earned by the employee in conjunction with his/her primary position for the Town.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefore.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.



"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class")

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, and D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position", or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough

## SECTION 2 TITLES OF POSITIONS

No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate change thereof.

## SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

## SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

## SECTION 6. WAGES

- a. The weekly pay period shall begin at 12:01 A.M. Sunday and shall end at 12:00 P.M. the following Saturday.
- b. Employees in the clerical and operating groups shall be paid time and one-half for all hours paid in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.
- c. Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant, the Librarian, the Administrative Assistant to the Selectmen and the Dog Officer shall be paid time and one-half for hours worked in excess of the regular scheduled work week for the purpose of this determination shall be forty (40) hours except for the Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week of forty-eight (48) hours whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employee's regular scheduled hours of employment.

- d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade

## SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

## SECTION 8. ADJUSTMENT POLICIES

- a. Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for his job is reached, subject to the approval of his department head and the Personnel Board. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustment shall be approved in advance by the Personnel Board.
- b. Regular part-time employees, for whose position step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose position there is a single rate shall not be eligible for step rate increases.

## SECTION 9. TRANSFERS AND PROMOTIONS

- a. When an employee is promoted to a job with a higher rate range, or rate of pay, he shall enter it as the minimum of the job rate range or at his own rate, whichever is the higher, but in no event at a rate in excess of the maximum for such a job. He may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it, and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.
- b. If an employee is transferred to a job with a lower rate range, or rate of pay, he shall enter it at his own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appear to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

## SECTION 10. NEW PERSONNEL

- a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.
- b. For new regular and full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his performance warrants it. He shall thereafter be reviewed for a step rate increase each year on his anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

## SECTION 11. DEPARTMENT BUDGETS

Each department shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustment during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

## SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay" and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

### a. HOLIDAYS WITH PAY:

- (1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas.
- (2) To be eligible for such holiday pay an employee shall have worked on the regularly scheduled work day next preceeding, and shall have worked, or to have satisfactorily presented himself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceeding and the day following.
- (3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days falls on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

### b. VACATIONS WITH PAY

- (1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months as of July 1	1 week
1 year as of July 1	2 weeks
7 years as of July 1	3 weeks
15 years as of July 1	4 weeks

- (2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the fiscal year in which they are due, and shall not accumulate from year to year.
- (3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.
- (4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation pro-rated on the basis of service since the employee's preceeding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.
- (5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.
- (6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

c. **SICK LEAVE**

- (1) All regular full-time employees shall be entitled to fifteen days sick leave per year, accumulative for a period of seven years continuous service or a maximum of 105 days. Pay for each day of sick leave shall be at the rate of a regular days pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or non-work-connected accident.
- (2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.
- (3) Details as to sick leave administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

d. **WORKMAN'S COMPENSATION**

Present practices not followed by the Town related to Workman's Compensation shall continue unchanged.

e. **MILITARY LEAVE**

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. **JURY DUTY**

If an employee is called to jury duty, he shall receive an amount equal to the difference between his normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. **MISCELLANEOUS PAID TIME OFF.**

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

- (1) Bereavement leave - in the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days of leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days of travel time.
- (2) Inoculation required by Municipal Employer.
- (3) Red Cross blood donation authorized by the Department.
- (4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.
- (5) Medical examinations for retirement purposes.
- (6) Attendance at educational programs required or authorized by Town or Department.

h. **COURT TIME PAY**

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to over-time compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in not event less than three (3) hours of such overtime pay.

**SECTION 13. LEAVE OF ABSENCE**

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absences may not be granted to seek other employment.

Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

**SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS**

- a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours per week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head and by the Personnel Board.
- b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than four consecutive weeks shall be considered to be a "part-time employee".

## SECTION 15. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

## SECTION 16. DUTIES OF THE PERSONNEL BOARD

- a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.
- b. The board shall annually, in July, meet and organize by the choice of a Chairman and clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.
- c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.
- d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or re-allocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual Town meeting.
- e. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.
- f. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize and entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.
- g. The Personnel Board shall make an annual report to the Town, including recommendations on any matters relating to the Plan which it feels should be considered by the Town.

## SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him in advance of his desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwill with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he shall first discuss the matter with his department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

## SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after similar hearing and/or conference with the parties interested, may propose an amendment to the Plan.

**SECTION 19. CIVIL SERVICE LAW**

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

**SECTION 20. SEPARABILITY PROVISION**

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of the by-law.

**SECTION 21. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE**  
**SCHEDULE A**

<b>Class</b>	<b>Grade</b>
Clerk I	1
Laborer	1
Clerk II	3
Library Assistant	4
Committee Secretary	6
Clerk-Receptionist	6
Maintenance Custodian	6
Clerk III	6
Skilled Laborer	6
Truck Driver I	7
Administrative Secretary	7
Financial Clerk	7
Dog Officer	7
Secretary	8
Dispatcher	8
Clerk-Dispatcher	9
Truck Driver II	9
Water Maintenance Worker	9
Supt. Insect-Pest Control	9
Children's Librarian	10
Cemetery Assistant Foreman	10
Equipment Operator I	10
Water Dept. Maintenance Craftsman	11
Equipment Operator II	12
Mechanic	12
Water Department Foreman	13
Highway Department Foreman	13
Town Accountant	14
Librarian	15
Cemetery Superintendent	16
Water Superintendent	20
Highway Superintendent	20
Administrative Assistant	20

**Public Safety Group**

Patrolman	PS- 7
Firefighter	PS- 7
Police Sergeant	PS- 8
Fire Captain	PS- 8
Police Chief	PS-10
Fire Chief	PS-10

## SCHEDULE B

**Weekly Salary Schedule**

<b>Grade</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
1 (Hourly)	2.81	2.97	3.14	3.32	3.51
2 (Hourly)	2.96	3.13	3.30	3.49	3.69
3 (Hourly)	3.11	3.29	3.47	3.67	3.88
4 (Hourly)	3.27	3.46	3.65	3.86	4.08
5 (Hourly)	3.44	3.64	3.84	4.06	4.29
6 (Hourly)	3.62	3.82	4.04	4.27	4.50
7 (Hourly)	3.80	4.02	4.24	4.48	4.74
8 (Hourly)	4.00	4.22	4.46	4.71	4.98
9 (Hourly)	4.21	4.44	4.69	4.95	5.23
10 (Hourly)	4.42	4.67	4.93	5.21	5.50
10 (Weekly)	176.82	186.75	197.23	208.29	219.95
11 (Hourly)	4.65	4.91	5.18	5.47	5.78
12 (Hourly)	4.88	5.16	5.45	5.75	6.07
13 (Hourly)	5.13	5.42	5.72	6.04	6.38
14 (Weekly)	215.83	227.91	240.65	254.10	268.28
15 (Weekly)	226.84	239.52	252.90	267.02	281.91
16 (Weekly)	238.39	251.71	265.76	280.58	296.22
17 (Weekly)	250.52	264.50	279.26	294.82	311.25
18 (Weekly)	263.25	277.94	293.43	309.78	327.02
19 (Weekly)	276.63	292.05	308.32	325.48	343.59
20 (Weekly)	290.67	306.86	323.94	341.96	360.98
21 (Weekly)	305.41	322.41	340.35	359.27	379.24
22 (Weekly)	320.89	338.74	357.58	377.45	398.41
23 (Weekly)	337.14	355.89	375.67	396.53	418.54
24 (Weekly)	354.21	373.89	394.66	416.57	439.68
25 (Weekly)	372.13	392.80	414.61	437.61	461.88

## Longevity Pay For Full Time Continuous Employment

	<u>20 Hours but less than 35 hours</u>	<u>More than 35 hours</u>
After 5 years.....	\$ 50 per annum	\$100 per annum
After 10 years.....	75 per annum	150 per annum
After 15 years.....	100 per annum	200 per annum

## SCHEDULE C PUBLIC SAFETY GROUP

COMPENSATION GRADE	MIN.	2	3	4	MAX.	Effective July 1, 1977
PS- 7	215.06	226.06	237.00	248.00	259.06	"
PS- 8	245.06	258.06	271.06	283.06	296.06	"
PS-10	322.59	339.09	355.59	372.09	388.59	"
COMPENSATION GRADE	MIN.	2	3	4	MAX.	Effective July 1, 1978
PS- 7	227.56	238.56	249.56	260.56	271.56	"
PS- 8	257.56	270.56	283.56	295.56	308.56	"
PS-10	341.34	357.84	374.34	390.84	407.34	"
COMPENSATION GRADE	MIN.	2	3	4	MAX.	Effective July 1, 1979
PS- 7	240.06	251.06	262.06	273.06	284.06	"
PS- 8	270.06	283.06	296.06	308.05	321.06	"
PS-10	360.09	376.59	393.09	409.59	426.09	"

## MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

## FIRE DEPARTMENT

Call Deputy Fire Chief (P.T.)	\$851 (Annual)
Call Fire Captain (P.T.)	516 (Annual)
Call Fire Lieutenant (P.T.)	432 (Annual)
Call Fire Fighter 1 (P.T.)	347 (Annual)
Call Fire Fighter 2 (P.T.)	174 (Annual)

## BRUSH AND FOREST FIRES

Call Officers (P.T.)	\$6.07 (Hourly)
Call Fire Fighters 1 (P.T.)	4.02 (Hourly)
Call Fire Fighters 2 (P.T.)	2.01 (Hourly)

## SCHEDULE D

## MISCELLANEOUS COMPENSATION SCHEDULE

## General Group

Agent, Board of Health (P.T.)	\$152 (Annual)
Animal Inspector (P.T.)	228 (Annual)
Civil Defense Director (P.T.)	304 (Annual)
Clerk, Advisory Board (P.T.)	456 (Annual)
Clerk, Board of Registrars (P.T.)	608 (Annual)
Election Warden P.T.)	\$3.48 (Hourly)
Election Worker (P.T.)	2.98 (Hourly)
Registrar of Voters (P.T.)	76 (Annual)
Slaughtering Inspector (P.T.)	228 (Annual)
Town Counsel (P.T.)	760 (Annual) plus fees
Veteran's Agent and Director of	2737-3041 (Annual)
Veteran's Services (P.T.)	3343-3647 (Annual)
Seasonal Laborer	2.65 (Hourly)
Library Page	2.65 (Hourly)



MOTION MADE TO AMEND ARTICLE 9: That the Town vote to amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the Salary Administration Plan and inserting therefore the sections as the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article.

SECOND MOTION TO AMEND ARTICLE 9: That the pay scales in effect for those covered under a collective bargaining agreement shall not exceed what is outlined in Article 9, Schedule B until July 1, 1979.

SECOND MOTION TO AMEND ARTICLE 9 (as stated above) DEFEATED by the following HAND COUNT VOTE:  
YES: 79 NO: 94

At 9:13 P.M. Moderator Swartwood called for a recess.

At 9:21 P.M. the Annual Town Meeting of April 10, 1978 RECONVENED.

MOTION made: That the MOTION under ARTICLE 9 be TABLED until the next meeting of this Town Meeting.

VOTED UNANIMOUSLY: (MOTION) That the MOTION under ARTICLE 9 be TABLED until the next meeting of this Town Meeting.

See page 34 of this transcript.

#### **ARTICLE 10:**

To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978-79 BUDGET REQUESTED</u>
1.	<u>RESERVE FUND</u>	
	Transfers	\$ 60,000
	*VOTED UNANIMOUSLY to Transfer from Overlay Reserve	
		*\$ 54,590.62
2.	<u>BOARD OF SELECTMEN</u>	
	Salaries	\$ 41,616
	Office Supplies	920
	Travel, Meetings, Dues	3,065
	Other Expense	200
	TOTAL	\$ 45,801
3.	<u>ACCOUNTING</u>	
	Salaries	\$ 22,352
	Office Expense	400
	Operating Expenses	1,045
	TOTAL	\$ 23,797
4.	<u>TREASURER-COLLECTOR</u>	
	Salaries	\$ 39,960
	Office Expense	2,870
	Operating Expenses	1,795
	Computer Payroll Service	2,500
	Tax Title Expenses	400
	TOTAL	\$ 47,525

#### 5. COLLECTOR

This budget has been combined with the Treasurer budget into the new Budget Number 4 Treasurer-Collector.

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978 - 79 BUDGET REQUESTED</u>
6.	<u>TOWN CLERK</u>	
	Salaries	\$ 6,299
	Operating Expense	1,330
	TOTAL	\$ 7,629
7.	<u>ELECTIONS-REGISTRATIONS</u>	
	Salaries	\$ 11,378
	Office Expense	1,180
	Yearly Street Listing	2,400
	Operating Expense	3,275
	TOTAL	\$ 18,233
8.	<u>BOARD OF ASSESSORS</u>	
	Salaries	\$ 16,948
	Office Supplies	900
	Travel	1,260
	Meeting	800
	Dues	200
	Contracted Services	1,500
	Other	2,250
	TOTAL	\$ 23,858
MOTION MADE: That the Assessors Budget be increased by \$1,100.00 and that the new Budget Total be \$24,958.		
DEFEATED BY MAJORITY VOTE: (Motion) That the Assessors Budget be increased by \$1,100.00 and that the new Budget Total be \$24,958.		
9.	<u>TOWN COUNSEL</u>	
	Retainer	\$ 717
	Billed Hours	15,500
	Tax Title Expense	1,000
	Other Expense	1,300
	TOTAL	\$ 18,517
10.	<u>CENTRAL SERVICES</u>	
	Salaries	\$ 10,080
	Centralized Postage	5,000
	Telephone	7,450
	Dues	575
	Supplies-Photocopy & Mimeo	2,600
	Legal Ads	450
	Printing Services	6,000
	Service Contracts-Equipt.	2,375
	TOTAL	\$ 34,530
11.	<u>PLANNING BOARD</u>	
	Salaries	\$ 1,145
	Office Supplies	25
	Subscriptions	105
	Printing	100
	Legal Ads	150
	TOTAL	\$ 1,525

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978 - 79 BUDGET REQUESTED</u>
12.	<u>BOARD OF APPEALS</u>	
	Salaries	\$ 560
	Office Supplies	40
	Dues	36
	Legal Ads	264
	TOTAL	\$ 900
13.	<u>POLICE DEPARTMENT</u>	
	Salaries	\$ 229,046
	Employee Allowance	3,900
	Office Supplies	1,268
	Postage	85
	Telephone	8,109
	Travel, Meetings, Dues	840
	Heat	3,850
	Electricity	2,360
	Water	120
	Vehicle Maintenance & Repair	3,000
	Equip. - New Service & Repair	973
	Radio - Purchase and Repair	1,300
	Other	3,080
	TOTAL	\$ 257,931

MOTION MADE: That the Police Department Budget No. 13 be reduced by \$2,740.00 - Telephone.

MOTION (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 86

NO: 97

14.	<u>FIRE DEPARTMENT</u>	
	Salaries	\$ 150,979
	Employee Allowance	2,200
	Office Supplies & Postage	210
	Telephone	2,200
	Travel, Meetings, Dues, Subscriptions	1,200
	Heat	4,500
	Electricity	1,600
	Water	100
	Vehicle Maintenance & Repair	1,600
	Building Maintenance & Repair	700
	Service Equipment & Repair	450
	New Equipment	4,500
	Service Supplies	800
	Grease & Oil	175
	Miscellaneous	350
	TOTAL	\$ 171,564
15.	<u>INSECT PEST CONTROL</u>	
	Salaries	\$ 4,013
	Service Equipment	575
	Contracted Services	4,000
	TOTAL	\$ 8,588
16.	<u>TREE WARDEN</u>	
	Salaries	\$ 5,830
	Service Equipment	500
	Contracted Services	3,890
	TOTAL	\$ 10,220

BUDGET  
NUMBERBUDGET NAME

1978 - 79

BUDGET REQUESTED

17.

CEMETERY DEPARTMENT

Salaries	\$ 35,677
Employee Allowance	550
Office Supplies	210
Telephone	490
Travel, Dues	90
Heat, Electricity, Water	2,200
Vehicle Maintenance & Repair	750
Building Maintenance & Repair	600
Equipment Repair	350
<b>TOTAL</b>	<b>\$ 40,917</b>

18.

CIVIL DEFENSE DEPARTMENT

Salaries	\$ 326
Employee Allowance	400
Telephone	195
Service Equipment & Repair	100
New Equipment	200
Service Supplies	140
Surplus Equipment	350
<b>TOTAL</b>	<b>\$ 1,711</b>

19.

BOARD OF HEALTH

Salaries	\$ 6,203
Office Supplies	150
Subscriptions	975
Contracted Services	24,384
Service Supplies	100
Legal Ads	200
Clinics	200
Burial Permits	100
Miscellaneous	50
<b>TOTAL</b>	<b>\$ 32,362</b>

20.

INSPECTOR OF ANIMALS

Salaries	\$ 228
Office Supplies & Postage	10
<b>TOTAL</b>	<b>\$ 238</b>

21.

STREET LIGHTS

Incandescent & Mercury Light	\$ 58,000
Isolated Spots	1,500
Traffic Control	2,900
<b>TOTAL</b>	<b>\$ 62,400</b>

22.

HIGHWAY DEPARTMENT

Salaries	\$ 151,229
Employee Allowance	2,000
Office Expense	426
Telephone	1,800
Travel, Meetings, Dues	320
Heat, Electricity	8,030
Building Maintenance & Repair	1,000
Hired Equipment	1,500
Service Supplies, Ads	2,250

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978 - 79 BUDGET REQUESTED</u>
	Gravel, Concrete, Signs & Drainage Material	9,100
	Sand and Salt	23,000
	Grease and Oil	1,600
	Guard Rail	1,000
	Snow Removal	3,500
	Catch Basin Cleaner	1,450
	Refuse Disposal	110,000
	Equipment, Parts	25,720
	<b>TOTAL</b>	<b>\$ 343,925</b>
23.	<u>VETERAN'S SERVICES</u>	
	Salaries	\$ 3,835
	Office Supplies	150
	Travel	800
	Meetings	300
	Dues	50
	Subscriptions	40
	Veteran's Ben. Chapter 115-50% is reimbursed by the State	16,000
	<b>TOTAL</b>	<b>\$ 21,175</b>
24.	<u>SOUTHBOROUGH SCHOOLS</u>	
	School Committee	\$ 2,950
	Superintendents Office	8,908
	Dept. Supervision	11,517
	Principal's Offices	108,965
	Teaching	1,170,144
	Textbooks	11,362
	Library Services	43,685
	Audio Visual	7,087
	Guidance	27,692
	Personnel Services	1,100
	Health Services	15,314
	Transportation	87,956
	Food Services	12,550
	Student Activities	5,620
	Operation	203,618
	Maintenance	43,418
	Fixed Assets	3,768
	<b>SUB TOTAL</b>	<b>\$1,805,654</b>
	<u>SPECIAL EDUCATION CHAPTER 766</u>	
	School Committee	\$ 1,552
	Supervision	27,657
	Teaching	112,495
	Psychological Services	6,200
	Personnel Services	14,350
	Health Services	839
	Operation of Plant	550
	Maintenance of Plant	100
	Other Systems	70,025
	Additional Equipment	265
	Collab. Program	10,200
	<b>SUB TOTAL</b>	<b>\$ 244,233</b>
	<b>TOTAL OPERATING</b>	<b>\$2,049,887</b>

MOTION MADE: That the Southborough School Budget, Budget Number 24, be reduced from Two Million Forty Nine Thousand Eight Hundred Eighty-Seven Dollars (\$2,049,887) to Two Million Forty-Three Thousand Seven Hundred Seventy-Six Dollars (\$2,043,776) to reflect receipt 7 Public Law 874 reimbursement of Six Thousand One Hundred Eleven Dollars (\$6,111.00) for year 1976/77.

VOTED UNANIMOUSLY: (Motion) That the Southborough School Budget, Budget Number 24, be reduced from Two Million Forty-Nine Thousand Eight Hundred Eighty-Seven Dollars (\$2,049,887) to Two Million Forty Three Thousand Seven Hundred Seventy-Six Dollars (\$2,043,776) to reflect receipt 7 Public Law 874 reimbursement of Six Thousand One Hundred Eleven Dollars (\$6,111.00) for year 1976/77

(Budget No. 24 - Southborough Schools changed accordingly)

**SPECIAL EDUCATION**  
**CHAPTER 766**

School Committee	\$ 1,552
Supervision	27,657
Teaching	112,495
Psychological Services	6,200
Personnel Services	14,350
Health Services	839
Operation of Plant	550
Maintenance of Plant	100
Other Systems	70,025
Additional Equipment	265
Collab. Program	10,200
SUB TOTAL	\$ 244,233
TOTAL OPERATING	\$2,049,887
	- 6,111
	\$2,043,776

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1979 - 79 BUDGET REQUESTED</u>
25.	<u>VOCATIONAL EDUCATION</u>	
	Day Tuition	\$ 1,800
	Day Transportation	275
	Evening Tuition	500
	Afternoon Transportation	1,000
	TOTAL	\$ 3,575
26.	<u>ALGONQUIN REGIONAL HIGH SCHOOL</u>	
	School Committee	\$ 11,125
	Superintendent's Office	48,309
	Department Supervision	11,575
	Principal's Office	128,260
	Teaching	1,466,583
	Textbooks	11,432
	Library Services	37,948
	Audio Visual	16,038
	Transportation	197,234
	Guidance	86,888
	Health Services	12,743
	Student Athletics	34,250
	Plant Operation	218,915
	Plant Maintenance	72,503
	County Retirement	26,000
	Insurance	90,184
	Debt Service	10,000
	Equipment	19,985
	SUB TOTAL	\$2,499,972

BUDGET  
NUMBER

103

1978 - 79  
BUDGET REQUESTED

<u>BUDGET NAME</u>		
<u>SPECIAL EDUCATION</u>		
Assabet Collab.	\$	1,816
Supervision		17,750
Teaching		42,608
Textbooks		509
Psychologic Service		5,000
Plant		565
Programs		29,530
SUB TOTAL SPECIAL ED.	\$	97,778
GRAND TOTAL		
OPERATING BUDGET		<u>\$2,597,750</u>
<u>LESS REIMBURSEMENTS</u>		
Transportation	\$	151,738
Regional School Aid		229,073
Transfer from E & D		284,175
766		48,890
TOTAL REIMBURSEMENTS	\$	713,876
NET OPER. BUDGET		<u>\$1,883,874</u>
Addition Construction		167,405
Less Reimbursement		74,490
TOTAL DEBT BUDGET	\$	92,915
Athletic Costs, Net of Receipts		26,246
GRAND TOTAL		<u>\$2,003,035</u>
Southborough's Assessment		738,495
Final Assessment	\$	738,495

27.

ASSABET VALLEY REGIONAL  
VOCATIONAL HIGH SCHOOL

<u>Adminstration</u>		
School Committee	\$	20,970
Superintendent's Office		133,616
Data Processing		42,901
<u>Instruction</u>		
Supervision		180,872
Graduation		5,387
Teaching		2,212,668
Textbooks		19,334
Library Services		52,667
Multi Media		20,549
Guidance Services		182,583
<u>Other School Services</u>		
Attendance		6,510
Health Services		20,943
Trans. Regular		338,700
Trans. Sports, etc.		42,000
Student Act. Sports		57,994
Student Act. Other		15,413
<u>Plant Operation &amp; Maint.</u>		
Plant Operation		486,813
Plant Maintenance		109,400
<u>Fixed Charges</u>		
Employee Retirement		20,000
Insurance		132,414
Acquisition of Equipment		50,000
TOTAL DAY PROGRAM		<u>\$4,151,734</u>

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978 - 79 BUDGET REQUESTED</u>	
	<u>Special Needs Day</u>		
	Operating Budget	117,548	
	Extended Day Program	80,852	
	Adult Education	108,053	
	Extended Day Special Needs Program	69,700	
	Construction Bonds	1,462,230	
	GRAND TOTAL	\$5,990,117	
	<u>Less Anticipated</u>		
	Chap. 74 Reimbursement	1,283,000	
	Excess & Deficiency Transfer	300,000	
	Chapter 71, Sec. 16D	492,281	
	Driver Ed. Fees	5,000	
	Chapter 71B Spec. Education	90,000	
	Special Collaborative	69,700	
	Adult Registration Fees	7,500	
	Construction Reimbursement	1,035,000	
	LESS SUB TOTAL	3,282,481	\$3,282,481
	Total Assessment to Communities		\$2,707,636
	Southborough's Assessment		\$ 194,476

\*Total Assessment to Communities changed to: \$2,237,636  
 Southborough's Assessment changed to: \$160,636.52  
 by a vote of the Assabet Valley Regional Vocational District School Committee on March 14, 1978.

28.	<u>LIBRARY</u>	
	Salaries	\$ 41,937
	Office Supplies	1,800
	Telephone	500
	Subscriptions, Dues, Etc.	250
	Heat, Light, Water	3,850
	Building Maintenance	1,150
	Service Repair & Service	200
	New Books	11,928
	New Equipment	400
	TOTAL	\$ 62,015.00

VOTED UNANIMOUSLY TO  
 BE REDUCED by Article No. 6 in  
 in the amount of \$1,684.35

TOTAL \$ 60,330.65

\*See page 34 of this transcript, voted at the April 11, 1978 Adjourned Session of this Annual Town Meeting.

29.	<u>WATER DEPARTMENT</u>	
	Salaries	\$ 85,971
	Employee Allowance	988
	Office Supplies	465
	Postage	380
	Telephone	2,200
	Travel, Meetings, Dues, Subscr.	1,437
	Heating	4,100
	Electricity	15,000
	Vehicle Maintenance & Repair	2,300
	Building Maintenance & Repair	1,500
	New Equipment	800
	Equipment Rental	2,200
	Advertising	170



<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978 - 79 BUDGET REQUESTED</u>
	Legal Ads	80
	Meals	70
	Medical Exams.	60
	Schooling	400
	Snow Removal	300
	Radio Repair & Maintenance	400
	Gen. Pipe & Fittings	1,500
	Meter Repairs	400
	Meter and Fittings	2,500
	Small Tools	800
	Compressor Repairs	350
	Service Connections	10,730
	Hydrants & Repairs	2,000
	MDC Payments	26,800
	Small Eng. & Repairs	300
	Station Supplies	3,000
	TOTAL	\$ 167,201
30.	<u>ADVISORY COMMITTEE</u>	
	Salaries	530
	Office Supplies	250
	Dues	75
	TOTAL	\$ 855
31.	<u>BUILDING AND GROUNDS</u>	
	Salaries	\$ 6,404
	Oil and Gas	6,300
	Electricity	2,400
	Water	150
	Ground Maintenance	1,000
	Contracted Services	14,000
	Building Maintenance	3,000
	Telephone	275
	TOTAL	\$ 33,529
32.	<u>TOWN REPORTS</u>	
	This budget is now part of the Central Services Budget.	
33.	<u>INSURANCE</u>	
	Fire & Casualty	\$ 20,000
	Automobiles	16,000
	Worker's Comp.	13,000
	Police, Fire, Boiler Ins.	7,200
	Blue Cross/Blue Shield	60,000
	Public Officials Liability	2,200
	TOTAL	\$ 118,400
34.	<u>GASOLINE</u>	
	Fuel	\$ 21,300
	State Tax	600
	Parts/Repair	50
	TOTAL	\$ 21,950
35.	<u>INDUSTRIAL DEVELOPMENT COMMISSION</u>	

MOTION MADE: That the Budget item request Number 35 be read as  
Eight Hundred Fifty Dollars (\$850.00).

BUDGET  
NUMBERBUDGET NAME1979 - 79  
BUDGET REQUESTED

VOTED UNANIMOUSLY: That the Budget Item request Number 35  
be read as Eight Hundred Fifty Dollars (\$850.00).

Salaries	\$ 50
Postage	75
Telephone	100
Dues/Meetings	75
Travel	100
Office Supplies	150
Advertisements	100
Printing Services	200
TOTAL	\$ 850

36.

INTEREST ON DEBT

Southborough Schools	\$ 51,980.00
Pumping Station	9,817.50
Fire Station	15,172.50
Town Hall Renovations	12,015.00
TOTAL	\$ 88,985.00

VOTED UNANIMOUSLY to be REDUCED by Revenue Sharing  
Available funds in the amount of Twelve Thousand Fifteen Dollars  
(\$12,015.00).

TOTAL \$ 76,970.00

\* See page 34 of this transcript, voted at the April 11, 1978 Adjourned Session of this Annual Town Meeting.

37.

DEBT RETIREMENT

Southborough Schools	\$ 135,000
Pumping Station	25,000
Fire Station	35,000
Town Hall Renovations	30,000
TOTAL	\$ 225,000

VOTED UNANIMOUSLY to be REDUCED by Available and  
Anticipated Revenue Sharing Funds in the amount of Thirty  
Thousand Dollars (\$30,000.00).

TOTAL \$ 195,000

\* See page 35 of this Transcript, voted at the April 11, 1978 Adjourned Session of the Annual Town Meeting.

38.

RECREATION DEPARTMENT

Salaries	\$ 10,478
Office Supplies	60
Ground Maintenance	500
Equipment Rental	250
Contracted Services	4,000
Service Supplies	2,300
Miscellaneous	2,750
TOTAL	\$ 20,338

39.

BUILDING DEPARTMENT

Office Supplies	\$ 50
New Equipment	75
Building Fees	11,000
Retainer	2,000
TOTAL	\$ 13,125

<u>BUDGET NUMBER</u>	<u>BUDGET NAME</u>	<u>1978 - 79 BUDGET REQUESTED</u>
40.	<u>PERSONNEL BOARD</u>	.
	Salaries	\$ 696
	Office Expense	175
	Travel, Dues	100
	TOTAL	\$ 971
41.	<u>VETERAN'S GRAVE OFFICER</u>	
	There will be no submitted budget for 1978-79.	
42.	<u>CONSERVATION COMMISSION</u>	
	Salaries	\$ 636
	Office Expense	150
	Educational Material	175
	Trees	300
	Operating Expenses	225
	TOTAL	\$ 1,486
43.	<u>DOF OFFICER</u>	
	Salaries	\$ 8,841
	Office Expense	125
	Vehicle Maint. & Repair	1,300
	Care and Destruction	5,000
	Facility Rental	1,200
	TOTAL	\$ 16,466
44.	<u>HISTORICAL COMMISSION</u>	
	Office Supplies & Postage	\$ 100
	TOTAL	\$ 100
45.	<u>CAPITAL BUDGET PLANNING COMMITTEE</u>	
	Salaries	\$ 40
	Office Supplies	40
	Dues	75
	TOTAL	\$ 155
46.	<u>SEALER OF WGTS. &amp; MEASURES</u>	
	Salaries	\$ 310
	Office Expense	40
	New Equipment	100
	TOTAL	\$ 450
47.	<u>COUNCIL ON AGING</u>	
	Office Supplies	\$ 225
	Postage	225
	Transportation	1,980
	Programs, Misc.	350
	TOTAL	\$ 2,780

MOTION MADE: To table ARTICLE 10 until later in this meeting.

VOTED UNANIMOUSLY: (Motion) To table ARTICLE 10 until later in this meeting.

**ARTICLE 11:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$98,869.87 for the fiscal year beginning July 1, 1978 and ending June 30, 1979 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and is required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Ninety-Eight Thousand Eight Hundred Sixty-Nine and 87/100 (\$98,869.87) Dollars for the fiscal year beginning July 1, 1978 and ending June 30, 1979 to pay a portion of the expense of the Worcester County Retirement System of which the Town is a member, and as required by the Worcester County Commissioners.

**ARTICLE 12:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed \$2,500.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty.

**ARTICLE 13:**

To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed \$13,000.00 for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate Six Thousand Five Hundred Dollars (\$6,500.00) for the purpose of hiring consulting engineers by various Town Departments.

VOTED UNANIMOUSLY: (MOTION) That the Town vote to raise and appropriate Six Thousand Five Hundred Dollars (\$6,500.00) for the purpose of hiring consulting engineers by various Town Departments.

**ARTICLE 14:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$900.00 to defray expenses of the Memorial Day exercises on May 28, 1979. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veteran's of Foreign Wars, or do or act anything in relation thereto.

VOTED BY MAJORITY: That the Town vote to raise and appropriate the sum of Nine Hundred Dollars (\$900.00) to defray expenses of the Memorial Day exercises on May 28, 1979. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veteran's of Foreign Wars.

**ARTICLE 15:**

To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of \$12,368.00 for the period July 1, 1978 through June 30, 1979, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Twelve Thousand Three Hundred Sixty-Eight Dollars (\$12,368.00) for the period July 1, 1978 through June 30, 1979, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

**ARTICLE 16:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$40,000.00 to the maintenance of Town roads, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) for the maintenance of Town roads.

**ARTICLE 17:**

To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

Ralph L. Ellis, 3 Tara Road, Chairman of the Capital Budget Planning Committee, spoke briefly.

**ARTICLE 18:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$52,974.00 in anticipation of funds under Chapter 356 of the Acts of 1977 for the purpose of rebuilding and/or resurfacing certain Town roads, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Fifty-Two Thousand Nine Hundred Seventy-Four Dollars (\$52,974.00) in anticipation of funds under Chapter 356 of the Acts of 1977 for the purpose of rebuilding and/or resurfacing certain Town roads.

**ARTICLE 19:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$34,000.00 for the purpose of purchasing one new cab, chassis and automatic sander body for the Highway Department, or do or act anything in relation thereto.

VOTED BY MAJORITY: That the Town vote to raise and appropriate the sum of Thirty-Four Thousand Dollars (\$34,000.00) for the purpose of purchasing one new cab chassis and automatic sander body for the Highway Department.

MOTION MADE: To bring from the table Article 10.

VOTED UNANIMOUSLY: (Motion) to bring from the table Article 10.

**ARTICLE 10:**

To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: That the Town vote a sum of \$4,863,644.57 for the operation of the General Government of the Town.

Said sum to be voted as follows:

Library Budget request number 28 to be reduced by Article no. 6 in the amount of \$1,684.35

The debt Retirement Budget Request no. 37 reduced by available and anticipated Revenue Sharing Funds in the amount of \$76,832.50.

and to raise and appropriate the sum of \$4,785,127.72 making a total Budget of \$4,863,644.57

MOTION MADE: To lay ARTICLE 10 on the Table.

VOTED UNANIMOUSLY: (Motion) to lay ARTICLE 10 on the Table.

See page 34 of this transcript.

Motion made at (11:19) P.M. to adjourn the Monday, April 10, 1978 Session of the Annual Town Meeting to Tuesday, April 11, 1978 at 7:30 P.M.

A true copy:  
Attest:

Paul J. Berry, Town Clerk

**ANNUAL TOWN MEETING: April 10, 1978**  
**ADJOURNED SESSION: April 11, 1978**

At the adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough Mass., on Tuesday, April 11, 1978 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present (150 voters = quorum, (269) voters were present).

Checkers: Janet M.E. Mattioli  
Gladys R. Binder

Lidia A. Kiley  
Benita M. Hubley

The meeting was called to order at (7:55) P.M. by the Town Moderator, Charles B. Swartwood III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:

Judith G. Knorr, 7 Tara Road  
Robert E. Hoss, 184 Middle Road  
Jennifer A. Bishop, 9 Breakneck Hill Road  
Philip A. Jones, 30 E. Main Street

Moderator Swartwood had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Danny Caruso, Marlboro Enterprise

Pat Hyde, South Middlesex News

Ruth C. Johnson, Treasurer/Collector, Town of Southborough

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception on the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for this adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

MOTION MADE: To remove ARTICLE 9 from the Table.

VOTED UNANIMOUSLY: To remove ARTICLE 9 from the Table.

### **ARTICLE 9:**

To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough".

See page 34 of this transcript.

VOTED BY MAJORITY: That the Town vote to amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the Salary Administration Plan and inserting therefor the sections as the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article.

MOTION MADE: That ARTICLE 10 be brought from the Table.

VOTED UNANIMOUSLY: That ARTICLE 10 be brought from the Table.

### **ARTICLE 10:**

To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To WITHDRAW the original MOTION on ARTICLE 10 made April 10, 1978. (So stated on page 32 of this transcript).

VOTED UNANIMOUSLY: To WITHDRAW the original MOTION on ARTICLE 10 made April 10, 1978.

MOTION MADE: That the Town vote a sum of \$4,954,484.52 for the operation of the General Government of the Town. Said sum to be voted as follows:

Library Budget request no. 28 to be reduced by Article no. 6 in the amount of \$1,684.35.

Reserve Fund Budget request no. 1 to be funded by transferring from Overlay Reserve in the amount of \$54,590.62.

Interest on Debt Budget request no. 36 be reduced by Revenue Sharing available funds in the amount of \$12,015.00.

Debt Retirement Budget request no. 37 reduced by available and anticipated Revenue Sharing Funds in the amount of \$30,000.00.

And to raise and appropriate the sum of \$4,856,194.55 making a total Budget of \$4,954,484.52.

VOTED UNANIMOUSLY: That the Town vote a sum of Four Million Nine Hundred Fifty-Four Thousand Four Hundred Eighty-Four and 52/100 (\$4,954,484.52) Dollars for the operation of the General Government of the Town. Said sum to be voted as follows:

Library Budget request no. 28 to be reduced by Article no. 6 in the amount of One Thousand Six Hundred Eighty-Four and 35/100 (\$1,684.35) Dollars.

Reserve Fund Budget request No. 1 to be funded by transferring from Overlay Reserve in the amount of Fifty-Four Thousand Five Hundred Ninety and 62/100 (\$54,590.62) Dollars.

Interest on Debt Budget request no. 36 reduced by Revenue Sharing available funds in the amount of Twelve Thousand Fifteen Dollars (\$12,015.00).

Debt Retirement Budget request no. 37 reduced by available and anticipated Revenue Sharing Funds in the amount of Thirty Thousand Dollars (\$30,000.00).

And to raise and appropriate the sum of Four Million Eight Hundred Fifty-Six Thousand One Hundred Ninety-Four and 55/100 (\$4,856,194.55) Dollars making a total Budget of Four Million Nine Hundred Fifty-Four Thousand Four Hundred Eighty-Four and 52/100 (\$4,954,484.52) Dollars.

**ARTICLE 20:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$8,100.00 for the purpose of purchasing one new 3/4 ton four wheel drive pick-up truck for the Highway Department, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of Eight Thousand One Hundred Dollars (\$8,100.00) for the purpose of purchasing one new 3/4 ton four wheel drive pick-up truck for the Highway Dept., and authorize the Selectmen to sell, turn in, or otherwise dispose of a 1974 pick-up truck.

VOTED BY MAJORITY: (Motion) That the Town vote to raise and appropriate the sum of Eight Thousand One Hundred Dollars (\$8,100.00) for the purpose of purchasing one new 3/4 ton four wheel drive pick-up truck for the Highway Dept., and authorize the Selectmen to sell, turn in, or otherwise dispose of a 1974 pick-up truck.

**ARTICLE 21:**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to acquire two (2) 1979 four (4) door full size sedan-type Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two (2) Police Cruiser cars, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of \$10,000.00 to acquire two (2) 1979 four-door full size sedan-type Police cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of 2 Police Cruiser cars.

AMENDMENT TO MOTION: To see if the Town will vote to raise and appropriate or transfer from available funds up to \$10,000.00 to acquire two (2) 1979 (4) four door full size sedan-type Police Cruisers full equipped with electronic and safety devices but without air conditioning and to instruct the Selectmen to sell or turn in or do anything in relation thereto.

Furthermore, that the Police Department be instructed to keep the fourth (4th.) cruiser in an unregistered, uninsured standby until such time as it may be needed to replace one of the other cruisers that is forced out of service.

AMENDMENT TO MOTION: (as stated above) DEFEATED by MAJORITY VOTE.

VOTED BY MAJORITY: That the Town vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to acquire two (2) 1979 four-door full-size sedan-type Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of 2 Police Cruiser cars.

**ARTICLE 22:**

To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money for the purchase of a new fully equipped ambulance to be under the supervision of the Fire Department and that the Board of Selectmen be instructed to request not less than three bids, each to be in accordance with specifications prepared by the Fire Chief and that the bid of the lowest responsible bidder whose bid meets the specifications be accepted, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of \$25,000.00 for the purchase of a fully equipped ambulance to be under the supervision of the Fire Department and that the Board of Selectmen be instructed to request not less than three bids, each to be in accordance with specifications prepared by the Fire Chief and that the bid of the lowest responsible bidder whose bid meets the specifications be accepted. The Selectmen shall require three bids unless the Highway Safety Program and the Department of Public Health grant to the Town a sum of (\$5,000.00) for the purchase of an ambulance approved by the Highway Safety Program and the Department of Public Health.

VOTED BY MAJORITY: (Motion) That the Town vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) for the purchase of a new fully equipped ambulance to be under the supervision of the Fire Department and that the Board of Selectmen be instructed to request not less than three bids, each to be in accordance with specifications prepared by the Fire Chief and that the bid of the lowest responsible bidder whose bid meets the specifications be accepted. The Selectmen shall require three bids unless the Highway Safety Program and the Department of Public Health grant to the Town a sum of Five Thousand Dollars (\$5,000.00) for the purchase of an ambulance approved by the Highway Safety Program and the Department of Public Health.

**ARTICLE 23:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of \$30,000.00 for the purpose of acquisition of land, by gift or eminent domain, for a new water tank to be located on Fairview Hill, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to acquire, by gift a conveyance of land from Hudson Hoagland for use of a new water tank to be located on Fairview Hill, described as follows:

The land located on the easterly side of Deerfoot Road, in the Town of Southboro, County of Worcester, Commonwealth of Massachusetts, being lot No. 2 as shown on a "Plan of (Description and encumbrances, if any) land in Southboro, Massachusetts owned by Hudson and Anna Hoagland, dated December 29, 1977, by Highland Surveyors, Inc. of Marlboro, Massachusetts, (the "land") to be recorded concurrently herewith and bounded and described as follows:

BEGINNING: At the southwesterly corner of lot no. 2 as shown on said Plan, which point is 556.05 feet east of Deerfoot Road measured along the southerly boundary of the Grantor's land;  
 THENCE: N. 1° 7' 00" by other land of the Grantor, 243.40 feet to a point;  
 THENCE: S. 88° 53' 00" E., 236.11 feet to a point, which land is now or formerly of Eugene F. Merkert;  
 THENCE: S. 0° 48' 9" W., 212.13 feet by land of Eugene F. Merkert and Lam-Bart Trust to a drill hole at the South-east corner of the premises;  
 THENCE: S. 86° 45' 5" W., 48.42 feet to a drill hole;  
 THENCE: S. 79° 25' 23" W., 46.05 feet to a drill hole;  
 THENCE: S. 83° 51' 32" W., 144.53 feet to the point of beginning.

Containing approximately 53,764 square feet or 1.23 acres. Together also with an easement, 30 feet in width for ingress and egress at Deerfoot Road to and from the aforesaid premises and for the purpose of erecting, maintaining, rebuilding and patrolling water mains and a water tower on the aforesaid demised premises, bounded and described as follows:

BEGINNING: At the southwesterly corner of Lot no. 2 as shown on said Plan;  
 THENCE: S. 81° 45' 5" W., 61.99 feet to a drill hole;  
 THENCE: S. 83° 9' 10" W., 213.48 feet to a drill hole;  
 THENCE: S. 83° 11' 4" W., 275.07 feet;  
 THENCE: N. 48° 7' 1" W., 5.51 feet to a point on the easterly line of Deerfoot Road;  
 THENCE: N. 8° 13' 28" E., 26.77 feet along the easterly line of Deerfoot Road to a point;  
 THENCE: N. 83° 11' 4" E., 271.75 feet to a point;  
 THENCE: N. 83° 9' 10" E., 213.11 feet to a point;  
 THENCE: N. 81° 45' 5" E., 66.57 feet to a point on the Westerly line of the premises above described;  
 THENCE: S. 1° 7' 00" W., 30.50 feet, to the point of beginning.

VOTED UNANIMOUSLY: (Motion) That the Town vote to acquire by gift, a conveyance of land from Hudson Hoagland for use of a new water tank to be located on Fairview Hill, described as follows:

The land located on the easterly side of Deerfoot Road, in the Town of Southboro, County of Worcester, Commonwealth of Massachusetts, being lot no. 2 as shown on a "Plan of (description and encumbrances, if any) land in Southboro, Massachusetts owned by Hudson and Anna Hoagland, dated December 29, 1977 by Highland Surveyors, Inc., of Marlboro, Massachusetts" (the "land") to be recorded concurrently herewith and bounded and described as follows:

BEGINNING: At the southwesterly corner of lot no. 2 as shown on said Plan, which point is 556.05 feet east of Deerfoot Road measured along the southerly boundry of the Grantor's land;  
 THENCE: N. 1° 7' 00" E., by other land of the Grantor, 243.40 feet to a point;  
 THENCE: S. 88° 53' 00" E., 236.11 feet to a point, which land is now or formerly of Eugene F. Merkert;  
 THENCE: S. 0° 48' 9" W., 212.13 feet by land of Eugene F. Merkert and Lam-Bart Trust to a drill hole at the south-east corner of the premises;  
 THENCE: S. 86° 45' 5" W., 48.42 feet to a drill hole;  
 THENCE: S. 79° 25' 23" W., 46.05 feet to a drill hole;  
 THENCE: S. 83° 51' 32" W., 144.53 feet to the point of beginning.

Containing approximately 53,764 square feet or 1.23 acres. Together also with an easement, 30 feet in width for ingress and egress at Deerfoot Road to and from the aforesaid premises and for the purpose of erecting, maintaining, rebuilding and patrolling water mains and a water tower on the aforesaid demised premises, bounded and described as follows:

BEGINNING: At the southwesterly corner of lot no. 2 as shown on said Plan;  
 THENCE: S. 81° 45' 5" W., 61.99 feet to a drill hole;  
 THENCE: S. 83° 9' 10" W., 213.48 feet to a drill hole;  
 THENCE: S. 83° 11' 4" W., 275.07 feet;  
 THENCE: N. 48° 7' 1" W., 5.51 feet to a point on the easterly line of Deerfoot Road;  
 THENCE: N. 8° 13' 28" E., 26.77 feet along the easterly line of Deerfoot Road to a point;  
 THENCE: N. 83° 11' 4" E., 271.75 feet to a point;  
 THENCE: N. 83° 9' 10" E., 213.11 feet to a point;  
 THENCE: N. 81° 45' 5" E., 66.57 feet to a point on the westerly line of the premises above described.  
 THENCE: S., 1° 7' 00" W., 30.50 feet, to the point of beginning.



**ARTICLE 24:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$35,000.00 for the purpose of extending an 8" water main from existing main, northerly from Woodbury Road on Woodland Road to Richards Road, and southerly from Woodbury Road on Woodland Road to Cordaville Road, a distance of 1,800 feet, or do or act anything in relation thereto.

VOTED BY MAJORITY: That the Town vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000.00) for the purpose of extending an 8" water main from existing main, northerly from Woodbury Road on Woodland Road to Richards Road, and southerly from Woodbury Road on Woodland Road to Cordaville Road, a distance of 1,800 feet.

**ARTICLE 25:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the purchase of a ¾ ton truck with utility body and equipment, therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1974 GMC ¾ ton utility truck now in use, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) and transfer from the so-called White Bagley Article of ATM-5-23-74, Article No. 30, the sum of Four Thousand Dollars (\$4,000.00) for the purchase of a ¾ ton truck with utility body and equipment, therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1974 GMC ¾ ton utility truck now in use.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) and transfer from the so-called White Bagley Article of ATM - 5-23-74, Article no. 30, the sum of Four Thousand Dollars (\$4,000.00) for the purchase of a ¾ ton truck with utility body and equipment, therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1974 GMC ¾ ton utility truck now in use.

See page 40 of this transcript, for RECONSIDERATION.

**ARTICLE 26:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of Fifteen Thousand Dollars (\$15,000.00) to be held and administered in accordance with the provision of the General Laws, Chapter 40, Section 5 (51) or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be held and administered in accordance with the provision of the General Laws, Chapter 40, Section 5 (51).

**ARTICLE 27:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to serve as the Town's contribution for the Southborough Citizen's Planning Committee's planning process, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) in the form of a special fund to be administered by the Selectmen to serve as the Town's contribution to and a sign of Town Meeting support for the Southborough Citizens Planning Committee's planning process.

VOTED UNANIMOUSLY: (Motion) That the Town vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) in the form of a special fund to be administered by the Selectmen to serve as the Town's contribution to and a sign of Town Meeting support for the Southborough Citizens Planning Committee's planning process.

**ARTICLE 28:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of Four Hundred Five Dollars (\$405.00) to pay for the medical expenses incurred by Henry D. Pietrasiak when injured while engaged in his duties as a police officer for the Town of Southborough Police Department on April 24, 1976 as provided under Chapter 41, Section 100 of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Four Hundred Five Dollars (\$405.00) to pay for the medical expenses incurred by Henry D. Pietrasiak when injured while engaged in his duties as a police officer for the Town of Southborough Police Department on April 24, 1976, as provided under Chapter 41, Section 100 of the General Laws of the Commonwealth of Massachusetts.

**ARTICLE 29:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of One Thousand Six Hundred Ninety-Five 99/100 Dollars (\$1,695.99) to pay for the hospital and medical expenses incurred by Arthur Cannon when injured while engaged in his duties as a firefighter for the Town of Southborough Fire Dept. on October 23, 1976 as provided under Chapter 41, Section 100 of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of One Thousand Six Hundred Ninety-Five 99/100 Dollars (\$1,695.99) to pay for the hospital and medical expenses incurred by Arthur Cannon when injured while engaged in his duties as a Firefighter for the Town of Southborough Fire Department on October 23, 1976 as provided under Chapter 41, Section 100 of the General Laws of the Commonwealth of Massachusetts.

**ARTICLE 30:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of Eight Hundred Five Dollars (\$805.00) to be used to pay an unremitted bill payable from fiscal 1976-1977 or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of (\$805.00) Eight Hundred Five Dollars to be used to pay an un-remitted bill from fiscal 1976/1977.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of (\$805.00) Eight Hundred Five Dollars to be used to pay an unremitted bill from fiscal 1976-1977.

MOTION MADE: To reconsider ARTICLE 25. (2/3 vote required)

VOTED by the following HAND COUNT VOTE: to reconsider ARTICLE 25:

YES: 199 NO: 2

See page 38 of this transcript.

**ARTICLE 25:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the purchase of a 3/4 ton truck with utility body and equipment, therefor, and to authorize the board of Water Commissioners to sell, turn in, or otherwise dispose of the 1974 GMC 3/4 ton utility truck now in use, or do or act anything in relation thereto.

AMENDED MOTION TO ARTICLE 25: To amend Motion to Article 25 by striking the original Motion in its entirety and substitute therefor the following:

That the Town vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the purchase of a 3/4 ton truck with utility body and equipment, therefor, and to authorize the Board of Water Commissioners to sell, turn in, or otherwise dispose of the 1974 GMC 3/4 ton utility truck now in use.

VOTED UNANIMOUSLY: (AMENDED MOTION TO ARTICLE 25) To amend Motion to Article 25 by striking the original Motion in its entirety and substitute therefor the following:

That the Town vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the purchase of a 3/4 ton truck with utility body and equipment, therefor, and to authorize the board of Water Commissioners to sell, turn in, or otherwise dispose of the 1974 GMC 3/4 ton utility truck now in use.

**ARTICLE 31:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate such sums of money as may be necessary to prepare, publish and cause to be printed an official list of the real and personal estates in the Town liable to taxation, said list to contain the names of the owners, arranged alphabetically, the location and a brief description of the property and its value as determined by the Assessors, and the local tax assessed as of January 1, 1978.

VOTED UNANIMOUSLY: That the Town vote to raise and appropriate the sum of Six Hundred Dollars (\$600.00) to prepare, publish and cause to be printed an official list of the real and personal estates in the Town subject to taxation, said list to contain the names of the owners, arranged alphabetically, the location and a brief description of the property and its value as determined by the Assessors, and the local tax assessed as of January 1, 1978.

**ARTICLE 32:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used by the Board of Selectmen to engage a firm of independent Certified Public Accountants to conduct a full financial audit for the fiscal period from October 31, 1975 to June 30, 1978, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that ARTICLE 32 (as stated above) be WITHDRAWN.

**ARTICLE 33:**

To see if the Town will vote to accept from Brian Mauro the conveyance of a certain easement located on land on Foley Drive for the purpose of installing an 8" water main from Park Street to Foley Drive, or do or act anything in relation thereto.

**MOTION MADE:** That the Town vote to accept from Brian Mauro the conveyance of a certain easement located on land on Foley Drive for the purpose of installing an 8" water main from Park Street to Foley Drive, described as follows:

**BEGINNING** at a point two hundred forty-five (245) feet, more or less, northwesterly of White Bagley Road, at land now or formerly of the grantees, as shown on said plan,

**THENCE** North 22° 14' 20" West, Twenty-One and 02/100 (21.02) feet to a point;

**THENCE** North 85° 41' 50" East, Ninety-Four and 00/100 (94.00) feet to a point at land of the grantor on the shoreline of a brook leading to the Sudbury Reservoir;

**THENCE** along said shoreline in a southeasterly direction for a distance of twenty-four (24) feet, more or less, to a point thereon;

**THENCE** South 85° 41' 50" West, ninety-nine and 00/100 (99.00) feet to the point of beginning;

Comprising an area of one thousand nine hundred thirty (1,930) square feet as shown on said plan.

**VOTED UNANIMOUSLY:** That the Town vote to accept from Brian Mauro the conveyance of a certain easement located on land on Foley Drive for the purpose of installing an 8" water main from Park Street to Foley Drive, described as follows:

**BEGINNING** at a point two hundred forty-five (245) feet, more or less, northwesterly of White Bagley Road, at land now or formerly of the grantees, as shown on said plan,

**THENCE** North 22° 14' 20" West, twenty-one and 02/100 (21.02) feet to a point;

**THENCE** North 85° 41' 50" East, ninety-four and 00/100 (94.00) feet to a point at land of the grantor on the shoreline of a brook leading to the Sudbury Reservoir;

**THENCE** along said shoreline in a southeasterly direction for a distance of twenty-four (24) feet, more or less, to a point thereon;

**THENCE** South 85° 41' 50" West, ninety-nine and 00/100 (99.00) feet to the point of beginning;

Comprising an area of one thousand nine hundred thirty (1,930) square feet as shown on said plan.

**ARTICLE 34:**

To see if the Town will vote to acquire, by gift, a conveyance of land from Peter Kallander to the Town of Southborough described as Lot "A" on a plan entitled "Compiled Plan of Land in Southborough, Mass., Petitioner and Owner, Howard D. and Mary Ann S. Anderson" containing 9,000 square feet of land, more or less. Scale 1" = 30' July 28, 1977 Ewald Engineering Co., Inc., Framingham, Mass., or do or act anything in relation thereto.

**VOTED UNANIMOUSLY:** That the Town will vote to acquire, by gift, a conveyance of land from Peter Kallander to the Town of Southborough described as Lot "A" on a plan entitled "Compiled Plan of Land in Southborough, Mass., Petitioner and Owner, Howard D. and Mary Ann S. Anderson" containing 9,000 square feet of land, more or less. Scale 1" = 30' July 28, 1977, Ewald Engineering Co., Inc., Framingham, Mass.

**ARTICLE 35:**

To see if the Town will vote to acquire, by gift, a conveyance of land from the Trustees of St. Mark's School to the Trustees of the Southborough Library of the Town of Southborough, described as follows:

A parcel of land located on the westerly side of Marlborough Road, in said Southborough, bounded and described as follows:

**SOUTHERLY** by land of the Town of Southborough (Library) 177.97 feet, more or less;

**WESTERLY** by other land of the Town of Southborough (old cemetery) 246.59 feet, more or less;

**NORTHERLY** by other land of St. Mark's School, 121.90 feet more or less; and

**EASTERLY** by the westerly sideline of Marlborough Road, 234.06 feet, more or less.

Containing 35,391 square feet of land, more or less. The said parcel being shown as parcel "A" on a plan entitled "Plan of Land in Southborough, Mass. Owned By: Trustees of St. Mark's School Scale: 1" = 40' March 18, 1977, Survey By: MacCarthy and Sullivan Engineering Inc., 81 Speen Street, Natick, Mass.;"

and further that the vote under Article 7 of the May 20, 1976, Town Meeting be recinded, or do or act anything in relation thereto.

**VOTED UNANIMOUSLY:** That the Town vote to acquire, by gift, a conveyance of land from the Trustees of St. Mark's School to the Trustees of the Southborough Library of the Town of Southborough, described as follows:

A parcel of land located on the westerly side of Marlborough Road, in said Southborough, bounded and described as follows:

SOUTHERLY by land of the Town of Southborough (Library) 177.97 feet, more or less;  
 WESTERLY by other land of the Town of Southborough (old cemetery) 246.59 feet, more or less;  
 NORTHERLY by other land of St. Mark's School, 121.90 feet, more or less; and  
 EASTERLY by the westerly sideline of Marlborough Road, 234.06 feet, more or less.

Containing 35,391 square feet of land, more or less. The said parcel being shown as parcel "A" on a plan entitled "Plan of Land in Southborough, Mass. Owned by: Trustees of St. Mark's School, Scale: 1" = 40' March 18, 1977, Survey By: MacCarthy and Sullivan Engineering Inc., 81 Speen Street, Natick, Mass.";

and further that the vote under Article 7 of the May 20, 1976, Town Meeting be recinded.

#### **ARTICLE 36:**

To see if the Town will vote to discontinue public use of portions of the public way known as Fisher Road described in the plan entitled "Plan Showing Abandonment of a Section of Fisher Road in Southborough, Mass. Scale: 1" = 40' February 17, 1978 MacCarthy and Sullivan Engineering, Inc., Natick, Mass." as provided under Chapter 82, Section 32A of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

(2/3 vote REQUIRED)

MOTION MADE: That the Town vote to discontinue public use of portions of the public way known as Fisher Road described in the plan entitled "Plan Showing Abandonment of a Section of Fisher Road in Southborough, Mass. Scale: 1" = 40' February 17, 1978 MacCarthy and Sullivan Engineering, Inc., Natick, Mass." as provided under Chapter 82, Section 32A of the General Laws of the Commonwealth of Massachusetts, and give, grant or deed such abandoned way to the abutter.

VOTED: (by the following HAND COUNT VOTE) That the Town vote to discontinue public use of portions of the public way known as Fisher Road described in the plan entitled "Plan Showing Abandonment of a Section of Fisher Road in Southborough, Mass. Scale 1" = 40' February 17, 1978 MacCarthy and Sullivan Engineering, Inc., Natick, Mass." as provided under Chapter 82, Section 32A of the General Laws of the Commonwealth of Massachusetts, and give, grant, or deed such abandoned way to the abutter.

YES: 214

NO: 1

#### **ARTICLE 37:**

To see if the Town will vote to submit to the General Court a bill for the establishment of a Board of Public Works consisting of the members of the Board of Selectmen, who shall have all the powers, rights and duties vested by general or special law in the following boards, departments and offices, namely; Water Commissioners, Cemetery Commissioners, Town Grounds, Highway Department, Insect Pest Control Superintendent and Tree Warden; or do or act anything in relation thereto.

MOTION MADE: That the Board of Selectmen be and hereby authorized to petition the General Court of the Commonwealth of Massachusetts to enact special legislation which would be subject to a vote of acceptance at a future Town Election, said election to be held on May 7, 1979, wherein there be established a Board of Public Works consisting of the members of the Board of Selectmen, who shall have all the powers, rights and duties vested by general or special law in the following boards, departments and offices, namely: Water Commissioners, Cemetery Commissioners, Town Grounds, Highway Department, Insect Pest Control Superintendent and Tree Warden.

MOTION MADE: To LIMIT DEBATE on ARTICLE 37.

PASSED: (by the following HAND COUNT VOTE) to LIMIT DEBATE, on ARTICLE 37.

(2/3 vote required)

YES: 193

NO: 21

MOTION (as stated in the words of the Article) DEFEATED by the following HAND COUNT VOTE.

YES: 99

NO: 117

MOTION MADE: To RECONSIDER THE VOTE ON ARTICLE 37.

(2/3 vote required)

MOTION to RECONSIDER THE VOTE ON ARTICLE 37 was DEFEATED by the following HAND COUNT VOTE.

YES: 57

NO: 127

Motion made a (11:07) P.M. to adjourn the Tuesday, April 11, 1978 Adjourned Session of the Annual Town Meeting to Thursday, April 13, 1978 at 7:30 P.M..

A true copy:

Attest:

Paul J. Berry, Town Clerk

**ANNUAL TOWN MEETING: April 10, 1978**  
**ADJOURNED SESSION: April 13, 1978**

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Mass., on Thursday, April 13, 1978 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present. (150 voters = quorum, (261) voters were present.

Checkers: Janet M.E. Mattioli  
 Gladys R. Binder

Benita M. Hubley  
 Lidia A. Kiley

The meeting was called to order at (8:00) P.M. by Town Moderator, Charles B. Swartwood III.

The following Tellers were appointed by Moderator Swartwood and sworn-in by Town Clerk, Paul J. Berry:  
 Judith G. Knorr, 7 Tara Road  
 Robert E. Hoss, 184 Middle Road  
 Jennifer A. Bishop, 9 Breakneck Hill Road  
 Roger W. Capone, 21 Richards Road

Moderator Swartwood had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Mrs. Nancy Durkee, 21 Duggan Drive, Framingham, Mass.  
 Rev. Dr. Thomas A. Hunt, 17 Page Hill Road, Sherborn, Mass.  
 Dr. Sarah Quinn, 36 Valentine Road, Northborough, Mass., Dept. of Mental Health  
 Allen Tonelli, 13 Pleasant Street, Southborough, Mass.  
 Michelle Roberts, 147 Southville Road, Southborough, Mass.  
 All of the above pertaining to Articles 44 and 45, Youth Commission.  
 Keith Matthews, Microphones  
 Danny Caruso, Marlboro Enterprise  
 Michael L. Steir, 6 Bantry Road, Southborough, Mass., pertaining to Articles 38, 39 and 40.  
 Pat Hyde, South Middlesex News.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Swartwood noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

Moderator Swartwood called a SUSPENSION of our Rules, (which is undebatable). Moderator Swartwood will open and expand the scope of discussion on the next three (3) Articles, 38, 39 and 40.

The Scope of discussion is open.

**ARTICLE 38:**

To see if the Town will vote to accept an easement for public way purposes in the following:

BANTRY ROAD (i) as shown on Plan 289IJ filed with Certif. 5872 from Blackthorn Drive southerly to the southerly boundary of Lot 90 and (ii) as shown on Plan 289IU filed with Certif. 8355 from Lot 90 southerly to the end of the turnaround (but not including the connector strip between the turnaround and a stone wall shown on said plans):

TARA ROAD (i) as shown on Plan 289IJ beginning at a point 919.86 feet southerly from Blackthorn Drive and then continuing southerly to the intersection with Davis Road and (ii) from said intersection as shown on Plan 289IU easterly to Bantry Road; and

BLACKTHORN DRIVE as shown on Plan 289IT filed with Certif. 7591 beginning at a point 1464.73 feet westerly from Flagg Road and then continuing westerly to the westerly boundary of the turnaround at a point 34.65 feet easterly of the southwesterly corner of Lot 127;

or do or act anything in relation thereto.

VOTED (by the following HAND COUNT VOTE): That the Town vote to accept an easement for public way purposes in the following:

BANTRY ROAD (i) as shown on Plan 289IJ filed with Certif. 5872 from Blackthorn Drive southerly to the southerly boundary of Lot 90 and (ii) as shown on Plan 289IU filed with Certif. 8355 from Lot 90 southerly to the end of the turnaround (but not including the connector strip between the turnaround and a stone wall on said plans):

TARA ROAD (i) as shown on Plan 289IJ beginning at a point 919.86 feet southerly from Blackthorn Drive and then continuing southerly to the intersection with Davis Road and (ii) from said intersection as shown on Plan 289IU easterly to Bantry Road; and

BLACKTHORN DRIVE as shown on Plan 289IT filed with Certif. 7591 beginning at a point 1464.73 feet westerly from Flagg Road and then continuing westerly to the westerly boundary of the turnaround at a point 34.65 feet easterly of the southwesterly corner of Lot 127.

YES: 141

NO: 74

#### **ARTICLE 39:**

To see if the Town will vote to transfer and appropriate from general revenues the sum of Ten Thousand Dollars (\$10,000.00) for the purpose of making repairs to Bantry Road, Tara Road extension and Blackthorn Drive extension in accordance with an estimate dated October 4, 1977 signed and approved by the Superintendent of the Highway Dept., of the Town of Southborough. The sum of Ten Thousand Dollars (\$10,000.00) has been received by the Town from the Maryland Casualty Insurance Co. in payment of a performance bond posted by the developer, or do or act anything in relation thereto.

(2/3 vote required)

VOTED UNANIMOUSLY: That the Town vote to transfer from general revenue and appropriate the sum of Ten Thousand Dollars (\$10,000.00) for the purpose of making repairs to Bantry Road, Tara Road extension and Blackthorn Drive extension in accordance with an estimate dated October 4, 1977, signed and approved by the Superintendent of the Highway Department of the Town of Southborough. The sum of Ten Thousand Dollars (\$10,000.00) has been received by the Town from the Maryland Casualty Insurance Co. in payment of a performance bond posted by the developer.

#### **ARTICLE 40:**

To see if the Town will vote to raise and appropriate or transfer and appropriate from any of its available funds the sum of Five Thousand Four Hundred Dollars (\$5,400.00) for the purpose of making repairs to Bantry Road, Tara Road extension and Blackthorn Drive extension in accordance with an estimate dated October 4, 1977 signed and approved by the Superintendent of the Highway Department of the Town of Southborough, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate the sum of \$5,400.00 for the purpose of making repairs to Bantry Road, Tara Road extension and Blackthorn Drive extension in accordance with an estimate dated October 4, 1977 signed and approved by the Superintendent of the Highway Department of the Town of Southborough.

AMENDMENT TO MOTION: That the Town vote to raise and appropriate the sum of \$20,000.00 for the purpose of making repairs to Bantry Road, Tara Road extension and Blackthorn Drive extension on condition that the Selectmen assess the cost of the Public Improvements in the form of a Betterment Assessment as per Mass General Laws Chapter 80 and its applicable Sections.

LIMIT DEBATE called by Moderator Swartwood on this Amendment only.

AMENDMENT TO MOTION: (as stated above) DEFEATED by the following HAND COUNT VOTE.

YES: 73

NO: 123

PASSED BY MAJORITY VOTE: (Motion) That the Town vote to raise and appropriate the sum of Five Thousand Four Hundred Dollars (\$5,400.00) for the purpose of making repairs to Bantry Road, Tara Road extension and Blackthorn Drive extension in accordance with an estimate dated October 4, 1977 signed and approved by the Superintendent of the Highway Department of the Town of Southborough.

#### **ARTICLE 41:**

To see if the Town will vote, pursuant to the recommendation of the Conservation Commission to designate all remaining Town roads not currently designated as "senic roads", other than those specifically excluded by State Statute, as "scenic roads" under provisions of the General Laws Chapter 40, Section 15C and to instruct the Planning Board, in exercising its responsibilities thereunder, to take into consideration sound planning principles, aesthetics, and preservation of natural resources as well as public safety, or do or act anything in relation thereto.

PASSED: (by the following HAND COUNT VOTE) That the Town vote, pursuant to the recommendation of the Conservation Commission to designate all remaining town roads not currently designated as "scenic roads", other than those specifically excluded by State Statute, as "scenic roads" under provisions of the General Laws Chapter 40, Section 15C and to instruct the Planning Board, in exercising its responsibilities thereunder, to take into consideration sound planning principles, aesthetics, and preservation of natural resources as well as public safety.

YES: 97

NO: 66

**ARTICLE 42:**

To see if the Town will vote to amend the Zoning By-Law as follows:

Amend Section VII, Paragraph 4 to read as follows:

**ABANDONMENT:** A nonconforming use which has been discontinued for a period of more than two years shall not be re-established and any further use shall conform with this By-Law.

In Section VIII, Paragraph 2 in the first paragraph, next to last line, delete the words "Section 17 of".

Add to Section VIII, Paragraph 2 subparagraph (b) the following:

Special permits shall only be issued following public hearings held within sixty-five days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant. A special permit shall lapse within six months (including such time required to pursue or await the determination of an appeal) from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause or, in the case of a special permit for construction, if construction has not begun by such date except for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit provided the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good.

Amend Section VIII, Paragraph 2, subparagraph (c) to read as follows:

The Board of Appeals shall hear and decide requests for variance (including use and other variances) from the terms of this By-Law where literal enforcement would involve substantial hardship because of conditions unique to the building or land in question.

In Section VIII, re-number the present paragraphs 3, 4, and 5 as paragraphs 4, 5, and 6 and insert a new paragraph 3 as follows:

3. Construction or operations under a building or special permit shall conform to any subsequent amendment of the By-Law unless the use or construction is commenced within a period of six months after the issuance of the permit and, in cases involving construction, unless such construction is continued through completion as continuously and expeditiously as is reasonable.

or do or act anything in relation thereto.

VOTED by the following HAND COUNT VOTE: (2/3 vote required) That the Town vote to amend the Zoning By-Law as follows:

Amend Section VII, Paragraph 4 to read as follows:

**ABANDONMENT:** A nonconforming use which has been discontinued for a period of more than two years shall not be re-established and any further use shall conform with this By-Law.

In Section VIII, Paragraph 2 in the first paragraph, next to last line, delete the words "Section 17 of".

Add to Section VIII, Paragraph 2 subparagraph (b) the following:

Special permits shall only be issued following public hearings held within sixty-five days after filing of an application with The Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant. A special permit shall lapse within six months (including such time required to pursue or await the determination of an appeal) from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause, or in the case of a special permit for construction, if construction has not begun by such date except for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit provided the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good.

Amend Section VIII, Paragraph 2, subparagraph (c) to read as follows:

The Board of Appeals shall hear and decide requests for variances (including use and other variances) from the terms of this By-Law where literal enforcement would involve substantial hardship because of conditions unique to the building or land in question.

In Section VIII, re-number the present paragraphs 3, 4, and 5 as paragraphs 4, 5, and 6 and insert a new paragraph 3 as follows:

3. Construction or operations under a building or special permit shall conform to any subsequent amendment of the By-Law unless the use or construction is commenced within a period of six months after the issuance of the permit and, in cases involving construction, unless such construction is continued through completion as continuously and expeditiously as is reasonable.

YES: 124

NO: 5



**ARTICLE 43:**

To see if the Town will vote to amend Section III, Paragraph 2 of the Zoning By-Law by changing from Residence B District to Residence A District all land presently zoned Residence B provided that any lot within the land hereby rezoned, which on April 12, 1978 was lawfully laid out by plan or deed duly recorded and complied on that date with existing minimum lot dimensions to which it was subject but not with the Residence A minimum lot dimensions, may nevertheless continue to be built upon in accordance with said existing minimum lot dimensions and the related minimum yard dimensions, or do or act anything in relation thereto.

(2/3 vote required)

ARTICLE 43 (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 106                      NO: 85

(Did not have the required 2/3 vote.)

**ARTICLE 44:**

To see if the Town will vote to accept the provisions of Chapter 40, Section 8E for the purpose of establishing and maintaining a Youth Commission as authorized under said Section 8E, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to accept the provisions of Chapter 40, Section 8E for the purpose of establishing and maintaining a Youth Commission as authorized under said Section 8E.

**ARTICLE 45:**

To see if the Town will vote to raise and appropriate a sum of money for the purposes of a Youth Commission as authorized by Chapter 40, Section 5, Subsection 63, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate Fifteen Thousand Dollars and 00/100 (\$15,000.00) for the purposes of a Youth Commission as authorized by Chapter 40, Section 5, Subsection 63.

AMENDMENT TO MOTION: That the amount of expenditure be changed from Fifteen Thousand Dollars and 00/100 (\$15,000.00) to Five Thousand Dollars and 00/100 (\$5,000.00).

AMENDMENT TO MOTION (as stated above) DEFEATED by MAJORITY VOTE.

VOTED BY MAJORITY: That the Town vote to raise and appropriate Fifteen Thousand Dollars and 00/100 (\$5,000.00) for the purposes of a Youth Commission as authorized by Chapter 40, Section 5, Subsection 63.

**ARTICLE 46:**

To see if the Town will vote to accept Chapter 665 of the Acts of 1977 AN ACT PERMITTING CITIES AND TOWN TO ESTABLISH RECREATION AND PARK SELF-SUPPORTING SERVICE REVOLVING FUNDS, or do or act anything in relation thereto.

VOTED BY MAJORITY: That the Town vote to accept Chapter 665 of the Acts of 1977 AN ACT PERMITTING CITIES AND TOWNS TO ESTABLISH RECREATION AND PARK SELF-SUPPORTING SERVICE REVOLVING FUNDS.

**ARTICLE 47:**

To see if the Town will vote to amend the Town of Southborough By-Laws as follows:

1. By making an amendment to Article IV, Section 8A, voted at a Special Town Meeting held on December 11, 1961, read as Article IV, Section 8.
2. By making an amendment to Article IX B, voted at an adjourned Annual Town Meeting of March 9, 1964, voted April 13, 1964, read as Article IX, C.
3. By making an Amendment voted as Article X, Section 7, 8, 9 at an Annual Town Meeting held on May 22, 1975, at the adjourned session on May 29, 1975, read as Article X, Section 8, 9, and 10.

VOTED UNANIMOUSLY: That the Town vote to amend the Town of Southborough By-Laws as follows:

1. By making an amendment to Article IV, Section 8A, voted at a Special Town Meeting held on Dec. 11, 1961, read as Article IV, Section 8.
2. By making an amendment to Article IX B, voted at an adjourned Annual Town Meeting of March 9, 1964, voted April 13, 1964, read as Article IX, C.
3. By making an Amendment voted as Article X, Section 7, 8, 9 at an Annual Town Meeting held on May 22, 1975, at the adjourned session on May 29, 1975, read as Article X, Section 8, 9 and 10.



**ARTICLE 48:**

To see if the Town will authorize the Treasurer of the Town of Southborough to become responsible for the maintenance and care of the so-called "Choate Fund", a fund created by the estate of Charles F. Choate, Worcester Probate No. 101240, with the disbursement of the income of the so-called "Choate Fund" administered by the Treasurer, with the advice and guidance of the Headmaster of Fay School and ST. Mark's School and the Chairman of the School Committee of the Town of Southborough, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town vote to authorize the Treasurer of the Town of Southborough to become responsible for the maintenance and care of the so-called "Choate Fund", a fund created by the Estate of Charles F. Choate, Worcester Probate No. 101240, with the disbursement of the income of the so-called "Choate Fund" administered by the Treasurer, with the advice and guidance of the Headmaster of Fay School and St. Mark's School and the Chairman of the School Committee of the Town of Southborough.

**ARTICLE 49:**

To see if the Town will vote to amend its By-Laws by adding to Article IIA, Section 1, the following:

If at the time of any Town Meeting or Special Town Meeting a vacancy exists in the office of Moderator, the Town Meeting shall prior to considering the business of that meeting elect by written ballot a Moderator to preside at that meeting and to hold office after that meeting until replaced by a duly elected and qualified replacement, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to amend its By-Laws by adding to Article IIA, Section 1, the following:

If at the time of any Town Meeting or Special Town Meeting a vacancy exists in the office of Moderator, the Town Meeting shall prior to considering the business of that meeting elect by written ballot a Moderator to preside at that meeting and to hold office after that meeting until replaced by a duly elected and qualified replacement.

AMENDMENT TO MOTION: Add at the end of the proposed Article:

"If no candidate accepts nomination at said Town Meeting or Special Town Meeting, than the Town Clerk shall serve as Moderator for that Meeting as provided for in Section 14 of Chapter 39 of the General Laws of the Commonwealth."

VOTED UNANIMOUSLY: (Amendment to Motion) Add at the end of the proposed Article:

"If no candidate accepts nomination at said Town Meeting or Special Town Meeting, than the Town Clerk shall serve as Moderator for that Meeting as provided for in Section 14 of Chapter 39 of the General Laws of the Commonwealth."

VOTED UNANIMOUSLY AS AMENDED: That the Town vote to amend its Bu-Laws by adding to Article IIA Section 1, the following:

If at the time of any Town Meeting or Special Town Meeting a vacancy exists in the office of Moderator, the Town Meeting shall prior to considering the business of that meeting elect by written ballot a Moderator to preside at that meeting and to hold office after that meeting until replaced by a duly elected and qualified replacement. If no candidate accepts nomination at said Town Meeting or Special Town Meeting, than the Town Clerk shall serve as Moderator for that meeting as provided for in Section 14 of Chapter 39 of the General Laws of the Commonwealth.

**ARTICLE 50:**

To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer the following funds from:

Article 3 ATM '76	Elected Officials Salaries	\$ 14.11
20 ATM 77	New Police Cruiser	265.11
33 ATM 75	Highway Road Maintenance	.48
38 ATM 74	School Teachers Summer Salary	10.37
15 ATM 76	Memorial Day Exercises 76	54.67
14 ATM 77	250th. Anniversary Celebration	1,187.51
9 ATM 76	Municipal Bond Expenses	3,969.23
TOTAL		\$5,501.48

for a grand total of \$5,501.48 into the Excess and Deficiency Account.

VOTED UNANIMOUSLY: That the Town transfer the following funds from:

Article 3 ATM '76	Elected Officials Salaries	\$ 14.11
20 ATM 77	New Police Cruiser	265.11
33 ATM 75	Highway Road Maintenance	.48
38 ATM 74	School Teachers Summer Salary	10.37
15 ATM 76	Memorial Day Exercises 76	54.67
14 ATM 77	250th. Anniversary Celebration	1,187.51
9 ATM 76	Municipal Bond Expenses	3,969.23
TOTAL		\$5,501.48

for a grand total of \$5,501.48 into the Excess and Deficiency Account.

#### ARTICLE 51:

To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1978 and ending June 30, 1979, or pass any vote relative thereto.

MOTION MADE: That the sum of Three Hundred Ninety Thousand Dollars (\$390,000.00) be transferred from Available Funds and appropriated for the purpose of reducing the amount to be raised by taxation and assessed as taxes in fiscal year 1979 and that the Assessors be authorized to apply the same for said purposes.

VOTED UNANIMOUSLY: That the Sum of Three Hundred Ninety Thousand Dollars (\$390,000.00) be transferred from available funds and appropriated for the purpose of reducing the amount to be raised by taxation and assessed as taxes in fiscal year 1979 and that the Assessors be authorized to apply the same for said purposes.

The ANNUAL TOWN MEETING of 1978 was DISSOLVED at 11:48 P.M. on Thursday, April 13, 1978

A True Copy:

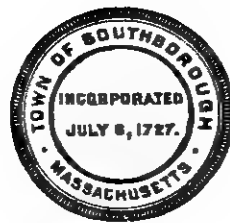
Attest:

Paul J. Berry, Town Clerk

# **ANNUAL REPORT**

of the

## **Southborough Public Schools**



**For Period Ending December 31, 1978**

### SCHOOL COMMITTEE

Mrs. Phyllis S. Self, Chairman	Term Expires 1979
Mrs. Catherine O'Brien	Term Expires 1979
Mrs. Anne F. Freeman	Term Expires 1980
Dr. Robert W. Spayne	Term Expires 1981
Mr. Norman M. Clement, Secretary	Term Expires 1981

### SUPERINTENDENT OF SCHOOLS

Mr. Herbert C. Geele, M.Ed., C.A.G.S.

### ASSISTANT SUPERINTENDENT OF SCHOOLS AND CURRICULUM DIRECTOR K-12

Mr. Dennis m. DiSalvo, M.A., C.A.G.S.

Business Manager	Mr. Richard F. Tibert, B.S.
Secretary to Superintendent	Mrs. Valerie A. King
Secretary to	
Assistant Superintendent	Mrs. Carol E. Carter
Financial Secretary	Mrs. Helen P. Kaminski
Financial Secretary	Mrs. Eleanor W. Watkins
Financial Secretary	Mrs. Elizabeth V. Johnson
Receptionist/Secretary	Mrs. Muriel E. Mekkelson
School Nurses	Mrs. Jean Wood, R.N.
	Mrs. Carolyn Connors, R.N.
School Physician	Marilyn M. Meserve, M.D.
Business Office	Algonquin Regional High School
	Bartlett Street
	Northborough, Massachusetts 01532
Office Hours:	8:30 A.M. to 4:30 P.M.
Telephones:	
	Southborough: 485-0452
	Northborough: 393-2478

## Report of The School Committee

In this report the Southborough School Committee hopes to demonstrate that it has been responsive to the high expectations which the citizens of Southborough have from their educational system. We hope you will see evidence of the excellent schooling which is continually scrutinized for further improvement by an energetic staff. We have tried at all times to maintain open lines of communication with individual citizens and other town boards. Finally, we hope that you will agree that our children are fortunate beneficiaries of our collective efforts.

Foremost among the significant events of 1978 is the reorganizing of the schools. Several years ago, in response to concerns expressed by parents from various areas of town, a Housing Advisory Committee of citizens and administrators was charged with the task of developing a housing plan for Southborough youngsters that would, among other things: 1) eliminate the inequities of educational offerings caused by differences in the facilities; 2) ensure equal class sizes throughout the town in a predictable manner which would not necessitate moving groups of children from school to school annually;

and 3) avoid splitting the sixth grade between Woodward and Neary.

The Housing Advisory Committee's proposal, accepted by the School Committee in June of 1977, called for a two year implementation of the following grade locations: South Union - Kindergarten; Finn - Grades 1 and 2; Neary - Grades 3, 4, 5, and 6; and Woodward - Grades 7 and 8. As the actual implementation proceeded it became clear to the School Committee that not only were the goals of equitability and predictability going to be met, but other merits of the plan were evident. With an entire grade team in a single location the individual needs of children would be most efficiently met. Buildings were for the first time going to be used at optimal capacity. Finally, there was a fiscal advantage to the reorganizing. By putting all children of one grade level together it would be possible to reduce the staff and not significantly increase class size. We are, therefore, able to reduce the teaching salary account by three for the following year.

The reorganizing has meant for teachers in many cases a change in grade assignment, a different school, and/or a different leadership with which to work. The School Committee recognizes that our teachers are to be highly praised in keeping the needs of the children as their focal point. We are also grateful for the firm and understanding administering of this work by our principals.

This year the School Committee has continued its emphasis on reading, writing, and math. In the Middle School the reading program is now complete, giving youngsters further opportunity to develop and hone those essential skills as well as to give formal instruction in study skills before high school. Those citizens who do not have children of that age will be pleasantly surprised to know that, beginning in the sixth grade, Southborough children are required to read and review eighteen books annually from a highly regulated reading list. Materials are available from the school library, the reading teachers' paperback selection and from the Southborough Town Library.

A writing policy proposed by the administration and accepted by the School Committee stresses the need for daily practice to develop proficiency in that skill. The policy goes further to place the responsibility for the teaching of writing with all teachers regardless of their teaching area.

Southborough children were given the California Achievement Tests in May. The results of the general scores of Southborough grades were well above national norms, and even beyond the scores which might have been anticipated for our particular students. A comparison of the fine results of the CAT's with the increasing number of National Merit commendation letters at Algonquin Regional High School leads us to feel optimistic that we are on the way toward reversing the trend of declining SAT scores locally.

An unusually high rating was given the Southborough schools by the Chapter 766 State Audit Team. The committee has since reviewed a report which addresses any areas which needed improvements. We congratulate the special needs staff.

The 1978-79 school year is noteworthy for our school system's having initiated Project S.A.G.E., a program for academically gifted fourth and fifth graders. A committee of parents, teachers, and administrators from Northborough and Southborough developed a program and set the criteria for eligibility. We anticipate including third and sixth graders next year.

In the area of outstanding achievement we must include the fact that the Southborough Middle School Stage Band became the 1978 State Champions. Their honorary performance at the invitation of the Massachusetts Music Educators at their annual convention at the University of Massachusetts brought the audience to its feet. A number of honors have been won by our students for their writing abilities. Southborough pupils have been repeatedly successful in having their poems and essays appear in state and national publications.

Southborough citizens have contributed willingly of their time to serve the needs of the schools. C.A.G.E. (Citizens Advisory Group on Education) submitted the results of a townwide opinion survey. We wish to thank all the people who diligently worked on, and all those who answered the questionnaire, the results of which will be discussed in 1979 and will appear in the library.

Parents have also served on committees involving discipline, report cards, conferencing and Title I. The S.O.S. remains a strongly supportive group which provides so many exceptional opportunities for our children. Of course, the greatest degree of community involvement comes from the volunteer program so enthusiastically managed by the director. Whenever people - parents, senior citizens, and other friends - share their skills and talents, they are providing an immeasurably enriching experience for our children.

We believe we share with the Advisory Board the opinion that efforts to make our budgeting process more open and our materials available to them have been productive. We are in the first of a two-year effort to incorporate program budgeting. Not only do we believe that we can make wiser decisions with such a procedure, but our action is in full compliance with the Haskins and Sells Audit Report of 1975 to the Town of Southborough. The results of program budgeting, locally initiated by Brent Trottier, will not, however, be evident to the public until the publishing of the 1980-81 budget.

Relations with other town departments have been productive. Mr. Lundblad's assistance on behalf of the Board of Selectmen has as always been very valuable. We are heartened that monthly meetings between the Police Department and the administration of our schools have been helpful in working toward the solution of mutual problems. Project Adventure is an exciting program brought to our community through a joint effort of the schools, the Recreation Department, and the Youth Commission. The Youth Commission has further joined us along with the Marlboro Mental Health Clinic in instituting a program of Substance Use and Abuse to deal with alcohol and drug problems and prevention.

Finally, we hope you share with us a sense of gratitude for the work done by our assistant superintendent and our superintendent. In five years the evidence of Mr. DiSalvo's efforts is everywhere. His leadership in curriculum and special needs, his ability to inspire others to work, his understanding of fiscal matters has had remarkable effect in our system.

Over the years the Committee has sought to express its appreciation to the man who has served so well as superintendent, Herbert Geele. This year, however, is the last opportunity we will have formally to do so. Mr. Geele will retire on August 31, 1979. The influence of his leadership has deep roots in the Southborough schools. Entering the happy, productive atmosphere of a Southborough school will remind us long after his departure that Herb Geele was here. We are grateful.

Phyllis Self, Chairman  
Catherine O'Brien, Vice Chairman  
Norman Clement, Secretary  
Anne Freeman  
Robert Spayne, Ph.D.

## Superintendent's Report

It is my privilege to submit herein my report concerning the Southborough Public Schools as of December 31, 1978. This is my tenth and final report as Superintendent of Schools.

### Assabet Valley Collaborative

The Collaborative has been in existence since February, 1976. It provides special education programs and services for its member communities and is also a clearinghouse for information exchange.

The policy-making body of the Collaborative is the Board of Directors who are appointed by each member School Committee. Your Superintendent serves in that capacity, meeting on a regular monthly basis with the other Board members. In addition, your Special Education Director, Mr. Gerald Kupperschmidt, meets frequently with the other member units which together constitute the Operating Committee. The Collaborative also provides a mechanism for additional groups to be formed on specific issues such as transportation, inservice training, etc.

Some of the programs and services provided at the town level by the Collaborative or under its auspices for the current school year are as follows:

- (1) Pre-school Special Needs Program - a clinical nursery program for moderately to severely handicapped children.
- (2) Resource Specialist Project - a federally funded service that provides instruction and counseling for students previously in state-supported placements.
- (3) Educational Team Liaison - monitoring services for institutional children.
- (4) Impedance Screening Project - a federally funded program to screen children to detect hearing loss from middle ear problems.
- (5) Transportation - continuation of a joint contract for transportation from member systems to Framingham.
- (6) Cooperative Service Project - a new project to effect cost savings through joint transportation bidding and purchasing.

### **Public Law 89-10 Title I Program**

The Mary E. Finn School was again the recipient of E.S.E.A. Title I funds. The needs assessment continued to indicate a priority need in the reading and math areas. A math component was added this year as well as a part-time reading/math tutor. Close coordination with the special needs resource center and regular classroom teachers has brought about exemplary individualized programs for children in need of supportive assistance.

### **Project S.A.G.E.**

This past fall, a pilot program for academically gifted students in grades four and five began at Neary School. Project S.A.G.E. (Southborough Academically Gifted Enrichment) is designed to provide additional motivation and learning opportunities for the individual student who has shown exceptional academic ability. During the course of the project the children will work under the direction of a part-time resource teacher. Through these means, the student will be able to develop, use and understand higher mental processes and creative expression as well as have the chance to work with those of similar capabilities and enrich his/her learning experiences through school and community resources.

The following criteria were used to determine student selection: (1) IQ; (2) achievement test results; (3) reading level; (4) teacher recommendation; (5) parent recommendation; (6) student comment.

Of the two hundred and twelve students in grades four and five, thirty were pre-screened. Twenty of these went through a final screening process and eleven were selected for the program.

Final selections were made by a committee composed of parents, administrators and teachers.

The project was written by Neary School staff members during the summer as a result of the work of a larger committee composed of parents, teachers and administrators who met during the preceding year. Hopefully, the program will be expanded to include grades three through six during the 1979-1980 school year.

### **Chapter 766 - Special Education**

Special education programs continue to serve between twelve percent and fourteen percent of the Southborough school population. During the last three years, the percentage of students enrolled in special needs programs fluctuated between these figures.

Southborough has completed the first year under Federal guidelines (P.L. 94-142) and the Federal entitlement monies have increased from \$8,640 for 1977-78 to \$26,950 for 1979-80. These dollars are provided as a supplement to the local budget and are to be used to provide direct service to children in the Chapter 766 (Massachusetts Special Education Law) program. It is still anticipated that in the near future Federal P.L. 94-142 funds can be used to supplant existing program expenses.

During the month of March, 1978 a four day on-site audit was made to evaluate the Special Education pro-

gram. A team of twelve individuals from the State Department of Education, parents, educators and a financial auditor comprised the audit team. Overall, the program was given numerous commendations relative to the degree of compliance with Chapter 766 regulations. There was one non-compliance (training bus drivers who transport special needs children) and a few problem areas which have either been corrected or discussed with the State Department of Education personnel in terms of a plan to correct existing problems. The comprehensive audit report and Southborough's written plan of action have been approved by the State Department of Education and copies of these public reports are available in the Town library, school and the Special Needs office.

Special education services cover a wide range of programs for any person between the ages of three and twenty-one. These services include screening preschool children who are suspected of having a substantial disability to residential placement for any person who requires twenty-four daily care.

### **Student Housing**

Reorganization continues, and 1978 was an exciting year with the phasing in of all first grade children into the Mary E. Finn School. Close coordination was demanded between the Kindergarten Center and grade one teachers in order to place children appropriately by learning style, personality and peer relations.

Preparations are now underway to implement the last phase of the reorganization by bringing all the second grades into the Mary E. Finn School and sending the third grades to the Margaret A. Neary School. Teaching staff has already been assigned and material coordination and program refinement are taking place. It is expected that the grade one model will be implemented in grade two in order to provide a smooth transition for students from grade to grade.

At the Neary School the staff has been meeting regularly to evaluate the present teaming concept so that modification of the present structure could be improved for our new pupil population.

Basically, the third and fourth grade teachers have been working together to provide both self-contained and dual teaming situations for the pupils. Since all grade four children in town are housed at Neary School this year, we have the opportunity to design an instructional model, implement it and evaluate it for any necessary modifications for 1979.

At the Woodward School, which will house only grade seven and eight, the staff has been engaged in a long-term study of creating and organizational pattern that will help to strengthen the total educational atmosphere for pre-adolescent students. Similar to many middle and junior high schools, Woodward is presently organized around one large master schedule. There is a general feeling of concern that there are too many adults and schedule changes pre-adolescent youngsters have to adjust to at a time when they themselves are experi-

encing so many changes. The staff, in their long-term study, is attempting to create a plan whereby the students will have fewer changes and possibly fewer teachers. It is hoped that what will emerge is more security and structure for the pre-adolescent and a stronger relationship among students, staff and parents.

### **Report Card and Reporting Committees**

Primary, upper elementary and middle school report card and reporting committees have been established in the Southborough schools. Each committee has solicited sample report cards from throughout the Commonwealth. They are studying existing report cards in use and assessing present conferencing procedures with parents. The goal at each level is to improve the present report card for the 1979-1980 school year and to improve both the formal and informal conferencing and communication between home and school, parent and teacher.

### **New Staff Evaluation Instrument**

The Southborough schools have been busy at work creating an appropriate evaluation procedure in this day and age of accountability. This year has brought the implementation of that new evaluation procedure. An important aspect of the evaluation procedure is the inclusion of a "management by objectives" model. That and several other changes of evaluation procedures help the staff attain the long-range goal of improving the quality of instruction for students. It is only through the cooperative efforts of the Southborough Teachers Association, the School Committee and the many hours of work by the staff that this modern approach to evaluation is possible.

### **Curriculum Efforts in Southborough**

The Southborough schools continue to emphasize the disciplines of reading, mathematics and writing. Increased reading instruction at Woodward and the fine elementary reading curriculum are prime examples of this emphasis. In addition, the Southborough schools are continuing to finalize our math efforts and make adjustments in our language arts area.

The math committee has worked on a number of tasks during the 1978 period. A major undertaking of the committee was the compilation of a list of all math materials presently available in the elementary schools. In order to avoid duplication, all kits, games, masters and manipulatives were collected and stored in a central place. Teachers borrow appropriate materials on a short-term or long-term basis, depending on need. It is the hope of the committee to eventually catalogue all materials through the media center, both at Finn and Neary, and to utilize existing materials before ordering new ones.

The committee has also been in the process of selecting a text for use in the elementary grades. Present books are, in many cases, outdated and emphasize a great deal of mathematical theory, sometimes

at the expense of adequate computational drill. Three major publishers have sent a number of sample texts for use in the schools and a recommendation of a new text(s) is at hand.

The Southborough schools' math programs have introduced metrics. Several teachers attended an introductory metric workshop held at the West Boylston Center of the Department of Education. In the spring of 1978, a workshop in metric education was conducted for all elementary teachers in the system by Dr. Sharma. Many metric programs have been started throughout the grades which will lead students to a better awareness of the metric system.

The Language Arts Writing Assessment Committee continued as a study and advisory committee during 1978. A writing sample and story starters survey concluded that teachers in grades one through six are doing a great deal of writing in their classrooms and utilizing a variety of well-conceived ideas and covering a wide range of subject areas. The present language arts curriculum is still in use as a writing guide; however, the Committee stated a need to review and update this tool to strengthen the existing program and coordinate with a new text/workbook to be purchased for grades four through six in 1979.

Writing case studies of individual students was proposed for all grade levels and begun with the primary students.

Pupil information folders to be passed from grade to grade with each child were suggested by the Committee as another means of evaluating a child's writing progress.

Work is now in progress to select a language arts text and to revise the existing curriculum for the fall of 1979.

### **Testing Progress Successful**

The standardized testing program this year has consisted of the administration of two separate test batteries which combine to provide us with more and better information about our children and our instructional program. These tests are the California Achievement Test (CAT) and Criterion Reference Test (CRT).

The CATs were administered in the spring to all students and contain a full battery of tests including reading, language, spelling, mathematics and reference skills. As part of the battery, a short form test of academic aptitude was given which was used to determine anticipated achievement for each child.

In addition to the normal results generally provided the school concerning the individual pupil and the classes as a whole, an individual pupil profile was received which was sent home to the parents. The individual pupil profiles provided a comparison of the child's achievement nationally and locally. Information was also provided as to the student's achievement with regard to his potential. Southborough's results exceeded the national norms in every case and was a reflection of the excellence in teaching provided by the staff.



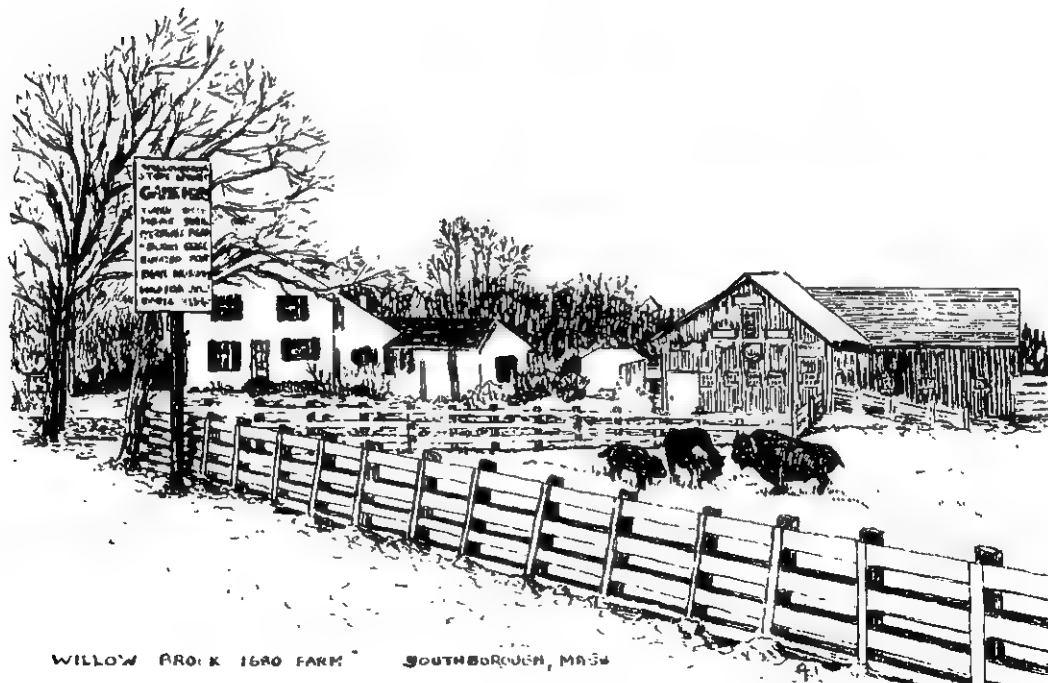
Much of the CAT data is still being analyzed for additional assistance in improving our curriculum. Teachers are also using the individual pupil profile to guide them in teaching the youngsters on a day-to-day basis.

The CRTs were administered in grades two through six in the fall of 1978. This test is given to determine a child's strengths and weaknesses in reading. A pupil profile is provided for each student and is a very specific aid to a teacher in planning for that child's reading instruction. It is an invaluable aid, particularly when combined with the other data available to the teacher.

### In Appreciation

I would like to take this opportunity to thank all of the people who have supported me during the last eighteen years . . . eight years as the Assistant Superintendent and ten years as the Superintendent of Schools. I am very proud of the educational advancements made during my tenure in the Southborough schools. I believe that it will continue to be an excellent school system with your support.

Respectfully submitted,  
Herbert C. Geele  
Superintendent of Schools



WILLOW BROOK FARM SOUTH BORO, MASS.





After 18 years of service to the Northborough/Southborough schools, Herbert C. Geele will retire as Superintendent of Schools on August 31, 1979. Our town for many years to come will have reason to praise his leadership.

Born August 19, 1919 in the tiny town of East Machias, described by him as "just about as far down East as you can get," Herb Geele still retains those characteristics which the rest of the world attributes to Maine folk—the twinkle in his eye, his reserve, and that dry wit responsible for rescuing many a stalemate.

A graduate of Washington State Teachers College, Mr. Geele began his career at the age of nineteen as a teaching/principal in Aroostook County. Four years later he left for the Air Force. He brought with him his new wife, Leah; her warmth and humor would serve him well.

After WW II Mr. Geele obtained a B.A. and an M.Ed. from the University of Maine. After serving another principalship in Maine, the Geeles with their two children arrived in Northborough where Herb would be Supervisor of Elementary Education for 10 years and also complete work for a C.A.G.S. from Columbia University.

In 1961 he was selected by Northborough and Southborough as Assistant Superintendent/Director of Elementary Education. At that time Algonquin with 566 students was three years old; 665 students were housed at Peter's Annex, South Union, and Woodward. In the Town Report that year Mr. Geele requested 1276 books to add to a "depleted state of classroom library books," and further noted the success of the town's first parent-teacher conferences.

Mr. Geele became Superintendent in 1969. The additions to Algonquin had just been completed; Neary School would open in the following year. The Superintendent's Report outlined plans to use Woodward solely as a Middle School. Mr. Geele urged community support for the School Committee's decision to establish kindergartens.

To appreciate fully Herb Geele's contributions requires reflecting back over the last 18 years. Rural Southborough was very different; so was our country. In 1961 the nation's educators were still smarting from the criticisms leveled by those stunned by Sputnik. Government and public demanded immediate changes, innovations. Schools, like the rest of society, contained students who were using drugs and were challenging the values of the Establishment. Classrooms were crowded and understaffed. To increase the complexities, Massachusetts passed laws governing collective bargaining, special needs in education and student rights. The Seventies brought new concerns - declining SAT scores and decreasing enrollments. Southborough experienced it all. Yet today we consider our schools to be strong and, further, that the potential for improvement in quality is very much in evidence.

In retrospect we realize that Herb Geele provided our educational system with two much needed qualities—stability and consistency. He exemplified them in his objective approach to solving problems by using proven results. In addition his sensitive, constant support encouraged growth and improvement. Combine those traits of leadership with a remarkable energy and stamina, and the progress made during his administration becomes understandable. Still there would seem to be a missing element. It was Leah Geele who provided the answer when asked what her husband's wellspring has been. Her reply in its simple eloquence captured the essence of Herbert Geele—"He cared so deeply for children."

### ENROLLMENT BY GRADE

October 1, 1978

SCHOOL	K	1	2	3	4	5	6	7	8	Total
KINDERGARTEN CENTER	96									96
MARY E. FINN		97	47	45						187
MARGARET A. NEARY			76	94	104	108	72			454
A. S. WOODWARD MIDDLE SCHOOL							72	115	128	315
Total	96	97	123	137	104	108	144	115	128	1,052

### REGISTRATION OF MINORS\*

	5 yrs. or over and under 7	7 yrs. or over and under 16	Total
	206	1198	1404
Enrolled in public schools	193	1024	1217
In vocational schools		61	61
In private schools	3	102	105
In state & county institutions and special needs	3	11	14
Not in any school	7	0	7
	206	1198	1404

\*NOTE: These figures are as of the January 1, 1978 School Census.

### SCHOOL CALENDAR 1978 - 1979

Schools open Wednesday, September 6, 1978

Month	Attendance Days	Days Not In Session
September	18	September 1, 4 and 5
October	21	October 9 - Columbus Day
November	19	November 3 - Teachers' Convention Close at noon on November 22 for November 23 and 24 - Thanksgiving Recess
December	16	Close at noon on December 22 for Christmas Vacation - December 25 - January 1
January	21	School re-opens (January 2) January 15 - Martin Luther King Day
February	15	February 19 - 25
March	22	None
April	15	April 13 - Good Friday April 16 - 20
May	22	May 28 - Memorial Day
June	15	June 22 - 30
	184	total includes 180 school attendance days for pupils plus 4 snow emergency days.

### SCHOOL CALENDAR 1979 - 1980

Schools open Wednesday, September 5, 1979

Month	Attendance Days	Days Not In Session
September	18	September 3 and 4
October	22	October 8 - Columbus Day
November	18	November 2 - Teachers' Convention November 12 - Veterans' Day Close at noon on November 21 for November 22 and 23 - Thanksgiving Recess
December	15	Close at noon on December 21 for Christmas Vacation - December 24 - January 1
January	21	School re-opens (January 2) January 15 - Martin Luther King Day
February	16	February 18 - 22
March	21	None
April	16	April 4 - Good Friday April 21 - 25
May	21	May 26 - Memorial Day
June	15	June 23 - 30
	183	Total includes 180 school attendance days for pupils plus 3 snow emergency days.

### "NO SCHOOL" ANNOUNCEMENTS

"No School" announcements will be given over the following radio and TV stations:

WSRO, Marlborough - 1470 on the dial, between 6:30 and 7:00 A.M.  
 WKOX, Framingham - 1190 on the dial, between 6:30 and 7:00 A.M.  
 WTAG, Worcester - 580 on the dial, between 6:30 and 7:00 A.M.  
 WBZ, Boston - 103 on the dial, between 6:30 and 7:00 A.M.  
 WSRS, Stereo 96, Worcester, between 6:00 and 8:00 A.M.  
 WCVB-TV, Channel 5, Boston, between 6:00 and 7:00 A.M.

# FACULTY OF SOUTHBOROUGH PUBLIC SCHOOLS

## SOUTHBOROUGH KINDERGARTEN CENTER

Mr. Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester State College	Principal
Mrs. Catherine Alsterlund, B.A., Holyoke College	Kindergarten
Mrs. Dorothy Minville, B.S.Ed., Cornell University; M.A., Framingham State College	Kindergarten
Mrs. Marie Marson, B.S.E., Framingham State College	Kindergarten

## MARY E. FINN SCHOOL

Mr. Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester State College	Principal
Miss Sara Talbot, B.S.Ed., Wheelock College	Grade 1
Mrs. Monica Steinberg, M.S.Ed., Queens College	Grade 1
Miss Diane Buffone, B.S.Ed., Worcester State College	Grade 1
Mrs. Marjorie R. Mitchell, B.A.Ed., Whittier College; M.A.Ed., Wheelock College	Grade 1
Mrs. Marjorie B. Wolf, B.A., Kenka College	Grade 1
Mrs. Faye McCloskey, B.S.Ed., Framingham State College; Ed.M., Tufts University	Grade 2
Mrs. Sylvia I. Johnson, B.S.Ed., Worcester State College	Grade 2
Mrs. Christine E. Thompson, B.S.Ed., Framingham State College	Grade 3
Mrs. Rosalie Mucci, B.S., Boston State College	Grade 3
Mrs. Araksie Tashjian, B.A. Framingham State College; M.S.Ed., Lesley College	Special Needs
Miss Mildred Bransfield, A.B., Emmanuel College	Special Needs
Mrs. Joyce Burzillo, B.S.Ed., Ed.M., Framingham State College	(Part-time) Remedial Reading
Mrs. Lorraine Q. Robinson, B.S.Ed., Framingham State College	(Part-time) Title I Tutor

## MARGARET A. NEARY SCHOOL

Mr. P. Brent Trottier, B.S.Ed., Worcester State College; M.Ed., Fitchburg State College	Principal
Ms. Mary T. Nied, B.A., Rutgers university; M.Ed., Framingham State College	(Part-time) Assistant Principal
Miss Mary E. Lewis, B.S.Ed., Framingham State College	Grade 2
Miss Sharon A. Rice, B.S.Ed., Framingham State College	Grade 2
Mrs. Christine E. Ulmer, B.S., Miami University	Grade 2
Mrs. Marie Majeski, B.A., Anna Maria College; M.Ed., Worcester State College	Grade 3
Mr. Patrick G. Aja, B.S.Ed., Framingham State College	Grade 3
Mrs. Pamela Beck, B.S.Ed., Temple University	Grade 3
Miss Elna D. Headberg, B.S.Ed., Framingham State College; M.S.Ed., Worcester State College	Grade 3
Mrs. Katherine L. Howard, A.B., Anna Maria College; M.Ed., Worcester State College	Grade 4
Mrs. Jacqueline G. Aspesi, B.S.Ed., Framingham State College; M.S.Ed., Worcester State College	Grade 4
Mrs. Marion Doren, B.S., Connecticut College	Grade 4
Mrs. Sandra S. Bennett, B.S., M.A., Framingham State College	Grade 4
Mr. Raymond Anastas, B.S.Ed., Framingham State College	Grade 4
Miss Marie E. Delaney, B.S.Ed., Ed.M., Worcester State College	Grade 5
Mrs. Cecelia A. Lynch, B.S., Anna Maria College; M.Ed., Worcester State College	Grade 5
Mrs. Marilyn Shanahan, A.A., Emmanuel College; M.Ed., Worcester State College	Grade 5
Mr. Daniel C. Shea, Jr., A.A., Worcester Jr. College; B.S.Ed., Bridgewater State College	Grade 5
Miss Janice A. Silva, B.A., Anna Maria College; M.Ed., Worcester State College	Grade 5
Mr. Charles E. Goron, A.B., College of the Holy Cross; M.Ed., Framingham State College	Grade 6
Mr. Richard Gablaski, B.S.Ed., Worcester State College	Grade 6
Mrs. Paula Palatnik, B.S.Ed., St. John's University; M.A., State University of N.Y. at Stonybrook	(Part-time) Grade 6
Ms. Mary T. Nied, B.A., Rutgers University; M.Ed., Framingham State College	(Part-time) Grade 6
Mrs. Joan Lane, B.S.Ed., Worcester State College	Remedial Reading
Mrs. Marcia Bachman, B.S., Special Ed., Syracuse University	Special Needs
Miss Kathleen Denning, B.A., St. Joseph's College; M.Ed., Boston College	Special Needs

## A. S. WOODWARD MIDDLE SCHOOL

Mr. Robert M. Rosenblatt, B.S.Ed., Bridgewater State College; M.Ed., Boston University	Principal
Mr. Edward S. Ritchie, B.A., Boston University; M.Ed., Antioch College; C.A.G.S., Boston University	(Part-time) Assistant Principal

## LANGUAGE ARTS AND READING

Mrs. M. Rebekah Gough, A.B., Eastern Nazarene College; M.E., Duke University  
 Mrs. Gail Dufault, B.A., M.Ed., Worcester State College  
 Mrs. Linda Miller, A.B. English, Bates College; M.A.T., Harvard University  
 Mrs. Patricia Pastner, A.B., Anna Maria College; M.Ed., Antioch College  
 Mrs. Jane Tranen, B.A., Queens College, N.Y.; M.Ed., Framingham State College  
 Mr. Stephen Wambach, B.S., M.Ed., Worcester State College  
 Mrs. Debra Fine, B.A., B.S., M.A., University of Cincinnati

Department Head

## MATHEMATICS

Mr. Thomas J. McGinn, B.S., M.S., College of the Holy Cross  
 Mrs. Carol Trzaskos, B.S., State University of New York at Potsdam  
 Mrs. Carolyn Urban, B.S., Worcester State College

Department Head

## SCIENCE

Mr. Paul T. Doherty, B.S., University of Massachusetts, M.S., University of Wisconsin  
 Mrs. Lee Thomas, B.S.Ed., University of Missouri  
 Mr. Lawrence R. Hockstad, A.B., M.A.T., Harvard University  
 Mr. Peter Langelier, B.S.Ed., Worcester State College

Department Head

## SOCIAL STUDIES

Mr. David Smith, B.S., Keene State College; M.E., Worcester State College  
 Mr. James M. Burke, B.A., American International College; M.Ed., Framingham State College  
 Mr. David Seymour, B.S.Ed., M.S.Ed., Fitchburg State College

Department Head

## FOREIGN LANGUAGE

Mrs. Margaret T. Marinelli, B.A., Boston College

## GUIDANCE

Mrs. Nancy M. Durkee, B.S., University of North Carolina; M.Ed., Boston University  
 Mrs. Barbara M. Cowles, B.A., M.A., University of Michigan

(Part-time)

## HOME ECONOMICS

Mrs. Pauline Kelley, B.S., University of Maine at Orono

## INDUSTRIAL ARTS

Mr. Douglas Somerville, B.A., M.Ed., Bridgewater State College

## PHYSICAL EDUCATION

Miss Janet Marker, B.S. Physical Education, University of New Hampshire  
 Mr. William O'Connor, B.S.Ed., Northeastern University

## SPECIAL NEEDS

Mr. Anthony Teso, A.A., Quinsigamond College; B.A., University of Massachusetts at Amherst

## ITINERANT PERSONNEL

Miss Roseanne F. Argento, B.A., Northwest Missouri State University  
 Mrs. Beverly J. Dodd, B.F.A., Massachusetts College of Art  
 Miss Frances Alibrio, B.S., University of Connecticut  
 Mr. Steven B. Elman, B.M., Berklee College of Music; M.M., Lowell State College  
 Mr. Hubert H. Bower, B.M., Boston University  
 Ms. Marilyn Dowd, B.A., Wheaton College; M.M.Ed., University of Northern Michigan  
 Mr. Richard P. Griffin, Jr., B.S., College of the Holy Cross; M.Ed., Worcester State College;  
 C.A.G.S., Boston University

Art

Art

String Music

Instrumental Music

Vocal Music

(Part-time) Vocal Music

Media Director

(Part-time) Physical Education

Physical Education

(Part-time) Physical Education

Speech Therapy

Remedial Reading

Mr. Raymond LaChance, B.S., Springfield College

Mrs. Brenda L. Lutfy, B.S.Ed., Bridgewater State College

Miss Janet Perry, B.S., University of New Hampshire

Ms. Phyllis Sackler, B.A., Ohio University; M.A., Ohio University

Mrs. Edith Soodak, B.A., Brooklyn College; M.E., Framingham State College

Mr. Gerald L. Kupperschmidt, A.A., LaSalle-Peru-Oglesby Jr. College; B.A., Elmhurst College

M. Division Andover-Newton; M.A.Ed., Clark University

Mrs. Claire A. Green, A.B., Regis College; M.E., Boston College; C.A.G.S.,  
Northeastern University

Director of Special Education

Counselor - School Psychologist

### SCHOOL SECRETARIES

Mrs. Frances E. Rabeni  
Mrs. Patricia Stroup (Part-time)  
Mrs. Josephine M. Jerome  
Mrs. June F. Carpenter  
Mrs. Helen F. Rego (Part-time)  
Mrs. Rosalie A. Hakansson

A.S. Woodward Middle School  
A.S. Woodward Middle School  
Mary E. Finn School  
Margaret A. Neary School  
Margaret A. Neary School  
Special Needs

### CLERICAL AIDES

Mrs. Barbara McCall  
Mrs. Jean M. Lesieur  
Mrs. Sara L'Heureux

A.S. Woodward Middle School Faculty  
Mary E. Finn School Faculty  
Margaret A. Neary School Faculty

### LIBRARY AIDES

Mrs. Jean O. Davis  
Mrs. Geraldine Molloy  
Mrs. Jane Soule

Margaret A. Neary School Library  
A.S. Woodward Middle School Library  
Mary E. Finn School Library

### TEACHER AIDES

Mrs. Patricia Haskell  
Mrs. Dorothy Grady  
Mrs. Penelope Hodges  
Mrs. Mary Ann McGuire  
Mrs. Nancy Deschenes

(Part-time) Mary E. Finn School (Title I Tutor)  
Kindergarten Center  
(Special Needs) Kindergarten Center  
(Special Needs) Margaret A. Neary School  
(Special Needs) A.S. Woodward Middle School

### DIRECTOR OF VOLUNTEER SERVICES

Mrs. Suzanne Post Day (Part-time)

### CAFETERIA PERSONNEL

Mrs. Stella Jackman - Manager  
Mrs. Benita Hubley  
Mrs. Elizabeth Taylor  
Mrs. Lillian Hollis  
Mrs. Filomena Montvitt

Margaret A. Neary School

Mrs. Arlene Williams - Manager  
Mrs. Jacqui Mahoney  
Mrs. Susan Bernard

Mary E. Finn School

Mrs. Ruth Packard - Manager  
Mrs. Mary Bezokas  
Mrs. Rhea Desrosiers  
Mrs. Brenda Rudd

A.S. Woodward Middle School

### CUSTODIAL STAFF

Mr. Richard S. Piper (Supervisor)  
Mr. Davis Hanson  
Mr. Kenneth Ritacco

Head Custodian-Mary E. Finn School  
(Part-time) Mary E. Finn School  
(Part-time) Kinderarten Center

Mr. Francis Taylor  
Mr. Paul Ritacco  
Mr. Clifton Cunningham

Head Custodian - Woodward Middle School  
A.S. Woodward Middle School  
A.S. Woodward Middle School

Mr. Robert E. Hartshorn  
Mr. Charles Buzzell  
Mr. Robert Burns

Head Custodian - Margaret Neary School  
Margaret A. Neary School  
(Part-time) Margaret A. Neary School

## SCHOOL NURSES

Mrs. Jean Wood, R.N., New England Deaconess Hospital of Nursing; B.S., Boston University;  
M.S., Boston University

Margaret A. Neary School & A.S. Woodward Middle School

Mrs. Carolyn Connors, R.N., St. Joseph's School of Nursing

(Part-time) Mary E. Finn School & A.S. Woodward Middle School

## ATTENDANCE OFFICER

Francis J. Mattioli, Chief of Police

**TOWN OF SOUTHBOROUGH, MASS.  
SCHOOL FINANCIAL STATEMENT  
FOR THE FISCAL YEAR ENDING JUNE 30, 1978**

Appropriation	
Regular Day Programs	\$1,720,199.16
Special Education-Chapter 766	<u>245,910.61</u>
	\$1,966,109.77

## REGULAR DAY PROGRAMS

Expenditures	
ADMINISTRATION	
School Committee	1,731.01
Superintendents office	45,603.09
INSTRUCTION	
Supervision	12,352.83
Principals office	102,452.19
Teaching (Salaries & Supplies)	1,111,616.30
Textbooks	11,236.20
Library Services (Salaries & Supplies)	40,770.63
Audio Visual Services	7,959.26
Guidance	25,643.94
OTHER SCHOOL SERVICES	
Personnel Services	1,065.00
Health	14,693.15
Pupil Transportation	75,634.42
Food Services	9,801.41
Athletics-Coaching	4,380.00
Student Activities-Supervision	1,394.00
OPERATION OF PLANT	
Custodial-Salaries & Supplies	94,476.16
Heating Buildings	46,319.43
Utilities-Electricity	30,429.46
-Telephone	7,532.42
-Gas & Gasoline	1,985.23
-Water	1,641.76
MAINTENANCE OF PLANT	
Maintenance of Grounds	1,060.23
Maintenance of Buildings-Routine Repairs	24,534.25
Maintenance of Building-Special Projects	3,889.60
Maintenance of Plant-Student Activity	500.00
Rubbish Removal	2,940.00
Maintenance of Plant-Equipment Repairs	4,984.34
Maintenance of Plant-Replace Equipment	7,426.81
ACQUISITION OF FIXED ASSETS	
New Equipment	8,387.42

## SPECIAL EDUCATION — CHAPTER 766

School Committee	1,488.00
Supervision	25,673.79
Teaching-Salaries & Supplies	106,206.93
Psychological Services	7,813.25
Personnel Services	12,929.53
Health Services	1,175.47
Telephone	369.77
Equipment Repair	78.45
New Equipment	325.05
Tuition & Transportation	<u>79,798.89</u>
	\$1,938,299.67
Unexpended balance	<u>27,810.10</u>

\$1,966,109.77

## VOCATIONAL EDUCATION

Appropriation		\$ 5,630.00
Transportation & Tuition	\$4,873.65	
Unexpended Balance	<u>756.35</u>	
		5,630.00

## TITLE I

Project #78-276-199		9,068.00
	8,439.25	
Unexpended Balance	<u>628.75</u>	

9,068.00

## TITLE IV B P.L. 93-380

Balance June 30, 1977	\$1,960.46	
Rec'd March 1978	<u>2,954.10</u>	4,914.56
	4,914.51	
Unexpended Balance	<u>.05</u>	

4,914.56

SCHOL LUNCH PROGRAM  
(ALL SCHOOLS COMBINED)

Balance June 30th, 1977	\$ 567.30	
Receipts: Lunchroom & State aid	<u>67,413.3</u>	67,980.61
	70,028.76	
Over expended	<u>** 2,048.15—</u>	

67,980.61

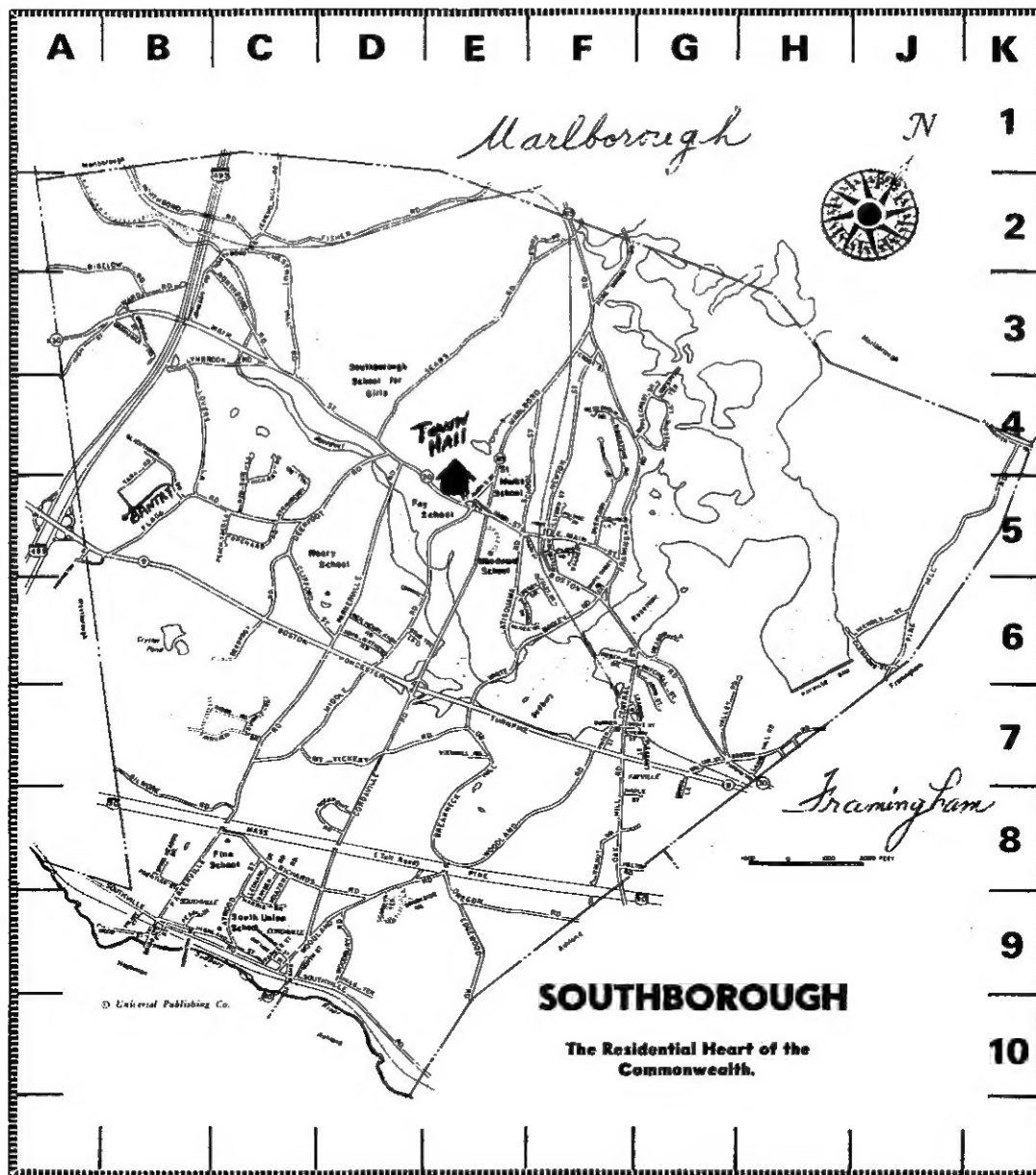
\*\* Anticipated reimbursements fiscal 1978 \$13,170.84

## TITLE VI-B Project H.E.A.R.

Project #77-213-118W	\$1,595.00
Expended	<u>1,595.00</u>



**STREET MAP OF  
SOUTHBOROUGH**



Acre Bridge Rd. 3F  
 Atwood 9C  
 Bigelow Rd. 2A  
 Birchwood Dr. 6E  
 Blackthorn Dr. 4B  
 Boston Rd. 6F-7H  
 Boston-Worcester Tpk. 6CD  
 Breakneck Hill Rd. 8E  
 Brigham 3B  
 Brook La. 8G  
 Brookside Rd. 9D  
 Bryden Rd. 8C  
 Carolyn Ter. 9D  
 Central 7F  
 Cherry 7F  
 Chestnut Hill Rd. 2-3C  
 Clemmons 6J  
 Clifford 5C  
 Collins La. 5F  
 Common 5E  
 Cordaville Rd. 9C-5E  
 Cottage 9C  
 Cross 3F  
 Deerfoot Rd. 6C-5D  
 E. Main 5F  
 Bantry Rd. 5B

Edgewood Rd. 9E  
 Fairview Dr. 7C  
 Fay Ct. 9B  
 Firman Av. 7G  
 Fisher Rd. 2C-E  
 Flagg Rd. 5BC  
 Foley Dr. 6F  
 Framingham Rd. 4-5F  
 Gen. Henry Knox Rd. 6D  
 Gilmore Rd. 8B  
 Granville Rd. 3B  
 Grove 7F  
 Hammond 9C  
 Harrington St. 9B  
 Harris Dr. 9C  
 Hickory Rd. 5C  
 High 3A  
 Highland 9B  
 Hill Rd. 5C  
 Hillside Av. 5F  
 Hilltop Rd. 8F  
 Howe Ct. 5F  
 Interstate 495 4A-2C  
 Jericho Hill Rd. 2C  
 John 7G  
 John Mathews Rd. 6D

Johnson Rd. 3B  
 Lambhill 7H  
 Lattisquamth Rd. 6E  
 Learned 7F  
 Leonard Dr. 8C  
 Lovers La. 4B  
 Lyman 5F  
 Lynbrook Rd. 3BC  
 Main 3A-5E  
 Maple 8F  
 Maple Crest Dr. 4G  
 Marlboro Rd. 5E-2F  
 Mass. Pike 8B-9F  
 McNeil Dr. 6E  
 Meadow La. 6G  
 Middle Rd. 7C-5E  
 Mitchell 6G  
 Moulton Rd. 8C  
 Mt. Vickery Rd. 7D  
 Newton 5F  
 Nichols 6J  
 North 9C  
 Northboro Rd. 2B-3C  
 Oak Hill Rd. 8F  
 Orchard Rd. 5C

Oregon Rd. 9E  
 Overlook Rd. 5F  
 Park 5F  
 Parker 9C  
 Parkerville Rd. 5D-9B  
 Parmenter Rd. 4K  
 Peach Tree La. 5C  
 Pearl 9B  
 Peggy Dr. 6F  
 Pinecone La. 4G  
 Pine Hill Rd. 6J-4K  
 Pine Tree Rd. 5D  
 Pleasant 7G  
 Prentiss 8B  
 Redgate La. 5C  
 Reservoir Dr. 6F  
 Reservoir Rd. 4F  
 Richards Rd. 8C  
 Ridge Rd. 7C  
 Rockpoint Rd. 8D  
 St. Marks 5E  
 School 5E  
 Sears Rd. 4D-2F  
 Southville Rd. 9B-10D  
 Spring Meadow Dr. 8B

Strawberry Hill Rd. 5C  
 Stowe Rd. 2F  
 Stub Toe La. 6D  
 Summer 7F  
 Summit Rd. 7C  
 Tara Rd. 4B  
 Ted La. 9D  
 Upland 5F  
 Valade Ct. 9B  
 Vale Ter. 9D  
 Valley Rd. 7G  
 View Hill Rd. 7E  
 Walker 5F  
 Walnut Dr. 8F  
 Ward Rd. 3B  
 Waterview Ter. 4G  
 White Bagley Rd. 7E-6F  
 White Bagley Rd. Ext. 6F  
 Willow 7G  
 Wilson 6D  
 Winchester 5F  
 Winter 7F  
 Wood 9B  
 Woodbury Rd. 9D  
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# Town Directory

## Town of Southborough

### Emergency Numbers

**Police 485-2121**

**Fire 485-3232**

**Ambulance 485-3232**

#### TOWN HOUSE

17 Common Street

Phone: Connecting All Offices; 485-0710

DEPARTMENT:	OFFICE HOURS:	PHONE:	INFORMATION:	LOCATION:
Assessors Building Inspector	8:00 - 4:00		Assessments & Abatements Building Permits Sealer Weights & Measures Energy Officer Garbage Pick-up Septic System Permits	
Health, Board of	8:00 - 5:00 Tues., Wed., Thur. 9:00 - 3:00			
Selectmen	9:00 - 5:00			
Town Accountant			Elaine Hinckley	
Town Clerk	1:00 - 5:00 Tu., 7:30-8:30 P.M.		Public Records, Vital Statistics Dog, Hunting & Fishing Lic. Gasoline Lic., Voter Registr.	
Town Collector	9:00 - 4:00		Bill Payment	
Veteran's Agent	Mon., Wed., Fri. 9:00 - 12:00		Irene Burkis	

#### FAYVILLE 42 CENTRAL STREET

Hot Meals			Call by 10:30 A.M. for next day reservations	
Youth Commission		485-5969	Richard Hochman, Director	
Custodian		485-5676 485-4896	For rentals to Community Groups	

#### OTHER

Appeals, Board of		481-1279	Variances, Special Permits	
Conservation		481-1279	Wetland Hearings	
Council on Aging		485-6755		
Dog Officer	485-5947 or	485-2147	Charles F. Hamel	
Highway Dept.	8:30 - 2:30	485-1210		Cordaville Rd.
Housing Authority	9:00 - 12:00	485-2166		Colonial Gardens
Indust. Devel. Comm.	Evenings	481-7809		
Library	10:00 - 5:00 7:00 - 9:00	485-5031 485-7979	Mon. thru Sat. Tues., Wed. Thurs.	Main Street
Personnel Board		481-5133	Zoning	
Planning Board		481-8607	Ellie Rizun, Program Director	
Recreation Comm.		481-0537	Registrations	
Rec Line		485-2511	Tues. thru Sat.	Cordaville Rd.
Transfer Station	8:00 - 5:00			

#### SCHOOLS

Algonquin	485-7949	Charles Loverin, Principal	Bartlett St., Northborough
Assabet Valley	485-9430	David Tobin, Principal	Fitchburg St., Marlborough
Kindergarten	485-3176	Edward Valinsky, Principal	Highland St., Southborough
Margaret Neary	481-2300	Brent Trottier, Principal	Parkerville Rd., Southborough
Mary Finn	485-3176	Edward Valinsky, Principal	Richards Rd., Southborough
Woodward	485-2400	Robert Rosenblatt, Principal	Cordaville Rd., Southborough
Superintendent's Office	485-0452		Bartlett St., Northborough
F.I.S.H.	485-9611	Emergency Aid (non-medical)	